**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**October 26th, 2023 - at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors Regular Board Meeting scheduled for October 26th, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. Questions and comments may be submitted at the physical meeting location, via the virtual Zoom platform, or sent to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/81053989657?pwd=9kbOg0xpaW2zEHeDBcRhl6XwZaZp8h.1>

Meeting ID: 810 5398 9657

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Find your local number: <https://us06web.zoom.us/u/keEUMjD5S>

Public comments will also be accepted by email to **info@senecahospital.org**. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

*In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours* ***prior*** *to the meeting.*

Board packets can be found online at: **senecahospital.org/agenda**. Physical copies are also available at the Seneca Healthcare District Administration Office.

**Board of Directors:**

Jerri Nielsen, President

Sherrie Thrall, Vice-President

Rich Rydell, Treasurer

Ken Crandall, Secretary

Shelley Stelzner, Assistant Secretary/Treasurer

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will acknowledge Board Members present/absent.

**3) Pledge of Allegiance.**

**4) Modifications to, or Deletions from the Agenda.**

**5) Approval of the Agenda.**

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.
2. **Health and Safety Code §32155** – Hearings.

Subject matter: Report from Quality Assurance Committee.

1. **Government Code § 54957(b)(1)** - Public Employee Performance Evaluation

Title: Chief Executive Officer

1. **Government Code §54957.6** - Conference with Labor Negotiators.

Agency Designated Representative: Board Chair.

Unrepresented Employee: Chief Executive Officer.

**6) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not

on the agenda. Please state your name for the record. Comments are limited to three (3)

minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the

meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the

Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to

acknowledge the comment. When appropriate, the Board Chair may briefly answer a

question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**7) The Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**8) Approval of Regular Board Meeting Minutes. Tab A**

The Board will review for approval, the Minutes of the September 28th, 2023,

Regular Board Meeting, as submitted by Deborah Housen, Board Clerk.

**9) Medical Staff Report.**

Requesting Board approval, Dr. Marc Nielsen, Chief of Staff, submitted the following

Medical Staff Appointments as approved at the Medical Staff Meeting held on October 10th,

2023.

# Reappointment Medical Staff:

* **Kevin Donaghy, MD** - ER - 60 day - 11/01/2023 to 01/01/2024
* **Peter Magnusson, MD** - Cardiology - 60 day -10/28/2023 to 12/28/2023
* **George Barakat, MD** - Orthopedic Surgeon - 2 years - 11/10/2023 to 11/10/2025
* **Steen Jensen, MD** - General Surgeon - 2 years - 11/10/2023 to 11/10/2025
* **Mindy Cooper-Smith, MD** - Lab Director /Pathologist - 2 years - 11/10/2023 to

11/10/2025

**Initial Appointment Medical Staff:**

* **Thomas Greely, MD** - Clinic, Admitting - 1 year - 10/23/2023 to 10/23/2024

**Initial Allied Health Practitioner: N/A**

**Reappointment Allied Health Practitioner: N/A**

* **Lindsey Anderson, OTA** - 2 years - 10/28/2023 to 10/282025
* **Clay Craig, PA** - 60 days - 11/011/2023 to 01/01/2024
* **Susan Capella, OT** - 2 years - 10/28/2023 to 10/28/2025

**10) Policies and Procedures. TAB B** Submitted for Board Approval by Charlene Almocera, RHIA, CHC.

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Description automatically generated** The following were approved at the Policy & Procedure Committee Meeting on 10/12/23:

**11) Agreement For Licensed Timber Operator Services – Change Order #0001. Tab C**

Discussion and request for approval. Re: Environmental conditions – Equipment

Cleaning and Certification.

Presented by Shawn McKenzie, CEO.

***Agenda items – Information only:***

**12) New CAH Board Updates – Plus 2 medical equipment Reports.**  **Tab D**

Presented by Donna Huntingdale, Building Rx.

**13) CEO Report. Tab E**

Presented by Shawn McKenzie, CEO.

**14) Board of Directors Binder Prep – Photocopy Paper Usage.**

Discussion Topic – Going Green.

Presented by Deborah Housen, EA, and Shawn McKenzie, CEO.

**15) CNO Report. Tab F**

  Presented by Judith Cline, CNO.

**16) CFO Report. Tab G**

  Presented by Steve Boline, CFO.

**17) R1 Accounts Receivable and Revenue Cycle Report.**                   **Tab H**

Steve Boline, CFO, will present R1's September 2023 Report.

**18) Departmental Documents/Reports. Tab I**

1. Compliance – Charlene Almocera, HIM Director – Report submitted.
2. IT/Clinical Informatics – Brian Churchill, IT Director – **No report submitted.**
3. Human Resources Report – Jennie Matthews, HR Manager – Report submitted.
4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

**19) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**20) Report on Closed Session.** The Board President will report on any actions taken.

**21) Oral recommendation regarding proposed changes to salary and/or fringe benefits**

**of the Chief Executive Officer.**

Presented by President Jerri Nielsen and Secretary Ken Crandall.

**22) Discussion and possible approval of changes to salary and/or fringe benefits of the**

**Chief Executive Officer.**

Discussion and possible action.

**23) Topics to Add to Next Month’s Agenda.**

a. Cash Flows Related to the New Hospital Project

b. Board Investment Policy

c. Others?

**24) Next Regular Board Meeting Announcement.**

* **Date:** November 30th, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

This agenda has been electronically mailed to the following newspaper publishers:

Plumas Sun

Intermountain News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station:

KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **October 23rd, 2023**.

**By: Deborah Housen, 10/23/2023**

      Deborah Housen, Board Clerk