**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**August 31st, 2023 - at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for August 31st, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. Questions and comments may be submitted at the physical meeting location, via the virtual Zoom platform, or sent to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/82664097695?pwd=VG9pRzB2OHFMVDJFTUFrK1pkNFFJdz09>

Meeting ID: **826 6409 7695**

Passcode: **342937**

One tap mobile

+16694449171,,82664097695#,,,,\*342937# US

+12532050468,,82664097695#,,,,\*342937# US

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 826 6409 7695

Passcode: 342937

Find your local number: <https://us06web.zoom.us/u/kcLYjsHOvI>

In compliance with the Americans with Disabilities Act, if you require special accommodations

to participate in a board meeting, please contact Seneca Healthcare District at:

**(833) 227-3743 Ext. 1500** - within 72 hours **prior** to the meeting.

**Board Member(s) joining the Regular Board Meeting via virtual (ZOOM):**

Shelley Stelzner, Secretary-Treasurer - 364 Osprey Loop, Chester CA 96020 / Ph:707-301-7366

**Board of Directors:**

Jerri Nielsen, President

Sherrie Thrall, Vice-President

Kenneth Crandall, Secretary

Rich Rydell, Treasurer

Shelley Stelzner, Assistant Secretary/Treasurer

1. **Call to Order.** President, Jerri Nielsen, will call the Regular Board Meeting to order.
2. **Board Members Roll Call.** The President will acknowledge Board Members as present/absent.

**3) Pledge of Allegiance.**

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not

on the agenda. Please state your name for the record. Comments are limited to three (3)

minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the

meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the

Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to

acknowledge the comment. When appropriate, the Board Chair may briefly answer a

question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) The Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval, the Minutes of the July 27th, 2023, Regular Board

Meeting as submitted by Deborah Housen, Board Clerk.

**7) New CAH/SNF Furniture Dealer Selection. Tab B**

Requesting Board approval to negotiate with Seats & Stations.

Presented by Donna Huntingdale, Building Rx.

**8) New CAH/SNF Commissioning Agent Selection. Tab C**

Requesting Board approval to negotiate with Capital Engineering.

Presented by Donna Huntingdale, Building Rx.

1. Capital Engineering Commissioning Services Project Proposal
2. Capital Engineering Consultants, Inc. Fee Summary
3. Pyxis Partners Fee Summary
4. Sindoni Consulting & Management Services (SCMS), Inc. Fee Summary

**9) Medical Staff Report.**

Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following as

approved at the August 8th, 2023, Medical Staff Meeting:

**Initial Appointment of Medical Staff:**

* Salah Sherif, M.D. - 60-Day Term - 08/28/2023 to 10/28/2023 - ER Locum
* Artur Wozniak, M.D. - One (1) Year Term - 08/09/2023 to 08/09/2024 - Radiology VRAD
* Heather Smith, PA-C - One (1) Year Term - 09/03/2023 to 09/03/2024 - Clinic

**Reappointment of Medical Staff:**

* Christopher Ward, D.O. - Two (2) Year Term - 08/29/2023 to 08/29/2025 - ER
* Wael Alsheri, M.D. - Two (2) Year Term - 08/09/2023 to 08/09/2025 - Radiology VRAD

**Initial Appointment of Allied Health Practitioner: N/A**

**Reappointment of Allied Health Practitioner: N/A**

**10) Policies and Procedures. Tab D**

Submitted for Board approval by Charlene Almocera, RHIA, CHC.

*The following were approved at the Policy & Procedure Meeting on August 16th, 2023:*

* ESS-009.001 - Needle Disposal Container/Sharps Collector - REVISED (no tracking)
* HKG-026.001 - Proper Use and Dilution of Disinfectants - REVISED (no tracking)
* HKG-037.001 - Cleaning and Decontaminating Spills of Blood and Other Bodily Fluids
* - REVISED (no tracking)
* HKG-044.001- Terminal Cleaning of Units after Discharge - REVISED (no tracking)
* HKG-PRO-007.001 - Cleaning of Units after Discharge - RESCIND (no tracking)
* HKG-PRO-008.001 - Patient/Resident Room Cleaning - RESCIND (no tracking)
* HKG-PRO-010 .001 - Terminal Room Cleaning - RESCIND (no tracking)
* HKG-PRO-026.001 - Proper Use of Dilution of Disinfectants - RESCIND (no tracking)
* HKG-PRO-028 .001 - Care of Hand Soaps/OR Soaps and Hand Care Products
* - REVISED (no tracking)
* HKG-PRO-029.001 - Micro-Fiber Mopping - RESCIND (no tracking)
* HKG-PRO-037.001 - Cleaning and Decontaminating Spills of Blood and Other Bodily Fluids - RESCIND (no tracking)

***Agenda items – Information only:***

**11) New CAH Board Updates Tab E**

Presented by Donna Huntingdale, Building Rx.

**12)** **The Third-Quarter Joint Committee Conference Meeting will be held on September 7th,**

**2023 at 11:30am in the LAC – Conference Room.**

Joint Committee Conference Meetings are required per Medical Staff Bylaws to be held

Quarterly per Medical Staff Rules. The committee is composed of 7 members: Chief of Staff,

Vice Chief of Staff, immediate past Chief of Staff, Secretary/Treasurer, two Board members,

and the CEO. Board Members attending this meeting:

* *Rich Rydell, Treasurer*
* *Sherrie Thrall, Vice-President*

**13) Systemization between Northeast Hospitals - Seneca Healthcare District (SHD),**

**Plumas District Hospital (PDH), Eastern Plumas Healthcare District (EPHD), Modoc**

**Medical Center (MMC), Mayors Memorial Hospital District (MMHD), Surprise Valley**

**Healthcare District (SVHD).**

Discussion presented by Shawn McKenzie, CEO.

**14) CEO Report. Tab F**

Presented by Shawn McKenzie, CEO.

**15) CFO Report. Tab G**

  Presented by Steve Boline, CFO.

**16) CNO Report. Tab H**

  Presented by Judith Cline, CNO.

**17) Departmental Documents/Reports. Tab I**

1. Compliance – Charlene Almocera, HIM Director – **No Report submitted.**
2. IT/Clinical Informatics – Brian Churchill, IT Director – Report submitted.
3. Human Resources Report & Newsletter – Jennie Mathews, HR Manager – Report

submitted.

1. Marketing/PR – Chelssa Outland, PR Manager – Report submitted**.**

**18) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**19) Report on Closed Session.** The Secretary will report on any actions taken.

**20) Next Regular Board Meeting Announcement.**

* **Date:** September 28th, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

This agenda has been mailed to the following newspaper publisher:  Plumas Sun News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting:** I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **August 28th, 2023**.**By: Deborah Housen, 08/28/2023**   Deborah Housen, EA, Board Clerk