

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING AGENDA
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA
July 27th, 2023 - at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Seneca Healthcare District Board of Directors meeting scheduled for July 27th, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. Questions and comments may be submitted at the physical meeting location, via the virtual Zoom platform, or sent to board@senecahospital.org.

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/82664097695?pwd=VG9pRzB2OHFMVDJFTUFrK1pkNFFJdz09>

Meeting ID: **826 6409 7695**

Passcode: **342937**

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Find your local number: <https://us06web.zoom.us/j/kcLYjsHOvI>

Public comments will also be accepted by email to **info@senecahospital.org**. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Board of Directors:

Jerri Nielsen, President

Sherrie Thrall, Vice-President

Rich Rydell, Treasurer

Ken Crandall, Secretary

Shelley Stelzner, Assistant Secretary/Treasurer

- 1) **Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.
- 2) **Board Members Roll Call.** The President will acknowledge Board Members present/absent.
- 3) **Pledge of Allegiance.**

Closed Session Announcement.

The Board will meet in Closed Session pursuant to:

- a. **Government Code §54956.9(d)(1)** Conference with Legal Counsel – Existing Litigation.
[Paragraph (1) of subdivision (d) of Section 54956.9]
 - **Velez vs SHD - Case: DFEH #202110-15186025**
- b. **Government Code §54956.9(d)(1)** Conference with Legal Counsel – Existing Litigation.
[Paragraph (1) of subdivision (d) of Section 54956.9]
 - **Robles vs SHD - Case: #CV22-00177**
- c. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

4) Public Comment(s) Period.

This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.

5) The Board Responds to Public Comment(s).

Agenda - Items Requiring Action:

- 6) **Approval of Regular Board Meeting Minutes.** **Tab A**
The Board will review for approval, the Minutes of the June 29th, 2023, Regular Board Meeting, as submitted by Deborah Housen, Board Clerk.
- 7) **Approval of Special Board Meeting Minutes.** **Tab B**
The Board will review for approval, the Minutes of the July 12th, 2023, Special Board Meeting, as submitted by Deborah Housen, Board Clerk.
- 8) **Approval of Special Board Meeting Minutes.** **Tab C**
The Board will review for approval, the Minutes of the July 18th, 2023, Special Board Meeting, as submitted by Deborah Housen, Board Clerk.
- 9) **The Almanor Foundation and SHD Agreement.** **Tab D**
Discussion for approval. Presented by Jerri Nielsen, President, and Shawn McKenzie, CEO.

- 10) Medical Staff Report.**
Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following Medical Staff Appointments as approved at the Medical Staff Meeting held on July 11th, 2023.
Reappointment Medical Staff:
➤ David Milikow, MD – VRAD – Two (2) Years - 07/25/2023 to 07/25/2025
➤ Sergey Shkurovich, MD – VRAD – Two (2) Years - 07/25/2023 to 07/25/2025
Initial Allied Health Practitioner: N/A
Reappointment Allied Health Practitioner: N/A
Initial Appointment Medical Staff: N/A
- 11) Policies and Procedures.**
There were no Policies and Procedures submitted for Board approval by Charlene Almocera, RHIA, CHC.
No Board action is required.
- 12) Review of DBE Contract (Status) and Sources/Uses Cashflow. Boldt General Conditions/Requirements.** **Tab E**
Submitted for review and discussion. Approval requested for the Boldt General Conditions/Requirements. Presented by Donna Huntingdale, Building Rx.
- 13) Signage Bid.** **Tab F**
Submitted for discussion and approval by Donna Huntingdale, Building Rx.
- 14) Add-Service for CEQA/NEPA Consultant.** **Tab G**
Submitted for discussion and approval by Donna Huntingdale, Building Rx.
- 15) June 2023 Financial Report (in Draft Form).** **Tab H**
Submitted for discussion and acceptance (draft form), the June 2023 Financial Report. Presented by Steve Boline, CFO.

Agenda items – Information only:

- 16) Guest Speaker: Nasim Afsarmanesh, MD - (Chief Health Officer-Oracle Health).**
She will be attending via ZOOM to update the Board regarding Community Works. She will also address any questions or concerns presented by Board Members.
- 17) SPT (CAH) Report/Update.** **Tab I**
Critical Access Hospital (CAH) Information update. Presented by Donna Huntingdale, Building Rx.
- 18) EMS Update.**
Discussion. Shawn McKenzie, CEO, will brief the Board on the status of EMS services in the area.
- 19) CEO Report.** **Tab J**
Presented by Shawn McKenzie, CEO.

20) **CNO Report.** Tab K
Presented by Judith Cline, CNO.

21) **Departmental Documents/Reports.** Tab L
a. Compliance – Charlene Almocera, HIM Director – **No report submitted.**
b. IT/Clinical Informatics – TK Trumpf, IT Director – **No report submitted.**
c. Human Resources - Job List & Newsletter – Corie Howe, HR Assistant – Report submitted.
d. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

22) **Closed Session.**
The Board will adjourn to Closed Session, as noted at the start of Meeting.

23) **Report on Closed Session.** The Board President will report on any actions taken.

24) **Next Regular Board Meeting Announcement.**

- **Date:** August 31st, 2023
- **Time:** 3:00 p.m.
- **Location:** LAC-Conference Room
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This agenda has been mailed to the following newspaper publisher: Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **July 24th, 2023.**

By: *Deborah Housen, 07/24/2023*

Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.