**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**June 29th, 2023 - at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for May 25th, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. Questions and comments may be submitted at the physical meeting location, via the virtual Zoom platform, or sent to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/82664097695?pwd=VG9pRzB2OHFMVDJFTUFrK1pkNFFJdz09>

Meeting ID: **826 6409 7695**

Passcode: **342937**

One tap mobile

+16694449171,,82664097695#,,,,\*342937# US

+12532050468,,82664097695#,,,,\*342937# US

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 826 6409 7695

Passcode: 342937

Find your local number: <https://us06web.zoom.us/u/kcLYjsHOvI>

***Board Member(s) joining the Regular Board Meeting via virtual (ZOOM):***

***Jerri Nielsen, President - 100 Boyes Blvd., Sonoma, CA 95476 / Ph: 925-324-4186***

**Board of Directors:**

Jerri Nielsen, President

Sherrie Thrall, Vice-President

Kenneth Crandall, Secretary

Rich Rydell, Treasurer

Shelley Stelzner, Assistant Secretary/Treasurer

1. **Call to Order.** In lieu of President, Jerri Nielsen’s planned absence, Kenneth Crandall, Secretary, will Chair the Board Meeting.
2. **Board Members Roll Call.** The Secretary will acknowledge Board Members as present/absent.

**3) Pledge of Allegiance.**

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not

on the agenda. Please state your name for the record. Comments are limited to three (3)

minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the

meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the

Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to

acknowledge the comment. When appropriate, the Board Chair may briefly answer a

question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) The Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval, the Minutes of the May 25th, 2023, Regular Board

Meeting as submitted by Deborah Housen, Board Clerk.

**7) Fire Sprinkler Subcontractor NTP to Boldt Bid. Tab B**

Requesting Board approval. Presented by Donna Huntingdale, Building Rx.

**8) Request for Special Board Meeting for July 12th, 2023 @ 1:00PM.**

Requesting Board approval. Presented by Donna Huntingdale, Building Rx.

**9) Medical Staff Report.**

The June 2023 Medical Staff Meeting was cancelled. The next Medical Staff Meeting will he

held on July 11th, 2023. A tallied vote (for the following medical staff) was collected via email

by JoAnn Mahloch, Medical Staff Coordinator. The tallied votes approved the appointed

medical staff. The medical staff (files) were signed off by Dr. Ware and Dr. Walls for Bill

Watson, MD, and Erin Munjar, RD. The medical staff (file) for Heather Smith, PA, was signed

off by Dr. Walls.

Initial Appointment Medical Staff:

* **Heather Smith, PA-C Term: 7-3-2023 to 9-3-2025 – Sixty (60) days**

Reappointment Medical Staff:

* **Bill Watson, MD Orthopedist Term: 6-14-2023 to 6-14-2025 – Two (2) Years**
* **Erin Munjar, RD Term: 6-26-2023 to 6-26-2025 Term: Two (2) Years**

Initial Allied Health Practitioner: **N/A**

Reappointment Allied Health Practitioner: **N/A**

**10) Policies and Procedures.**

Due to cancellation of the June 2023 meeting, there were no Policy and Procedures

submitted by Charlene Almocera, RHIA CHC.

**11) April 2023 Financial Report (in Draft Form). Tab C** Submitted for discussion and acceptance (draft form), the April 2023 Financial Report.

Presented by Steve Boline, CFO.

***Agenda items – Information only:***

**12) Healthcare Resource Group (HRG). Tab D**

Steve Boline, CFO, will present HRG’s May 2023 Summary Report.

**13) SPT New Critical Access Hospital (CAH) Report Updates /** **EMS Helicopter Landing**

**Site Information. Tab E**

Presented by Donna Huntingdale, Building, Rx.

**14) CEO Report. Tab F**

Presented by Shawn McKenzie, CEO.

**15) CNO Report. Tab G**

  Presented by Judith Cline, CNO.

**16) Departmental Documents/Reports. Tab H**

1. Compliance – Charlene Almocera, HIM Director – **No report submitted.**
2. IT/Clinical Informatics – TK Trumpf, IT Director – Verbal report will be delivered.
3. Human Resources Job List & Newsletter – Corie Howe, HR Assistant – Report

submitted.

1. Marketing/PR – Chelssa Outland, PR Manager – **No report submitted.**

**17) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**18) Report on Closed Session.** The Secretary will report on any actions taken.

**19) Next Regular Board Meeting Announcement.**

* **Date:** July 27th, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **June 26th, 2023**.

**By: Deborah Housen, 06/26/2023**

      Deborah Housen

EA, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations

to participate in a board meeting, please contact Seneca Healthcare District at:

**(833) 227-3743 Ext. 1500** - within 72 hours **prior** to the meeting.