**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**May 25th, 2023 - at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for May 25th, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. Questions and comments may be submitted at the physical meeting location, via the virtual Zoom platform, or sent to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/82664097695?pwd=VG9pRzB2OHFMVDJFTUFrK1pkNFFJdz09>

Meeting ID: **826 6409 7695**

Passcode: **342937**

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+1 312 626 6799 US (Chicago)

Meeting ID: 826 6409 7695

Passcode: 342937

Find your local number: <https://us06web.zoom.us/u/kcLYjsHOvI>

**Board Members joining the Regular Board Meeting online (via ZOOM):**

* Rich Rydell, Treasurer - 2 Via Olas, San Clemente, CA 92673 / Ph: 530-258-6767

Public comments will also be accepted by email to **info@senecahospital.org**. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

**Board of Directors:**

Jerri Nielsen, President

Sherrie Thrall, Vice-President

Rich Rydell, Treasurer

Ken Crandall, Secretary

Shelley Stelzner, Assistant Secretary/Treasurer

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will acknowledge Board Members present/absent.

**3) Pledge of Allegiance.**

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not

on the agenda. Please state your name for the record. Comments are limited to three (3)

minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the

meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the

Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to

acknowledge the comment. When appropriate, the Board Chair may briefly answer a

question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) The Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Review Date for the June 2023 Regular Board Meeting**.

Submitted for discussion and approval as presented by Jerri Nielsen.

**7) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval, the Minutes of the April 27th, 2023, Regular Board

Meeting as submitted by Deborah Housen, Board Clerk.

**8) Approval of Board Meeting Minutes. Tab B**

The Board will review for approval, the Minutes of the May 4th, 2023, Special Board

Meeting as submitted by Deborah Housen, Board Clerk.

**9)** **Governance Practices and Performance Self-Assessment Process, Question,**

**and Review. Tab C**

i. *User’s Guide*

ii.*Association Member Board Self-Assessment*

iii.*CEO Performance Evaluation User’s Guide* ***/*** *District Hospital CEO Performance*

*Evaluation*

Discussion and (possible) Action. Presented by Jerri Nielsen.

**10)** **The Almanor Foundation Agreement. Tab D**

Discussion for approval. Presented by Jerri Nielsen.

**11) Medical Staff Report.**

Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following as

approved at the **May 9th, 2023**, Medical Staff Meeting. Credentialing Motion to Approve

made by Dr. David Walls. Seconded by Dr. Marc Nielsen.

Initial Appointment Medical Staff:

* **Dr. Richard Schilling – 1 Year – 06/24/23 to 6/24/24 Family Medicine Clinic**

Reappointment Medical Staff:

* **Dr. Igor Zaytsev – VRAD – 2 Years – 06/27/23 to 06/27/25**
* **Dr. Jay Donohoo – VRAD – 2 Years – 06/27/23-06/27/25**

Initial Allied Health Practitioner: N/A

Reappointment Allied Health Practitioner: N/A

**12) Policies and Procedures. Tab E**

Submitted for Board approval by Charlene Almocera, RHIA, CHC

***Approved at the May 9th, 2023, Medical Staff Meeting:***

1. NEW ED-036.001-Handling of Culture Reports

2. NEW ED-037.001-Treatment of Animal Bites

3. RESCIND ED-PRO-007.003-Treatment of Animal Bites

4. REVISED TLH-001.002-Telehealth Privacy and Security

5. REVISED TLH-002.002-Telehealth Cart Set Up Connection and Use

6. REVISED TLH-003.001-Telemedecine Consent

7. REVISED TLH-004.001-Telehealth Cart Set Maintenance

8. NEW HKG-40.001-Handling Lost and Found Items

i. Attachment A - Lost and Found Log

ii. Attachment B - Lost and Found Reporting Slip

**13) BSK Earthwork Observation Proposal. Tab F**

Submitted for discussion and approval. Special Inspection and Materials Testing Services.

Presented by Donna Huntingdale, Building Rx.

**14) March 2023 Financial Report (in Draft Form). Tab G** Submitted for discussion and acceptance (draft form), the March 2023 Financial Report.

Presented by Steve Boline, CFO.

**15) Selection of Underwriter – General Obligation Bonds, Lease Financings, Tab H**

**and Other Related USDA Financings / Piper Sandler & Co. Response to Request.**

Submitted for discussion and approval, the selection of Piper Sandler & Co. as Underwriter.

Presented by Steve Boline, CFO.

***Agenda items – Information only:***

**16) Healthcare Resource Group (HRG). Tab I**

Steve Boline, CFO, will present HRG’s April 2023 Summary Report.

**17) SPT (CAH) Report / ENPLAN Statement of Qualifications for Biological Consulting**

**Services / Image Renderings of New Hospital Build (Exterior) / Floorplan.**  **Tab J**

Critical Access Hospital (CAH) Information update and discussion. Including the above listed

items. Presented by Donna Huntingdale, President, Building Rx.

**18) Discussion - Labor Day 5K Run.**

Discussion. Proposed by Jerri Nielsen and Rich Rydell.

**19) Investment Policy Review.**

Discussion and update. Presented by Jerri Nielsen and Rich Rydell.

**20) Board Member Education.**

Continued Discussion. Presented by Jerri Nielsen.

**21) CEO Report. Tab K**

Presented by Shawn McKenzie, CEO.

**22) CNO Report. Tab L**

  Presented by Judith Cline, CNO.

**23)** **Project Manager Report.** **Tab M**

Cerner Report presented by Brian Churchill, PM.

**24) Departmental Documents/Reports. Tab N**

1. Compliance – Charlene Almocera, HIM Director – **No report submitted.**
2. IT/Clinical Informatics – TK Trumpf, IT Director – **No report submitted.**
3. Human Resources Job List & Newsletter – Corie Howe, HR Assistant – Report

submitted.

1. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

**25) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**26) Report on Closed Session.** The Board President will report on any actions taken.

**27) Next Regular Board Meeting Announcement.**

* **Date:** June 29th, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **May 22nd, 2023**.

**By: Deborah Housen, 05/22/2023**

      Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.