**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**February 23rd, 2023 at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for February 23rd, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. We will also make available a public question platform that can be accessed prior to the meeting and submitted to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/82664097695?pwd=VG9pRzB2OHFMVDJFTUFrK1pkNFFJdz09>

Meeting ID: **826 6409 7695**

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Meeting ID: 826 6409 7695

Passcode: 342937

Find your local number: <https://us06web.zoom.us/u/kcLYjsHOvI>

Public comments will also be accepted by email to info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will note Board Members present/absent.

**3) Pledge of Allegiance.**

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Position Assignment of Newly Appointed Board Member - Sherrie Thrall.**

The Board President, Jerri Nielsen, will assign and announce the Board Member position of newly appointed Member, Sherrie Thrall.

**7) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval the Minutes of the January 26th, 2023, Regular Board Meeting. Submitted by Deborah Housen, Board Clerk.

**8) Medical Staff Report.**

No items submitted for Board approval. The Medical Staff Meeting will be held 02/21/2023, after Board Meeting Agenda public posting.

**9) Policies and Procedures. Tab B**

Board approval requested. Tabled at the January 26th, 2023 Board Meeting for clarification of Board involvement. Documentation attached - indicating the Board is to be included in approval assessment.

* Rescind – MDSTF PRO 007.001 Medical Staff Meeting Procedure **Tab C**
* Memo – MDSTF PRO. 07.001 Memo Medical Staff Meeting Procedure

**10)** **Seneca Continued Membership with Associations. Tab D**

Presented by Shawn McKenzie, CEO

**11) Air Quality/Greenhouse Gases Study Proposals Tab E**

Total of three (3) proposals up for review, discussion and approval. Presented by Donna

Huntingdale, Building, Rx.

1. Rincon Consultants, Inc.
2. Placeworks
3. Ramboll

**12) Quarterly Joint Conference Committee Meetings 2023.**

For discussion and assignment of Board Members to attend quarterly meetings.

Joint Conference Committee meetings are required per Medical Staff Bylaws to be held Quarterly per Medical Staff Rules. The committee is composed of 7 members: Chief of Staff, Vice Chief of Staff, immediate past Chief of Staff, Secretary/Treasurer, two Board members, and the CEO. The person serving as Committee Chair shall alternate annually between the Chief of Staff and one of the Governing Body representatives. The Board will determine and assign Board members that will be attending each meeting. The following (quarterly) dates have been set: **March 9, 2023 / June 8, 2023 / September 7, 2023 / December 7, 2023**

**13) Senate Bill – SB 525**

Discussion regarding how this bill impacts SHD. Requesting approval by the Board to submit an opposing letter. Presented by Jerri Nielsen.

**14) December 2022 Financial Reports. Tab F** Submitted for discussion and acceptance. Financial Reports for the month of December

2022. Presented by Steve Boline, CFO.

**15) AB-361 Brown Act Amendment.**

For discussion and agreement. CEO, Shawn McKenzie, and the Infection Prevention Manager, Catie Neely, will discuss with the Board the Brown Act Amendment, and the continuation of virtual public meetings.

***Agenda items – Information only:***

**16) Healthcare Resource Group (HRG). Tab G**

Steve Boline, CFO, will present HRG’s January 2023 Summary Report.

**17) SPT CAH Report / Board Updates.**  **Tab H**

Information update and discussion by Donna Huntingdale, President, Building Rx.

**18) CEO Report. Tab I**

Presented by Shawn McKenzie, CEO

**19) CNO Report. Tab J**

  Presented by Judith Cline, CNO

**20)** **Project Manager Report.** **Tab K**

Cerner Report presented by Brian Churchill, PM

**21) Departmental Documents/Reports. Tab L**

1. Compliance – Charlene Almocera, HIM Director – **No report submitted**.
2. IT/Clinical Informatics – TK Trumpf, IT Director – **No report submitted.**
3. Human Resources & Newsletter – Jennie Mathews, HR Director – Report submitted.
4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

**22) Director’s and Officer’s Insurance Policy.**

Update and discussion. Lead by Jerri Nielsen.

**23) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**24) Report on Closed Session.** The Board President will report on any actions taken.

**25) Next Regular Board Meeting Announcement.**

* **Date:** March 30th, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

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This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **February 20th, 2023**.

**By: Deborah Housen, 02/20/2023**

      Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.