**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**January 26th, 2023 at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for January 26th, 2023, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. We will also make available a public question platform that can be accessed prior to the meeting and submitted to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***. In order​ to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, "California strongly recommends masking in indoor public places, for everyone, including public transportation, regardless of vaccination status."***

***The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need of updating guidelines for public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/83618845694?pwd=UFZESUhmd2ZmRXNydXNURUcxT09NZz09>

Meeting ID: **836 1884 5694**

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Find your local number: <https://us06web.zoom.us/u/kbgcL0xse9>

Public comments will also be accepted by email to info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(2))** Conference with Legal Counsel – Anticipated Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177** (**New**)

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will note Board Members present/absent.

**3) Pledge of Allegiance.**

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval the Minutes of the December 29th, 2022, Regular Board Meeting. Submitted by Deborah Housen, Board Clerk.

**7) Medical Staff Report.**

Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following items approved at the January 10th, 2023, Medical Staff Meeting:

**Initial Appointment of Medical Staff.**

* Mahesh Sandhu, DO - ER Locum w/ Weatherby – One Year – 01/01/23 to 01/01/24.

**Reappointment of Medical Staff.**

* Judith Sherman, MD - Tele-Psychiatry Clinic – Two Years 02/14/23 to 02/14/25.
* Eric Goldberg, MD – Radiology – Two Years 02/01/23 to 02/01/25.

**Initial Appointment of Allied Health Practitioner.**

* N/A

**Reappointment of Allied Health Practitioner.**

NOTE: Date Correction for Megan Fenyoe, LCSW – (Originally posted as) 02/28/22 to 02/28/24. (Amended as) 02/28/23-02/28/25.

**8) Policies and Procedures. Tab B**

Submitted for Board approval. Discussed and approved at the at the Medical Staff Meeting on December 13th, 2022. (Tab B – Part I)

* Revised - RX-007.002 - Investigational Drugs
* Revised - SNF-018.002 - Grievance/Complaint Policy
* Revised - SNF-034.004 - Pain Assessment – the Fifth Vital sign for the SNF
* Revised - SNF-062.003 - Mail Delivery to Residents
* Revised - SNF-064.003 - Guideline for Skilled Nursing Facility Staffing Patterns
* Revised - SNF-097.001 - Discharge Summary
* Revised - SNF-150.001 - Reporting Accidents and Incidents
* Revised - SNF-006.004 - Resident Council Meetings
* Revised - SNF-036.002 - Medications Given on the SNF by Acute Nursing Staff
* Revised - SNF-037.003 - Care of Discontinued And/or Expired Medications
* Revised - SNF-048.002 - Resident Identification Policy

Submitted for Board approval. Discussed and approved at the at the Medical Staff Meeting on January 10th, 2023. (Tab B – Part II)

* New - NSG-064.001 - Procedures not found in Policies
* Rescind - NSG-017.002 - Care of the Dying Patient
* Memo - NSG-017.002
* Rescind - MDSTF-PRO-007.001 - Pro Medical Staff Meeting
* Memo - MDSTF-PRO-007.001
* Rescind - HKG-Pro-014.001 - Floor Stripping/Waxing and Spray Buffing
* Memo - HKG-Pro-014.001
* Revised - SX-001.003 - Accountability for Sponges and other Sharp Instruments
* Revised - SX-016.003 -Traffic Patterns in the Operating Room

**9) Interview – Candidate for Board Member Vacancy. Tab C**

Sherrie Thrall – Letter of Interest received. Ms. Thrall will be present at the meeting.

**10) Board Member Selection and Appointment.**

The Board Members will discuss and vote on the new Board Member.

**11) New Board Member – Oath of Office. Tab D** The President will swear-in the newly appointed Board Member.

**12) Board Committees Discussion and Assignments by Board President.**

Strategic Planning, Finance, and Bylaws Standing Committees and Ad-Hoc

Committee(s).

**13) Resolution #435 – Confirmation of Certification and Declared Election Results Tab E**

BBK Law Firm requests this resolution be passed and adopted by SHD Board of Directors (BOD). Resolution of the BOD of SHD, confirming certification of and declaring election results and entry upon minutes of favorable vote of Measure “B”.

**14) Resolution #436 – Declaration of Intent to Issue Tax-Exempt Obligations Tab F**

BBK Law Firm requests this resolution be passed and adopted by SHD Board of Directors (BOD). Resolution of the BOD of SHD, declaring its intent to issue tax-exempt obligations to be used to reimburse the SHD for expenditures to be made prior to the issuance of such obligations.

**15) New CAH Design-Build Entity (DBE) Validation Phase Results Tab G** Requesting authorization and approval to provide DBE Notice-to-Proceed to complete design:

a. Updated Site/Building Plan

b. Project Program

c. Cost Model

d. Schedule

**16) November 2022 Financial Reports. Tab H** Submitted for discussion and acceptance. Financial Reports for the month of November 2022.

Presented by Steve Boline, CFO.

**17) AB-361 Brown Act Amendment.**

For discussion and agreement - CEO, Shawn McKenzie, and the Infection Prevention Manager, Catie Neely, will discuss with the Board, the Brown Act Amendment, and the continuation of virtual public meetings.

***Agenda items – Information only:***

**18) Healthcare Resource Group (HRG). Tab I**

Steve Boline, CFO, will present HRG’s December 2022 Summary Report.

**19) CDHCS Behavioral Health Continuum Infrastructure Program Pre-Application**

Presented for discussion by Jerri Nielsen.

**20) SPT CAH Report / Board Updates.   Tab J**

Information update and discussion by Donna Huntingdale, President, Building Rx.

**21) Presentation by Fieldman Rolapp Tab K**

Discussion of potential funding scenarios for New CAH. Submitted by Donna Huntingdale,

Building Rx.

**22) CEO Report. Tab L**

Presented by Shawn McKenzie, CEO

**23) CNO Report. Tab M**

  Presented by Judith Cline, CNO

**24)** **Project Manager Report.** **Tab N**

Cerner Report presented by Brian Churchill, PM

**25) Departmental Documents/Reports. Tab O**

1. Compliance – Charlene Almocera, HIM Director – **No report submitted**.
2. IT/Clinical Informatics – TK Trumpf, IT Director – **No report submitted.**
3. Human Resources & Newsletter – Jennie Mathews, HR Director – Report submitted.
4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted**.**

**26) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**27) Report on Closed Session.** The Board President will report on any actions taken.

**28) Next Regular Board Meeting Announcement.**

* **Date:** February 23rd, 2023
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **January 23rd, 2023**.

**By: Deborah Housen, 01/23/2023**

      Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.