

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING AGENDA  
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA  
December 29<sup>th</sup>, 2022, at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for December 29<sup>th</sup>, 2022, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. We will also make available a public question platform that can be accessed prior to the meeting and submitted to [board@senecahospital.org](mailto:board@senecahospital.org). In order to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, "California strongly recommends masking in indoor public places, for everyone, including public transportation, regardless of vaccination status."***

***The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need for updating guidelines of public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the Zoom webinar:

Join Zoom Meeting

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVoUXRLWIREZmtMaHVQdz09>

Meeting ID: 861 9298 8649

Passcode: 148822

One tap mobile

+16694449171,,86192988649#,,,,\*148822# US

+12532158782,,86192988649#,,,,\*148822# US (Tacoma)

Dial by your location

+1 669 444 9171 US

+1 719 359 4580 US

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+1 360 209 5623 US

+1 386 347 5053 US

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+1 564 217 2000 US

Meeting ID: 861 9298 8649

Passcode: 148822

Find your local number: <https://us06web.zoom.us/j/kcnw8gFz0r>

Public comments will be accepted by email to: [info@senecahospital.org](mailto:info@senecahospital.org). Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

### **Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

- a. **Government Code §54956.9(d)(1)** Conference with Legal Counsel – Existing Litigation.  
[Paragraph (1) of subdivision (d) of Section 54956.9]
  - **Velez vs SHD - Case: DFEH #202110-15186025**
- b. **Government Code §54956.9(d)(2)** Conference with Legal Counsel – Anticipated Litigation.  
[Paragraph (1) of subdivision (d) of Section 54956.9]
  - **Robles vs SHD - Case: #CV22-00177**
  - **Pacific Trial Attorneys – Website Accessibility Lawsuit – Re: CA Unruh Act.**  
Letter provided to Board Members via Closed Session Tab
- c. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.  
New CAH Design and Funding Updates. Presented by Donna Huntingdale of Building Rx.

- 1) **Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.
- 2) **Board Members Roll Call.** The President will note Board Members present/absent.
- 3) **Pledge of Allegiance.**
- 4) **Public Comment(s) Period.**  
This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section §54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting
- 5) **Board Responds to Public Comment(s).**

### **Agenda - Items Requiring Action:**

- 6) **Approval of Regular Board Meeting Minutes.** **Tab A**  
The Board will review for approval, the Minutes of the December 1, 2022, Regular Board Meeting. Submitted by Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.
- 7) **Medical Staff Report.**  
Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following items approved at the December 13<sup>th</sup>, 2022, Medical Staff Meeting:  
**Initial Appointment Medical Staff**  
Mahesh Sandhu, D.O. - 60 days 11/1/2022 to 1/1/2023 ER Locum with Weatherby  
Kevin Donaghy, M.D. - one year 11/1/2022 to 11/1/2023 ER  
Joseph Russo, D.O. - one year 12/5/2022 to 12/5/2023 Locum Clinic  
**Reappointment Medical Staff**  
Charles J. Vassallo, MD VRAD - 2years 1/24/2023 to 1/24/2025  
Jill Wruble, D.O. VRAD - 2 years 1/11/2023 to 1/11/2025  
Marc Nielsen, D.O. - Subsequent 60 days 10/1/2022 to 12/1/2022 ER Admitting  
Marc Nielsen, D.O. - 2 years 12/1/2022 to 12/1/2024 ER Admitting  
David Dempsey, M.D. - 2 years 1/28/2023 to 1/28/2025 ER Admitting

(Continued Medical Staff Report)

**Initial Allied Health Practitioner**

Bob Kurts, PAC - 60 day Initial 8/29/2022 to 10/29/2022 Clinic

Bob Kurts, PAC - 60 day Subsequent 10/29/2022 to 12/29/2022 Clinic

Bob Kurts, PAC - one year 12/29/2022 to 12/29/2023 Clinic

Clay Craig, PA - one year 11/1/2022 to 11/1/2023 Clinic

**Reappointment Allied Health Practitioner**

Megan Fenyoe, LCSW - 2/28/2022 to 2/28/2024

**8) Policies and Procedures.**

There are no P&P's to present for review and approval. At the December 6<sup>th</sup>, 2022, Policy & Procedure Committee Meeting, it was determined more time was needed for Q&A's of the P&Ps submitted. Information update provided by Chelsea Major, Policy & Procedure Officer.

**9) The Almanor Foundation Contract - Extension from 01/01/23 through 02/28/23. Tab B**  
For discussion and approval as presented by Jerri Nielsen, SHD Board President.

**10) Oath of Office. Tab C**  
Official swearing in of Board Member Appointments (In-Lieu of Election).  
Jerri Nielsen, President, will swear in Richard L. Rydell and Ryan Lee for their term from 12/02/2022 to 12/04/2026 as Board Directors.

**11) Interview – Candidate for Board Member Seat. Tab D**  
The Board will interview the following candidate for the vacant Board position.  
• Shelley Stelzner (attending via Zoom)

**12) Annual Board Organizational Meeting – Election of Officers.**  
For discussion and appointment of Board Director positions.

**13) October 2022 Financial Report. Tab E**  
Submitted for discussion and acceptance. SHD Financial Report for the month of October 2022. Presented by Steve Boline, CFO.

**14) Annual Independent Audit for Fiscal Year 2021-2022. Tab F**  
Presented for review and acceptance. Jerrell Tucker of JWT Associates will present the annual audit and accompanying reports for Fiscal Year 2021-2022. Submitted by Steve Boline, CFO.

**15) Single Audit Report for Fiscal Year 2020-2021. Tab G**  
Presented for review and acceptance. Jerrell Tucker of JWT Associates will present a single audit report of the expenditure of federal awards for Fiscal Year 2020-2021. Submitted by Steve Boline, CFO.

**16) Contract for USDA Financial Feasibility Study from Wipfli, LLP. Tab H**  
Submitted for review and approval, the contract for the USDA mandated financial feasibility study, from Wipfli, LLP. Presented by Steve Boline, CFO.

**17) AB-361 Brown Act Amendment.**

For discussion and agreement - CEO, Shawn McKenzie, and the Infection Prevention Manager, Catie Neely, will discuss with the Board, the Brown Act Amendment, and the continuation of virtual public meetings.

**Agenda items – Information only:**

- 18) Official (Final) Results of the November 8<sup>th</sup>, 2022 Election - Measure “B”.** **Tab I**  
Informational Update.
- 19) Continued Association Affiliations – Rural – CAH Lobby Group.** **Tab J**  
For discussion and request for guidance. Presented by Shawn McKenzie, CEO.
- 20) Healthcare Resource Group (HRG).** **Tab K**  
Steve Boline, CFO, will present HRG’s November 2022 Summary Report.
- 21) SPT Critical Access Hospital (CAH) Report / Board Updates.** **Tab L**  
Information update and discussion by Donna Huntingdale, President, Building Rx.
- 22) CEO Report.** **Tab M**  
Presented by Shawn McKenzie, CEO
- 23) CNO Report.** **Tab N**  
Presented by Judith Cline, CNO
- 24) Cerner Update. Project Manager Report.** **Tab O**  
Presented by Brian Churchill, SHD Project Manager
- 25) Departmental Documents/Reports.** **Tab P**
- a. Compliance – Charlene Almocera, HIM Director – Report submitted.
  - b. IT/Clinical Informatics – TK Trumpf, IT Director – Report submitted.
  - c. Human Resources & Newsletter – Jennie Mathews, HR Director – Report submitted.
  - d. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.
- 26) Closed Session.**  
As announced at the start of the meeting, the Board will proceed to Closed Session.
- 27) Report on Closed Session.**  
The Board President will report on any actions taken during Closed Session.
- 28) Next Regular Board Meeting Announcement.**
- **Date:** January 26<sup>th</sup>, 2023
  - **Time:** 3:00 p.m.
  - **Location:** LAC-Conference Room

This agenda has been mailed to the following newspaper publisher: Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been emailed to the following radio station: KSUE/JDX

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### Certificate of Posting

I, *Deborah Housen, Board Clerk*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **December 23<sup>rd</sup>, 2022.**

By: *Deborah Housen, 12/23/2022*

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.