**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**December 1st, 2022, at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for December 1st, 2022, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. We will also make available a public question platform that can be accessed prior to the meeting and submitted to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***. In order​ to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, "California strongly recommends masking in indoor public places, for everyone, including public transportation, regardless of vaccination status."***

***The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need for updating guidelines of public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

Join Zoom Meeting

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVoUXRLWlREZmtMaHVQdz09>

Meeting ID: 861 9298 8649

Passcode: 148822

One tap mobile

+16694449171,,86192988649#,,,,\*148822# US

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Dial by your location:

+1 669 444 9171 US

+1 253 215 8782 US (Tacoma)

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+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

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+1 301 715 8592 US (Washington DC)

Meeting ID: 861 9298 8649

Passcode: 148822

Find your local number: <https://us06web.zoom.us/u/kcnw8gFz0r>

Public comments will be accepted by email to: info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1)** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(2)** Conference with Legal Counsel – Anticipated Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

* Public Employee Evaluation – CEO.
* Compliance Reports – Charlene Almocera, RHIA, Director of HIM & Admissions
* Project Budget – Donna Huntingdale, President, Building Rx

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will note Board Members present/absent.

**3) Pledge of Allegiance.**

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24-hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting

**5) Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Approval of Regular Board Meeting Minutes. Tab A**

The Board will review for approval the Minutes of the October 27, 2022, Regular Board Meeting. Submitted by Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.

**7) Approval of Special Board Meeting Minutes. Tab B**

The Board will review for approval the Minutes of the November 14, 2022, Special Board Meeting. Submitted by Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.

**8) Medical Staff Report.**

Due to the lack of a quorum at the November 15th, 2022, Medical Staff Meeting, there are no medical staff provider appointments to report. Per JoAnn Mahloch, Medical Staff Coordinator.

**9) Policies and Procedures. Tab C**

For review and approval. This P&P was approved to be rescinded at the November 1, 2022, Policy & Procedure Committee Meeting. Presented by Chelsea Major, Policy & Procedure Officer.

* FIN-008.002 – Elective Outpatient Procedure Restrictions -RESCIND

**10) 2023 Regular Board Meeting Calendar Tab D**

Discussion and approval of the 2023 Regular Board Meeting Calendar.

**11) CDHCS Behavioral Health Continuum Infrastructure Program Pre-Application Tab E**

For discussion and approval. Presented by Jerri Nielsen, President

**12) MOU with Collins Pine – Heliport Flight Path. Tab F**

Request for approval to present to Collins Pine for review/exhibits.

Submitted by Donna Huntingdale, President, Building Rx.

**13) September 2022 Financial Report. Tab G**

Submitted for discussion and acceptance. SHD Financial Report for the month of September 2022. Presented by Steve Boline, CFO.

**14) AB-361 Brown Act Amendment.**

For discussion and agreement - CEO, Shawn McKenzie, and the Infection Prevention Manager, Catie Neely, will discuss with the Board, the Brown Act Amendment, and the continuation of virtual public meetings.

***Agenda items – Information only:***

**15) Preliminary Results of the November 8th, 2022 Election - Measure “B”. Tab H**

Discussion and comments on the (unofficial) results - between Board Members and the CEO.

**16)** **Vacancy in Office - Special District - Governing Board.** **Tab I**

For discussion and review - The California legal standards and duties for filing a vacant board member position in a Special District.

**17) Special Vacancy Notice (Post). Tab J**

For discussion and review of the Special Vacancy Notice. Once dated and signed, it will be publicly posted, and presented to the Plumas County Elections Office.

**18) Healthcare Resource Group (HRG). Tab K**

Steve Boline, CFO, will present HRG’s October 2022 Summary Report.

**19) SPT Critical Access Hospital (CAH) Report / Board Updates.   Tab L**

Information update and discussion by Donna Huntingdale, President, Building Rx.

**20) CEO Report. Tab M**

Presented by Shawn McKenzie, CEO

**21) CNO Report. Tab N**

  Presented by Judith Cline, CNO

**22)** **Cerner Update**. **Project Manager Report. Tab O**

Presented by Brian Churchill, SHD Project Manager

**23) Departmental Documents/Reports. Tab P**

1. Compliance – Charlene Almocera, HIM Director – Report submitted.
2. IT/Clinical Informatics – TK Trumpf, IT Director – **No Report submitted**.
3. Human Resources & Newsletter – Jennie Mathews, HR Director – Report submitted.
4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

**24) Closed Session.**

The Board will adjourn to Closed Session, as noted at the start of Meeting.

**25) Report on Closed Session.** The Board President will report on any actions taken.

**26) Next Regular Board Meeting Announcement.**

* **Date:** December 29, 2022
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been emailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen, Board Clerk,* hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **November 28th, 2022**.

**By: Deborah Housen, 11/28/2022**

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.