**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING AGENDA**

**Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA**

**October 27th, 2022 at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for October 27th, 2022, will be held at the LAC-Conference Room, 199 Reynolds Road, Chester, CA. We will also make available a public question platform that can be accessed prior to the meeting and submitted to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***. In order​ to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, "California strongly recommends masking in indoor public places, for everyone, including public transportation, regardless of vaccination status."***

***The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need of updating guidelines for public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely.  Please use the web link below to join the Zoom webinar:

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVoUXRLWlREZmtMaHVQdz09>

Meeting ID: 861 9298 8649

Passcode: 148822

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Find your local number: <https://us06web.zoom.us/u/kcnw8gFz0r>

Public comments will also be accepted by email to info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

**Closed Session Announcement.**

The Board will meet in Closed Session pursuant to:

1. **Government Code §54956.9(d)(1))** Conference with Legal Counsel – Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9]

* **Velez vs SHD - Case: DFEH #202110-15186025**

1. **Government Code §54956.9(d)(2))** Conference with Legal Counsel – Anticipated Litigation. [Paragraph (1) of subdivision (d) of Section 54956.9]

* **Robles vs SHD - Case: #CV22-00177**

1. **Health and Safety Code §32106** – Report(s) involving Trade Secrets.

**1) Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.

**2) Board Members Roll Call.** The President will note Board Members present/absent.

**3) Pledge of Allegiance.**

**4) Public Comment(s) Period.**

This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24-hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.

**5) Board Responds to Public Comment(s).**

***Agenda - Items Requiring Action:***

**6) Approval of Board Meeting Minutes. Tab A**

The Board will review for approval Minutes of the September 29th, 2022, Regular Board Meeting. Submitted by: Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.

**7) Medical Staff Report.**

There were no Medical Staff Provider Appointments for October 2022, per JoAnn Mahloch, Medical Staff Coordinator. The Medical Staff Meeting was held on October 11th, 2022.

**8) Policies and Procedures. Tab B**

Submitted for Board approval. Discussed and approved at the Medical Staff Meeting on October 11th, 2022.

* **Revised – SNF-021.003** - Administration of Influenza, Pneumococcal Immunizations, and Covid Vaccine(s).

**9) Board Members to review and vote on the Regular Board Meeting dates for the**

**remainder of 2022.**

The November 2022 Regular Board Meeting will fall on Thanksgiving, November 24th, 2022. In the past, the Board has agreed to meet the following Thursday, in lieu of the holiday. The next Regular Board Meeting would then convene on December 1st, 2022, should the Board Members choose to make this change via vote. Note: The December 2022 Regular Board Meeting is set to commence on December 29th, 2022, unless the Board decides to alter this date, as well.

**10) Tentative request for Special Board Meeting for review/approval of upcoming Design- Build Entity contract.**

Verbal discussion and request for approval by Donna Huntingdale of Building Rx.

**11) Critical Access Hospital (CAH) Report.**

No reportrequiring approval submitted by Donna Huntingdale, Building Rx.

**12) August 2022 Financial Reports. Tab C** Submitted for discussion and acceptance. Financial Reports for the month of August 2022.

Presented by Steve Boline, CFO.

**13) AB-361 Brown Act Amendment.**

For discussion and agreement - CEO, Shawn McKenzie, and the Infection Prevention Manager, Stefanie White, will discuss with the Board, the Brown Act Amendment, and the continuation of virtual public meetings.

***Agenda items – Information only:***

**14) Healthcare Resource Group (HRG). Tab D**

Steve Boline, CFO, will present HRG’s September 2022 Summary Report.

**15) SPT Critical Access Hospital (CAH) Report / Board Updates.   Tab E**

Information update and discussion by Donna Huntingdale, President, Building Rx.

**16) CEO Report. Tab F**

Presented by Shawn McKenzie, CEO

**17) CNO Report. Tab G**

  Presented by Judith Cline, CNO

**18)** **Cerner Update**. **Project Manager Report. Tab H**

Presented by Brian Churchill, SHD Project Manager

**19) Departmental Documents/Reports. Tab I**

1. Compliance – Charlene Almocera, HIM Director – Report submitted.
2. IT/Clinical Informatics – TK Trumpf, IT Director – Report submitted.
3. Human Resources & Newsletter – Jennie Mathews, HR Director – Report submitted.
4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.

**20) Closed Session.**

The Board will adjourn to Closed Session, as noted at start of Meeting.

**21) Report on Closed Session.** The Board President will report on any actions taken.

**22) Next Regular Board Meeting Announcement.**

* **Date:** To be announced at end of meeting
* **Time:** 3:00 p.m.
* **Location:** LAC-Conference Room

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This agenda has been mailed to the following newspaper publisher:  Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District Hospital, and the Lake Almanor Clinic Walk-In bulletin board at front entrance on: **October 24th, 2022**.

**By: Deborah Housen, 10/24/2022**

      Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.