

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA
July 28th, 2022, at 3:00 p.m.

The Regular Board Meeting commenced at 3:00pm.

Closed Session Announcement.

The Board will meet in closed session (at end of meeting) pursuant to:

Government Code §54956.9(d)(1) – Conference with Legal Counsel-Existing Litigation.

[Paragraph (1) of subdivision (d) of Section 54956.9] - Velez vs SHD

Case: DFEH # 202110-15186025

Health and Safety Code §32106 – Report Involving Trade Secrets.

1) Call to Order.

President Jerri Nielsen called the Regular Board meeting to order at 3:00pm.

2) Board Members Roll Call.

The President acknowledged all Board Members present. Dr. David Walls, Vice-President; Rich Rydell, Treasurer, Kenneth Crandall, Secretary; Ryan Lee, Assistant Secretary-Treasurer; Jerri Nielsen, President.

2) Pledge of Allegiance.

Conducted at 3:02pm.

4) Public Comment(s) Period.

There was no public presence. No Zoom participants representing the public. There were no comments or questions submitted in writing, prior to the Board Meeting.

5) Board Responds to Public Comment(s).

N/A. No response necessary.

Agenda - Items Requiring Action:

6) Approval of Board Meeting Minutes.

Tab A

The Board reviewed and approved, the Minutes of the June 30th, 2022, Board Meeting.

Submitted by: Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.

Motion to approve by Dr. David Walls, seconded by Ryan Lee. Motion approved and accepted by roll call vote. Dr. David Walls: Aye; Rich Rydell: Aye; Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen; Aye.

7) Medical Staff Report.

No entries for Medical Staff Reports. No July 2022 Meeting held. No quorum available.

8) Policies and Procedures.

Due to postponement of the July Medical Staff meeting, there were no policies for the July 2022 Regular Board Meeting.

9) Almanor Foundation Agreement with SHD.

Tab B

Reviewed and discussed. Motion to approve by Kenneth Crandall, seconded by Dr David Walls. Motion approved and accepted by roll call vote. Dr. David Walls: Aye; Rich Rydell: Aye; Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen; Aye.

10) New Critical Access Hospital (CAH) Cashflow Report for FYE 2023.

Tab C

Financials pertaining to Fiscal/Annual Year progression was reviewed and discussed as presented by Donna Huntingdale, President, Building Rx, and Steve Boline, CFO of SHD. There was no voting on this matter as it proved to be "informational" documentation. To be continued, with new updates and reporting. at the October 27th, 2022, Board Meeting.

11) SHD FYE 6/30/23 Operating Budget.

Tab D

The Board reviewed and discussed the budget as presented by Steve Boline, CFO. Motion to approve by Kenneth Crandall, seconded by Dr David Walls. Motion approved and accepted by roll call vote. Dr. David Walls: Aye; Rich Rydell: Aye; Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen; Aye.

12) Financial Reports for June 2022.

Tab E

The Financial Reports for June 2022, were reviewed, discussed, and accepted by the Board Members, as submitted, and presented, by Steve Boline, CFO. Motion to approve by Dr. David Walls, seconded by Kenneth Crandall. Motion approved and accepted by roll call vote. Dr. David Walls: Aye; Rich Rydell: Aye; Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen; Aye.

13) AB-361 Brown Act Amendment.

CEO, Shawn McKenzie, and the Infection Prevention Manager, Stefanie White (via Zoom), discussed with The Board, the Brown Act Amendment, and the continuation of virtual public meetings. The Board Members accepted the continuance of the current meeting format protocol.

Agenda items – Information only:

14) Healthcare Resource Group (HRG) June 2022 Summary Financial Report.

Tab F

Presented by: Steve Boline, CFO

15) CAH Update Report.

Tab G

Information update and discussion.

Presented by: Donna Huntingdale, President, Building Rx.

16) CEO Report.

Tab H

Presented by: Shawn McKenzie, CEO


Brian Churchill of Elite Group was introduced to the Board Members. He is the new SHD Project Manager.

- 17) CNO Report.** **Tab I**
Presented by: Judith Cline, CNO
- 18) Clinic Report.** **Tab J**
Presented by: Johnathan Owens, Clinic Operations Director
- 19) Departmental Documents/Reports.** **Tab K**
1. Compliance – Charlene Almocera, HIM Director – Report submitted.
 2. IT/Clinical Informatics – TK Trumpf, IT Director – Report submitted.
 3. Human Resources – Jennie Mathews, HR Director – Report submitted.
 4. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.
- 20) Closed Session.**
The Board adjourned to Closed Session at 4:33pm.
- 21) Report on Closed Session.**
The Board returned to the Open Board Meeting at 5:16pm.
The Board President stated there were no reportable actions taken during Closed Session.
The Board President informed the Board Members she would accept a Motion to approve the Sequoia Ecological Consulting Contract Amendment Request, as it was discussed in Closed Session. Motion to approve by Rich Rydell, seconded by Dr. David Walls. Motion approved and accepted by roll call vote. Dr. David Walls: Aye; Rich Rydell: Aye; Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen; Aye.
- 22) Next Regular Meeting Announced.**
- **Date:** August 25th, 2022
 - **Time:** 3:00 p.m.
 - **Location:** LAC-Conference Room

The regular Board Meeting adjourned at 5:18pm



I, Deborah Housen, Clerk to the Board of Directors,
of the
Seneca Healthcare District,
do solemnly declare,
the foregoing Board Meeting Minutes for
the July 28th, 2022 Regular Meeting,
were approved and accepted by the Board Members
at the
08/25/22
Board Meeting.

X 

Deborah Housen, Board Clerk

