

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING AGENDA  
Mt. Lassen Theatre - 200 Main Street, Chester, CA  
May 26<sup>th</sup>, 2022, at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for May 26<sup>th</sup>, 2022, will be held at the Mt. Lassen Theatre at 200 Main Street, Chester, CA. If there is a power outage on that day, the meeting will be moved to the Lake Almanor Clinic (LAC) Conference Room. The public is invited to attend the theater location, but the clinic location will be limited for seating. We will also make available a public question platform that can be accessed prior to the meeting and submitted to [board@senecahospital.org](mailto:board@senecahospital.org). In order to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, "California strongly recommends masking in indoor public places, for everyone, including public transportation, regardless of vaccination status."***

***The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need of updating guidelines for public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the zoom webinar:

Join Zoom Meeting

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVoUXRLWIREZmtMaHVQdz09>

**Meeting ID: 861 9298 8649**

**Passcode: 148822**

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If prompted for a Participant ID, press #.

If calling in, the \*6 feature will mute and unmute your line.

Public comment will also be accepted by email to [info@senecahospital.org](mailto:info@senecahospital.org). Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

### **Closed Session Announcement.**

The Board will meet in closed session pursuant to:

**Government Code §54956.9(d)(1)** – Conference with Legal Counsel-Existing Litigation.  
[Paragraph (1) of subdivision (d) of Section 54956.9] - Velez vs SHD – Case: DFEH Number: 202110-15186025

**Health and Safety Code §32106** – Report Involving Trade Secrets. Discussion will concern the proposed new facility. (***Board Members - See Attached Confidential Report***)

- 1) **Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.
- 2) **Board Members Roll Call.** The President will note Board Members present/absent.
- 3) **Pledge of Allegiance.**
- 4) **Public Comment(s) Period.**  
This is an opportunity for public attendees to address the Board regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24-hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot act on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, the Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.
- 5) **Board Responds to Public Comment(s).**

### **Agenda - Items Requiring Action:**

- 6) **Approval of Board Meeting Minutes.** **Tab A**  
The Board will review for approval, the Minutes of the April 28<sup>th</sup>, 2022, Board Meeting.  
Submitted by: Deborah Housen, Executive Assistant, to the CEO, CNO, and Board Clerk.
- 7) **Medical Staff Report.**  
Requesting Board approval, Dr. Dana Ware, Chief of Staff, submitted the following items approved at the May 10<sup>th</sup>, 2022, Medical Staff Meeting:

### **Initial Appointment of Medical Staff:**

- Brian Evans, MD - 1 year provisional 5/10/2022 to 5/10/23 North Star Radiology.

### **Reappointment Medical Staff:**

- Eric Bossi, MD - 60-day 5/26/2022 to 7/26/2022 ER Psychiatrist.
- Francis Attwill, DO - 60-day 5/30/2022 to 7/30/2024 ER Locum with Admitting privileges.

- 8) Policies and Procedures.** **Tab B**  
Submitted for Board Approval. Discussed and approved at the Policy and Procedure Committee Meeting on 05/10/2022.
1. **HR-003.002** – Educational Assistance – **Tracked Changes**
  2. **HR-016.001** – Pre-Placement and Annual Requirements – **Tracked Changes**
  3. **HR-022.001** – Drug and Alcohol Policy – **Tracked Changes**
  4. **HR-024.001** – Pay for Mandatory Meetings – **Tracked Changes**
  5. **HR-025.003** – Time Clock and Time Reporting – **Tracked Changes**
- 9) Building Rx. Bond Counsel – BBK Proposal.** **Tab C**  
For Discussion and Approval - Presented by: Donna Huntingdale, President, Building Rx.
- 10) Critical Access Hospital (CAH).**  
For Discussion and Approval - Financials pertaining to Fiscal/Annual Year progression. Reserved for Q&A with: Donna Huntingdale, President, Building Rx.
- 11) Funding for Professional Consulting - Cerner Community Works EHR Project.**  
For Discussion and Approval - Presented by: Shawn McKenzie, CEO
- 12) Board Policy and Procedure - Selection of Board Members.** **Tab D**  
For Discussion and Approval - Presented by: Dr. David Walls, Board V.P.
- 13) March 2022 Financial Reports.** **Tab E**  
For Discussion and Acceptance - Financial Reports for the month of March 2022. Submitted by: Steve Boline, CFO.
- 14) Meeting Venue – Mt. Lassen Theatre vs LAC-Conference Room.**  
For Discussion and Acceptance - the pros and cons of both venues. Vote on the venue for future meetings. Requested by: Jerri Nielsen, President.
- 15) AB-361 Brown Act Amendment.**  
For Discussion and Approval - CEO, Shawn McKenzie, and the Infection Prevention Manager, Stefanie White, will discuss with The Board, the Brown Act Amendment, and the continuation of virtual public meetings.
- 16) General Obligation (GO) Bond Measure.**  
Discussion and Approval. Polling results for potential GO Bond Measure and authorization of drafting of proposed specifications of election order resolution; and approval of related legal services agreement. As presented by: Shawn McKenzie, CEO, and Donna Huntingdale, President of Building Rx.

**Agenda items – Information only:**

- 17) Healthcare Resource Group (HRG).** **Tab F**  
Steve Boline, CFO, will present HRG's April 2022 Summary Report.
- 18) Building Rx. New CAH Board Updates.** **Tab G**  
Information Update/Discussion – Donna Huntingdale, President, Building Rx.
- 19) CEO Report.** **Tab H**  
Presented by: Shawn McKenzie, CEO
- 20) CNO Report.** **Tab I**  
Presented by: Judith Cline, CNO
- 21) Clinic Report.** **Tab J**  
Presented by: Johnathan Owens, Clinic Operations Director
- 22) Departmental Documents/Reports.** **Tab K**
- a. Compliance – Charlene Almocera, HIM Director – Report submitted.
  - b. IT/Clinical Informatics – TK Trumpf, IT Director – Report submitted.
  - c. Human Resources – Jennie Mathews, HR Director – Report submitted.
  - d. Marketing/PR – Chelssa Outland, PR Manager – Report submitted.
- 23) Board Members Retreat – Highlands Ranch Resort.**  
(Continued Discussion) - Confirmation of Date and Format.
- 24) Closed Session.** The Board will adjourn to Closed Session, as noted above.
- 25) Report on Closed Session.** The Board President will report on any actions taken.
- 26) Next Regular Meeting.**
- **Date:** June 30<sup>th</sup>, 2022
  - **Time:** 3:00 p.m.
  - **Location:** Mt. Lassen Theatre, via Zoom, or at the LAC-Conference Room (Depending on decision made at this Board Meeting).

This agenda has been mailed to the following newspaper publisher: Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

### **Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District on **May 23<sup>rd</sup>, 2022.**

**By:** *Deborah Housen, 05/23/2022*

Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.