

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS - MEETING MINUTES**  
Mt. Lassen Theatre - 200 Main Street, Chester, CA  
Thursday, February 24<sup>th</sup>, 2022 at 3:00 p.m.

**1) Call to Order.**

Jerri Nielsen, President, attended the meeting via Zoom.  
Therefore, Vice President, Dr. David Walls, called the Regular Board Meeting to order,  
at 3:01pm.

**2) Members Present/Absent.**

Dr. David Walls commenced Roll Call: Kenneth Crandall, present via Zoom; Ryan Lee,  
present in person; Jerri Nielsen, present via Zoom; Rich Rydell, present via Zoom, Dr.  
David Walls, present in person.

Pledge of Allegiance was conducted.

**3) Public Comment(s) Period.**

There was one (1) public attendee present, onsite. He addressed the board with an inquiry.  
He wanted to know, if he or other public attendees publicly asked questions at a Board  
Meetings, would they get an immediate response.

**4) Board Responses to Public Comment(s).**

Dr. David Walls responded on behalf of The Board. He indicated that ALL questions are  
welcomed and acknowledged by The Board. Each question will be noted and briefly  
answered, if plausible, and possible. However, no action regarding requests will be taken  
during a Board Meeting. The unaddressed question(s) and/or request(s) will be turned over  
to the appropriate SHD department manager(s), as designated during that particular  
session, depending on the question(s) or request(s), at hand.

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**Agenda Items Requiring Action:**

**5) Approval of Board Meeting Minutes.**

**Tab A**

The Board reviewed and approved the Meeting Minutes of the January 27th, 2022 Board Meeting, as submitted by: Deborah Housen, Executive Assistant to the CEO, CNO, Board Clerk.

Kenneth Crandall motioned to approve the minutes as presented. Ryan Lee seconded the motion. Motion approved by roll call vote. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

**\* COMMENTS WERE REMOVED | STRICKEN FROM MEETING MINUTES PER VICE-PRESIDENT, DR. DAVID WALLS, AS INDICATED, STATEMENT WAS NOT CONVEYED.**

**APPROVED BY ALL BOARD MEMBERS + SIGNED BY:**

**JERRI NIELSEN BOARD CLERK**

**6) Medical Staff Report.**

Requesting Board approval, Chief of Staff, Dr. Dana Ware, submitted the following items approved at the February 8<sup>th</sup>, 2022 Medical Staff Meeting:

**a.) Initial Appointment of Medical Staff:**

- Charles Vassallo, MD / VRAD - 1 year provisional - 1/24/2022 to 1/24/2023
- Craig Lum, DO / Wound - 1 year provisional - 2/28/2022 to 2/28/2023
- Royce Molick, MD / Tele-Psychiatrist - 1 year provisional - 2/9/2022 to 2/9/2023
- Judith Sherman, MD / Tele-Psychiatrist - 1 year provisional - 2/14/2022 to 4/14/2023
- Eric Kraemer, MD / Tele-Radiologist NorthStar - 1 year provisional - 2/18/2022 to 2/18/2023
- Jack Lane, DO / ER Locum - Initial 60 days - 2/4/2022 to 4/4/2022

**b.) Reappointment of Medical Staff:**

- William Whetsell, MD / VRAD - Initial 60 days - 1/30/2022 to 3/30/2022
- William Whetsell, MD / VRAD - 2 years - 3/30/2022 to 3/30/2024

**c.) Initial Allied Health Practitioner:**

- None

**d.) Reappointment of Allied Health Practitioner:**

- Stephen Hayden, APN - Initial 60 days - 1/30/2022 to 3/30/2022  
Presented by Dr. Dana Ware, the Medical Staff Reports, consisting of Appointments and Reappointments, were all APPROVED "As Listed" on the Board Meeting Agenda. Motioned to approve by Ryan Lee. Seconded by Jerri Nielsen. Motion approved by roll call vote. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

**7) Joint Conference Committee Meeting for First Quarter Meeting in 2022. Tab B**

Submitted for discussion and assignment of Board Member to attend.

Joint Conference Committee meetings are required per Medical Staff Bylaws to be held Quarterly per Medical Staff Rules. The committee is composed of 7 members: Chief of Staff, Vice Chief of Staff, immediate past Chief of Staff, Secretary/Treasurer, two Board members, and the CEO. The person serving as Committee Chair shall alternate annually between Chief of Staff and one of the Governing Body representatives. The Board will determine and assign Board members that will be attending each meeting.

Jerri Nielsen advised this matter should be discussed further, in more detail, at another time. It will be then, assignment of Board Members for the next three (following) quarterly meetings, will take place. Jerri Nielsen offered to be present at the First Quarter Joint Conference Committee Meeting, on Thursday, March 10<sup>th</sup>, 2022 at 11:30pm. The meeting will be in the LAC – Conference Room. There was no motion put into place as this item became a matter of discussion. The Board Clerk, Deborah Housen, was instructed to notify all Board Members of the scheduled remainder Quarterly Meetings for the Joint Conference Committee Meeting. Board Members agreed to continue the discussion at another time, amongst themselves, to determine which Board Member(s) shall be attending future meetings. Agreement by roll call. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

- 8) a.) **Treasurer Report delivered, verbally, (no documents were submitted) by Steve Boline, CFO.**

Steve Boline, CFO, spoke on behalf of himself and for Rich Rydall, Treasurer, regarding the Treasury Meeting on 2/22/2022. The Financial Reports were discussed for the month of January. Rich Rydell, Treasurer, joined the meeting via Zoom. He proceeded to explain the purpose of Treasurer's Meeting, prior to the Board Meeting.

**b.) January 2022 Financial Report**

**Tab C**

The Board reviewed and voted to accept the Financial Report for the month of January 2022 as submitted by Steve Boline, CFO. Motion to approve made by Ryan Lee; Seconded by, Ken Crandall. Motion approved by roll call vote. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

- 9) **Policies and Procedures.**

**Revised Policy - RT-025.003 - Invasive Mechanical Ventilation Support.**

**Tab D**

Submitted for Board approval. This policy was revised, and approved at the February 8<sup>th</sup>, 2022 at the Medical Staff Meeting. Motion to approve by Jerri Nielsen. Seconded by Ryan Lee. Motion approved by roll call vote. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

- 10) **New CAH – Facility Master Planning – Replacement CAH/SNF/ASC/MOB.**

**Tab E**

For Discussion and Approval: Request and Proposal for Equipment Planning & Procurement Services. **TAB E.1 and TAB E.2**

Presented by Shawn McKenzie, CEO and Donna Hungingdale, Building Rx. Motioned to approve by Ken Crandall. Seconded by Ryan Lee. Motion approved by roll call vote. Kenneth Crandall: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Dr. David Walls: Aye.

**Agenda items – information only:**

- 11) **Healthcare Resource Group (HRG).**

**Tab F**

CFO, Steve Boline will submit HRG's January 2022 Summary Report.

- 12) **Strategic Planning Committee and New Hospital Planning Update.**

**Tab G**

Update and Report - Presented by - Donna Huntingdale, PE - President of Building Rx.

- 13) **CEO Report.**

**Tab H**

Presented by: Shawn McKenzie, CEO

- 14) **CNO Report.**

**Tab I**

Presented by: Judith Cline, CNO

**15) Department Reports.**

- a.) **Compliance** – Charlene Almocera, HIM Director – Reports submitted.
- b.) **IT/Clinical Informatics** – TK Trumpf, IT Director – Report submitted.
- c.) **Human Resources** – Jennie Mathews, HR Director – Report submitted.
- d.) **Marketing/PR Manager** – Chelssa Outland – Report submitted.

**16) Discussion - AB-361 Brown Act Amendment.**

The Board, CEO, Shawn McKenzie, and CNO, Judith Cline, discussed the Brown Act Amendment, and the continuation of virtual and public meetings. The Board Meeting venue will be continued as open to the public via virtual and onsite meetings.

**17) Discussion - Board Retreat Planning.**

Presented by Shawn McKenzie, CEO. The discussion was initiated in order to continue planning for a Board Retreat to take place in 2022. It was noted, a Facilitator will be needed for the event. Kenneth Crandall mentioned he may know someone interested in facilitating, and will have more information at the next meeting. This discussion will be further discussed at future Board Meetings.

**18) Closed Session.**

*The Board adjourned to Closed Session at 4:05pm*

*In pursuant to:*

Government Code §54956.9(d)(1) – Conference with Legal Counsel-Existing Litigation  
Health and Safety Code §32106 – Report Involving Trade Secrets. Discussion will concern proposed new facility.

Government Code §54957.6 – Union Labor Negotiations

**19) Report on Closed Session.**

The Board returned from the Closed Session at 4:44pm. Dr. David Walls stated for the record, there was No Reportable Action taken in Closed Session.

a.) The Board agreed to (further) discuss the following items at March 2022 Board Meeting:

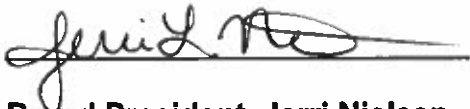
1. Board Retreat Planning
2. The process for selecting New Board Members

20) The next Regular Meeting was announced as:

- **Date:** March 24<sup>th</sup>, 2022
- **Time:** 3:00 p.m.
- **Location:** Lassen Theatre or via Zoom

NOTE: This date was announced as shown on the Board Meeting Agenda. However, after the meeting adjourned, it was recognized the **CORRECT date** for the next board meeting will be: **March 31<sup>st</sup>, 2022 – same place and same time.**

The Board Meeting adjourned at: 4:47pm.



Board President, Jerri Nielsen

03/31/22

Date