

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES
Thursday, December 30th, 2021**

- 1) **Call to Order.** Via Zoom, President Ken Crandall called the Regular Board meeting to order at 3:10 p.m.
- 2) **Members Present/Not Present. Pledge of Allegiance.** Ken Crandall noted Board Members present by roll call: *Dr. David Walls, Jerri Nielsen, Rich Rydell, Ryan Lee, Ken Crandall.*
- 3) **Public Comment Period.** No comments or questions were submitted in advance and there were no public attendees that attended the meeting.
- 4) **Board Responses to Public Comment.** N/A.
- 5) **Welcome New Board Member – Ryan Lee.** Welcomed by members. Looking forward to future meetings.

Agenda Items Requiring Action

- 6) **Approval of Board Meeting Minutes.**
The Board reviewed for approval the minutes of the December 9th, 2021, Special Board Meeting. Submitted by Debbie Pico & Chelssa Outland, previous Interim Board Clerk. *Jerri Nielson moved to approve the minutes as presented. Second by Dr. Walls. Motion approved by roll call vote. Rich Rydell: Aye; Dr. Walls: Aye; Jerri Nielsen, Aye; Ken Crandall: Aye.*
- 7) **Medical Staff Report.**
In absence of Chief of Staff, Dr. Dana Ware, Dr. David Walls, as Credentialed Committee Chair, proceeded to submit the following items approved at the December 14th, 2021 Medical Staff Meeting requiring Board approval:

- 1) **Initial Appointment Medical Staff:**

- (a) Craig Lum D.O. Vohra Wound
12/28/2021 to 02/28/2022 – Subsequent 60 days
- (b) Judith Sherman M.D. Psychiatrist/Clinic
12/14/2021 to 02/14/2022 – Initial 60 days

*Motion to approve the initial of Medical Staff was made by Dr.Walls, second by J.Nielsen. **Approved.***

Motion approved by roll call vote. Dr. Walls: Aye; Ryan Lee: Aye; J. Nielsen: Aye; Dr. Walls; K. Crandall: Aye.

- (2) **Reappointment Medical Staff:**

- (a) Eric Kraemer M.D. North Star Radiologist
12/18/21 to 02/18/22 - 60 Days
- (b) Robert Leckie M.D. North Star Radiologist
12/19/21 to 02/19/22 - 60 Days
- (c) Nicholas Carlevato M.D. North Star Radiologist

12/19/21 to 02/19/22 - 60 Day

*Motion to approve the reappointment of Medical Staff was made by Dr. Walls, second by J. Nielsen. **Approved.***

Motion approved by roll call vote. Dr. Walls: Aye; R. Lee: Aye; J. Nielsen: Aye; Dr. Walls; K. Crandall: Aye.

(3) Initial Allied Health Practitioner – None.

(4) Reappointment Allied Health Practitioner. Approved.

(a) Margaret Main LCSW 12/19/2021 to 12/19/2023

*Motion to approve the reappointment of Medical Staff was made by Dr. Walls, second by J. Nielsen. **Approved.** Motion approved by roll call vote. R. Rydell: Aye; R. Lee:*

Aye; J. Nielsen: Aye; Dr. Walls; K. Crandall: Aye

(5) Miscellaneous: None.

8) Policies and Procedures.

The Board reviewed and approved the following Policies & Procedures as presented at the last Committee Meeting.

(1) FIN-006.003 Charity Care – (Revised)

Approved.

Board would like to track changes and wanted to know if anything was changed besides the Logo.

*Motion to approve revision was made by J. Nielsen, second by Dr. Walls. **Approved.***

Motion approved by roll call vote. Dr. Walls: Aye; R. Lee: Aye; J. Nielsen: Aye; Dr. Walls; K. Crandall: Aye

(2) RT-022.003 Intermittent Positive Pressure Breathing IPPA Adult (Rescind)

Approved.

J. Nielsen moved to rescind. Second by Dr. Walls. Motion to rescind by roll call vote.

R. Rydell: Aye; R. Lee: Aye; Dr. Walls: Aye; J. Nielsen: Aye; K. Crandall: Aye.

(3) RT-23.003 Intermittent Positive Pressure Breathing IPPA Pediatrics (Rescind)

Approved.

J. Nielsen moved to rescind. Second by Dr. Walls. Motion to rescind by roll call vote.

R. Rydell: Aye; R. Lee: Aye; Dr. Walls: Aye; J. Nielsen: Aye; K. Crandall: Aye.

9) November 2021 Financial Report.

The Board reviewed the report as presented by Steve Boline.

10) Discussion on AB-361 Brown Act Amendment.

The Board, CEO, and Infection Prevention Manager, Stefanie White, discussed the Brown Act Amendment and the continuation of virtual/public meetings.

11) Almanor Lake Trails Project – Almanor Greenway Rail Park.

Seneca Healthcare Partnership with ARPD for The State Parks Grant – (Presentation and Discussion) – Richardson Way Staging - Presented by Shawn McKenzie, CEO,

a) **Resolution 432** – Introduced for Board Approval – **Approved.**

Motion to approve the resolution was made by R. Rydell, second by Dr. Walls.

Motion approved by roll call vote. Dr. Walls: Aye; R. Lee: Aye; J. Nielsen: Aye; R. Rydell; K. Crandall: Aye

12) Annual Independent Audit for Fiscal Year 2021 – Approved.

Presented by Jerrel Tucker of JWT Associates. Reports of Fiscal Year 2021 Annual Audit and accompanying report(s) submitted to the Board, for approval.

Motion to approve the reports as presented was made by J. Nielsen, second by R.

Rydell. Motion approved by roll call vote. Dr. Walls: Aye; R. Lee: Aye; J. Nielsen: Aye; R. Rydell; K. Crandall: Aye

Agenda Items – Information Only:

13) Healthcare Resource Group.

Steve Boline discussed the November 2021 Summary Report submitted by HRG.

14) Strategic Planning Committee Update.

- Consulting phase for due diligence will be fairly heavy Q1-Q2
- CEQA – NEPA
- Forest Harvest Planning
- Political Consultant – Tramutola – Feasibility Study and Poll
- Heliport Consultant – physical assessment ONLY at this time
- LAFCO application
- Build Methodology – Design-Build vs. Design Bid Build
- Existing Facility Upgrades

15) CEO Report.

Chief Executive Officer, Shawn McKenzie discussed the following:

- 2022 focus/objectives
- Provider Recruitment
- Operations
- Information Technology updates
- Marketing and Public Relations

16) CNO Report.

Chief Nursing Officer, Judith Cline, MSN

17) Departmental Issues/Reports.

- Compliance – Charlene Almocera, HIM Director – Reports.
- Clinical/Telemedicine – JJ Gorbet, Interim Clinic Manager – No Reports.
- IT/Clinical Informatics – TK Trumpf, IT Director – Reports.
- Human Resources – Jennie Mathews, HR Director – Reports.

18) Items to be Added to Next Month's Agenda.

- a) Policy and Procedure Discussion for Filling Board Member Vacancies
- b) Discussion: The Roll of the Finance Committee

19) Closed Session.

The Board adjourned to Closed Session at 4:47pm

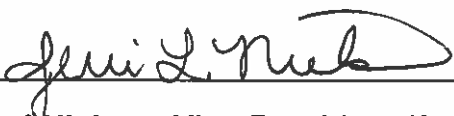
20) Report on Closed Session.

The board returned from Closed Session to commence Meeting at 5:34 p.m.
No reportable action taken in Closed Session. The Annual Evaluation of Shawn McKenzie, CEO, was discussed.

21) Next Regular Meeting:

- **Date:** January 27, 2022
- **Time:** 3:00 p.m.
- **Location:** Mt. Lassen Theatre

Meeting Adjourned at 5:35 p.m.

X 

01/27/2022

Jerri Nielsen, Vice-President (for Kenneth Crandall, appearing via Zoom)