**SENECA HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING AGENDA**

**Mt. Lassen Theatre - 200 Main Street, Chester, CA**

**March 31st, 2022 at 3:00 p.m.**

Our Mission: Seneca Healthcare District’s mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Seneca Healthcare District Board of Directors meeting scheduled for March 31st, 2022, will be held at the Lassen Theatre at*** [***200***](https://www.bing.com/local?lid=YN873x10979119402229396056&id=YN873x10979119402229396056&q=Mt.+Lassen+Theatre&name=Mt.+Lassen+Theatre&cp=40.31023025512695%7e-121.22940826416016&ppois=40.31023025512695_-121.22940826416016_Mt.+Lassen+Theatre)***Main Street, Chester, CA. If there is a power outage on that day, the meeting will be moved to the Lake Almanor Clinic (LAC) Conference Room. The Public is invited to attend the theater location, but the clinic location will be limited for seating. We will also make available a public question platform that can be accessed prior to the meeting and submitted to*** [***board@senecahospital.org***](mailto:board@senecahospital.org)***. In order​ to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, masks are required for unvaccinated individuals in indoor public settings. Fully vaccinated individuals are recommended to continue indoor masking when the risk may be high. The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need of updating guidelines for public meetings.***

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the zoom webinar:

Join Zoom Meeting

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVoUXRLWlREZmtMaHVQdz09>

**Meeting ID: 861 9298 8649**

**Passcode: 148822**

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If prompted for a Participant ID, press #.

If calling in, the \*6 feature will mute and unmute your line.

Public comment will also be accepted by email to info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

**Closed Session Announcement.** The Board will meet in closed session pursuant to:

Government Code §54956.9(d)(1) – Conference with Legal Counsel-Existing Litigation

Health and Safety Code §32106 – Report Involving Trade Secrets. Discussion will concern proposed new facility.

Government Code §54957.6 – Union Labor Negotiations. Documents provided by Steve Boline, CFO, and Jennie Mathews, HR. Distributed to CEO and Board Members–**only**.

1. **Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.
2. **Members Present/Absent.** The President will note Board Members present/absent.

**Pledge of Allegiance.**

1. **Public Comment(s) Period.** This is an opportunity for members of the public to address The Board, regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24-hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, The Board cannot take action on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, The Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.
2. **Board Responses to Public Comment(s).**

***Agenda Items Requiring Action:***

1. **Approval of Board Meeting Minutes. Tab A**

The Board will review for approval, the minutes of the February 24th, 2022 Board Meeting. Submitted by: Deborah Housen, Executive Assistant, to the CEO, CNO, Board Clerk.

1. **Medical Staff Report.**

Requesting Board approval, Chief of Staff, Dr. Dana Ware submitted the following items approved at the March 8th, 2022 Medical Staff Meeting:

1. **Initial Appointment of Medical Staff:**

* Timothy Jolis, M.D., ER Locum - 60 days - 3/8/2022 to 5/8/2022

1. **Reappointment Medical Staff:**

* Robert Leckie, M.D., Radiology - 2 years - 4/19/2022 to 4/19/2024
* Nicholas Carlevato, M.D., Radiology - 2 years - 4/19/2022 to 4/19/2024
* Daniel Cooper, D.O. - 2 years - 3/26/2022 to 3/26/2024

1. **Initial Allied Health Practitioner(s):** None
2. **Reappointment Allied Health Practitioner(s):**

* Stephen Hayden, APN - 2 years - 3/30/2022 to 3/30/2024
* Rhett Wiggen, CRNA - 2 years - 3/28/2022 to 3/28/2024

1. **Policies and Procedures. Tab B**

Submitted for Board approval. Discussed and approved at the Policy and Procedure Committee Meeting on 03/01/2022, and at the Medical Staff Meeting on 03/08/2022.

1. **SX-003.005** - Consent for Surgical Treatment-Verification of - **REVISED**

2. **SX-004.002** - Department Staffing and Organization Structure - **REVISED**

3. **SX-026.001** - Admitting Patients for Outpatient Surgical Procedures - **REVISED**

4. **NSG-063.001** - RN Pronouncement of Adult Death by RN - **NEW**

1. **New CAH – Fieldman Contract – Municipal Advisors. Tab C**

For Discussion and Approval, as presented by Shawn McKenzie, CEO and Donna Huntingdale, President, Building Rx.

***Agenda items – information only:***

1. **Joint Conference Committee Meetings in 2022. (Continued Discussion)**

Submitted for continued discussion, and assignment of Board Member(s) to attend last quarter meeting.

Jerri Nielsen and Dr. David Walls, attended the 1st Quarter Meeting on March 10th, 2022. Ryan Lee has agreed to attend the 2nd Quarter Meeting on June 9th, 2022. Rich Rydell has stated he can attend the 3rd Quarter Meeting on September 8th, 2022. The 4th Quarter Meeting scheduled for December 8th, 2022, still needs an appointed Board Member.

Joint Conference Committee meetings are required per Medical Staff Bylaws to be held Quarterly per Medical Staff Rules. The committee is composed of 7 members: Chief of Staff, Vice Chief of Staff, immediate past Chief of Staff, Secretary/Treasurer, two Board members, and the CEO. The person serving as Committee Chair shall alternate annually between Chief of Staff and one of the Governing Body representatives. The Board will determine and assign Board members that will be attending each meeting.

1. **Healthcare Resource Group (HRG). Tab D**

Steve Boline, CFO, will present the HRG’s February 2022 Summary Report.

1. **Strategic Planning Committee and New Hospital Planning Update. Tab E**

Update and Report - Presented by - Donna Huntingdale, PE - President of Building Rx.

1. **CEO Report. Tab F**

Presented by: Shawn McKenzie, CEO

1. **CNO Report. Tab G**

Presented by: Judith Cline, CNO

1. **Departmental Documents/Reports. Tab H**
   1. **Compliance** – Charlene Almocera, HIM Director – Reports submitted.
   2. **IT/Clinical Informatics** – TK Trumpf, IT Director – Report submitted.
   3. **Human Resources** – Jennie Mathews, HR Director – Report submitted.
   4. **Marketing/PR Manager** – Chelssa Outland – Report submitted.
   5. **Accounting/Finance** – Steve Boline, CFO – Report submitted.
2. **Discussion - AB-361 Brown Act Amendment.**

The Board, CEO, Shawn McKenzie and Infection Prevention Manager, Stefanie White, will discuss the Brown Act Amendment, and the continuation of virtual public meetings.

1. **Board Members - Requested Topics for Further Discussion.**
2. Board Retreat Planning
3. The process and procedure(s) for selecting New Board Members
4. **Closed Session.** The Board will adjourn to Closed Session, as noted above.
5. **Report on Closed Session.** The Board President will report on any actions taken.
6. **Next Regular Meeting.**

* **Date:** April 28th, 2022
* **Time:** 3:00 p.m.
* **Location:** Lassen Theatre or via Zoom

This agenda has been mailed to the following newspaper publisher: Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District on **March 25th, 2022**.

**By: Deborah Housen, 03/25/2022**

Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours **prior** to the meeting.