

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS - MEETING MINUTES
Thursday, January 27th, 2022**

1) Call to Order.

Jerri Nielsen, Vice-President, for Kenneth Crandall, President, signing on via Zoom. The Regular Board meeting came to order at **3:05pm**.

2) Members Present/Not Present. Pledge of Allegiance.

Board Members present, by roll call: *Dr. David Walls, Jerri Nielsen, Rich Rydell - via Zoom, Ryan Lee. Ken Crandall, had technical difficulties, later joined via Zoom.*

3) Public Comment Period.

No comments or questions were submitted in advance. There was one (1) public attendee. No questions or comments were uttered.

4) Board Responses to Public Comment.

N/A.

Agenda Items Requiring Action

5) Approval of Board Meeting Minutes.

The Board reviewed for approval the minutes of the December 30th, 2021, Special Board Meeting. Submitted by Deborah Housen, Board Clerk, and JoAnn Mahloch, Interim Board Clerk, present at 12/30/22 Board Meeting. *Dr. David Walls moved to approve the minutes as presented. Seconded by Ryan Lee. Motion approved by roll call vote. Rich Rydell: Aye; Dr. Walls: Aye; Ryan Lee: Aye; Jerri Nielsen, Aye; Ken Crandall: Absent.*

6) Medical Staff Report.

Chief of Staff, Dr. Dana Ware, submitted the following item approved at the January 11th, 2022 Medical Staff Meeting requiring Board approval:

1) Initial Appointment Medical Staff:

(a) Jill Wruble, D. O. - VRad

01/11/2022 to 01/11/2023 – One Year Term

Motion to approve the initial of Medical Staff was made by Dr. David Walls, second by

Rich Rydell. Motion approved by roll call vote. Dr. David Walls: Aye; Ryan Lee: Aye; Jerri

Nielsen: Aye; Rich Rydell: Aye; K. Crandall: Absent.

No new Policies and Procedures were discussed.

7) Policies and Procedures.

No new Policies and Procedures submitted for Approval.

8) Discussion and Election of Board Officials.

Moved to (Item #20, the last agenda discussion), to allow Ken Crandall, President, to join meeting via Zoom.

9) ASAI Contract – Presented for Board Approval

The Board reviewed the terms of the contract as presented by Shawn McKenzie, CEO. *Rich Rydell moved to approve. Dr. David Walls seconded the motion to approve. Motion approved by roll call vote. Rich Rydell: Aye; Dr. David Walls: Aye; Jerri Nielsen: Aye; Ryan Lee: Aye; Kenneth Crandall: Absent.*

10) December 2021 Financial Report.

The Board reviewed the report as presented by Steve Boline, CFO. *Rich Rydell motioned to accept. Seconded by Dr. David Walls. Motion approved by roll call vote. Ryan Lee: Aye; Dr. Walls: Aye; Rich Rydell: Aye; Jerri Nielsen: Aye; Kenneth Crandall: Absent.*

11) Discussion on AB-361 Brown Act Amendment.

The Board, CEO, and Infection Prevention Manager, Stefanie White, discussed the Brown Act Amendment and the continuation of virtual/public meetings. *No items presented required action from The Board.*

12) Tramutola Political Consultant Contract.

Presented by Shawn McKenzie, CEO. The Board reviewed and accepted the Tramutola Service Agreement. *Motion to approve the contract, as presented, was made by Jerri Nielsen, seconded by Rich Rydell. Motion approved by roll call vote. Dr. David Walls: Aye; Ryan Lee: Aye; Jerri Nielsen: Aye; Rich Rydell: Aye; Kenneth Crandall: Absent.*

Agenda Items – Information Only:

13) Healthcare Resource Group (HRG).

CFO, Steve Boline discussed the December 2021 Summary Report submitted by HRG.

14) Strategic Planning Committee Update.

Shawn McKenzie, CEO, presented an update on the New CAH Facility and the Existing Facility Upgrades.

15) CEO Report.

Presented by Shawn McKenzie, CEO

16) CNO Report.

Presented by Judith Cline, CNO

17) Departmental Reports.

A) Compliance - Charlene Almocera, HIM Director— Reports submitted.

B) Clinic - Ann Holt, Nursing House Supervisor — present to discuss the State Medi-Cal Resurvey, conducted by the California Health and Wellness Department on 1/24/2022.

Report will be submitted upon receipt. *Jerri Nielsen requested copies of the latest Letter and the Certificate to be emailed to each Board Member.*

C) IT/Clinical Informatics - TK Trumpf, IT Director — Report submitted.

D) Human Resources - Jennie Mathews, HR Director— Report submitted.

E) Marketing/PR Manager - Chelssa Outland — Report submitted.

18) Closed Session.

The Board adjourned to Closed Session at **4:31pm**.

19) Report on Closed Session.

The board returned from Closed Session. Meeting commenced at **5:09pm**.

No reportable action was taken in Closed Session. *A Verbal Request came from Dr. Walls. He requested The Board Clerk, submit the next (and following) Board Agenda, and Board Meeting Materials/Documents – one week prior to the Board Meeting date.*

20) Discussion and Election of Board Officials – Officially moved back on agenda, (originally - Item #8), to include Current President, Kenneth Crandall, joined via Zoom.

President, Kenneth Crandall, stated for the record, he will be stepping down as President of The Board. Jerri Nielsen leads Board Members in Discussion and Nomination of Board Members, as follows:

President – Rich Rydell Nominated **Jerri Nielsen** as President. Kenneth Crandall Seconded the Nomination. *Nomination approved by roll call vote. Dr. David Walls: Aye; Ryan Lee: Aye; Rich Randall: Aye; Kenneth Crandall: Aye; Jerri Nielsen: Aye.*

Vice President – Rich Rydell Nominated **Dr. David Walls** as Vice-President. Jerri Nielsen Seconded the Nomination. *Nomination approved by roll call vote. Kenneth Crandall: Aye; Rich Randall: Aye; Ryan Lee: Aye; Dr. David Walls: Aye; Jerri Nielsen: Aye.*

Secretary – Dr. Walls Nominated **Kenneth Crandall** as Secretary. Rich Rydell Seconded the Nomination. *Nomination approved by roll call vote. Ryan Lee: Aye; Dr. David Walls: Aye; Rich Rydell: Aye; Jerri Nielsen: Aye; Kenneth Crandall: Aye.*

Treasurer – **Rich Rydell** will retain his position as Treasurer. No changes made. *Approved by roll call vote. Ryan Lee: Aye; Dr. David Walls: Aye; Rich Rydell: Aye; Jerri Nielsen: Aye; Kenneth Crandall: Aye.*

Assistant Secretary Treasurer – Jerri Nielsen moved to Appoint, Board Member, **Ryan Lee**, to Assistant Secretary Treasurer. *Appointment approved by roll call vote. Kenneth Crandall: Aye; Rich Randall: Aye; Ryan Lee: Aye; Dr. David Walls: Aye; Jerri Nielsen: Aye.*

21) Announcement of Next Regular Meeting:

Date: February 24th, 2022
Time: 3:00pm
Location: Mt. Lassen Theatre

Meeting Adjourned at 5:35 p.m.

X 
Board President, Jerri Nielsen Date

Dr. David Walls

03/07/2022