

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING AGENDA
Mt. Lassen Theatre - 200 Main Street, Chester, CA
February 24th, 2022 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Seneca Healthcare District Board of Directors meeting scheduled for February 24th, 2022, will be held at the Lassen Theatre at 200 Main Street, Chester, CA. If there is a power outage on that day, the meeting will be moved to the Lake Almanor Clinic (LAC) Conference Room. The Public is invited to attend the theater location, but the clinic location will be limited for seating. We will also make available a public question platform that can be accessed prior to the meeting and submitted to board@senecahospital.org. In order to ensure the health and safety of the public, and in accordance with the most recent CDC and CDPH guidelines, masks are required for unvaccinated individuals in indoor public settings. Fully vaccinated individuals are recommended to continue indoor masking when the risk may be high. The Seneca Board of Directors will continue adherence to California AB 361, and regularly assess the COVID situation to determine the need of updating guidelines for public meetings.

If you would like to watch the meeting or speak on an agenda item, you can also access the meeting remotely. Please use the web link below to join the zoom webinar:

Join Zoom Meeting

<https://us06web.zoom.us/j/86192988649?pwd=U0gwRmVreVVVoUXRLWIREZmtMaHVQdz09>

Meeting ID: 861 9298 8649

Passcode: 148822

One tap mobile

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+1 312 626 6799 US (Chicago)

If prompted for a Participant ID, press #.

If calling in, the *6 feature will mute and unmute your line.

Public comment will also be accepted by email to info@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24-hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:
Government Code §54956.9(d)(1) – Conference with Legal Counsel-Existing Litigation
Health and Safety Code §32106 – Report Involving Trade Secrets. Discussion will concern proposed new facility.
Government Code §54957.6 – Union Labor Negotiations

- 1) **Call to Order.** President Jerri Nielsen will call the Regular Board meeting to order.
- 2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.
- 3) **Public Comment(s) Period.** This is an opportunity for members of the public to address The Board, regarding items which are not on the agenda. Please state your name for the record. Comments are limited to three (3) minutes. Written comments should be submitted to the Board Clerk 24-hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, The Board cannot take action on any item that is not listed on the agenda. The Board Chair may choose to acknowledge the comment. When appropriate, The Board Chair may briefly answer a question; refer the matter to staff; or move to set the item for discussion at a future meeting.
- 4) **Board Responses to Public Comment(s).**

Agenda Items Requiring Action:

- 5) **Approval of Board Meeting Minutes.** **Tab A**
The Board will review for approval the minutes of the January 27th, 2022 Board Meeting. Submitted by: Deborah Housen, Executive Assistant to the CEO, CNO, Board Clerk.
- 6) **Medical Staff Report.**
Requesting Board approval, Chief of Staff, Dr. Dana Ware submitted the following items approved at the February 8th, 2022 Medical Staff Meeting:
 - a.) **Initial Appointment of Medical Staff:**
 - Charles Vassallo, MD / VRAD - 1 year provisional - 1/24/2022 to 1/24/2023
 - Craig Lum, DO / Wound - 1 year provisional - 2/28/2022 to 2/28/2023
 - Royce Molick, MD / Tele-Psychiatrist -1 year provisional - 2/9/2022 to 2/9/2023
 - Judith Sherman, MD / Tele-Psychiatrist- 1 year provisional - 2/14/2022 to 4/14/2023
 - Eric Kraemer, MD / Tele-Radiologist NorthStar - 1 year provisional - 2/18/2022 to 2/18/2023
 - Jack Lane, DO / ER Locum - Initial 60 days - 2/4/2022 to 4/4/2022
 - b.) **Reappointment of Medical Staff:**
 - William Whetsell, MD / VRAD - Initial 60 days - 1/30/2022 to 3/30/2022
 - William Whetsell, MD / VRAD - 2 years - 3/30/2022 to 3/30/2024

c.) Initial Allied Health Practitioner:

- None

d.) Reappointment of Allied Health Practitioner:

- Stephen Hayden, APN - Initial 60 days - 1/30/2022 to 3/30/2022

7) Joint Conference Committee Meeting for First Quarter Meeting in 2022. Tab B

Submitted for discussion and assignment of Board Member to attend.

Joint Conference Committee meetings are required per Medical Staff Bylaws to be held Quarterly per Medical Staff Rules. The committee is composed of 7 members: Chief of Staff, Vice Chief of Staff, immediate past Chief of Staff, Secretary/Treasurer, two Board members, and the CEO. The person serving as Committee Chair shall alternate annually between Chief of Staff and one of the Governing Body representatives. The Board will determine and assign Board members that will be attending each meeting.

8) January 2022 Financial Report. Tab C

The Board will review, and vote to accept the Financial Report for the month of January 2022. Submitted by Steve Boline, CFO.

9) Policies and Procedures.

Revised Policy - RT-025.003 - Invasive Mechanical Ventilation Support. **Tab D**

Submitted for Board approval. This policy was revised, and approved at the February 8th, 2022 at the Medical Staff Meeting.

10) New CAH – Facility Master Planning – Replacement CAH/SNF/ASC/MOB. Tab E

For Discussion and Approval: Request and Proposal for Equipment Planning & Procurement Services. **TAB E.1** and **TAB E.2**

Agenda items – information only:

11) Healthcare Resource Group (HRG). Tab F

CFO, Steve Boline will submit HRG's January 2022 Summary Report.

12) Strategic Planning Committee and New Hospital Planning Update. Tab G

Update and Report - Presented by - Donna Huntingdale, PE - President of Building Rx.

13) CEO Report. Tab H

Presented by: Shawn McKenzie, CEO

14) CNO Report.

Tab I

Presented by: Judith Cline, CNO

15) Departmental Issues/Reports.

Tab J

A) Compliance – Charlene Almocera, HIM Director – Reports submitted.

B) IT/Clinical Informatics – TK Trumpf, IT Director – Report submitted.

C) Human Resources – Jennie Mathews, HR Director – Report submitted.

D) Marketing/PR Manager – Chelssa Outland – Report submitted.

16) Discussion - AB-361 Brown Act Amendment.

The Board, CEO, Shawn McKenzie and Infection Prevention Manager, Stefanie White, will discuss the Brown Act Amendment, and the continuation of virtual public meetings.

17) Discussion - Board Retreat Planning.

Initiated by Shawn McKenzie, CEO

18) Closed Session. The Board will adjourn to Closed Session as noted above.

19) Report on Closed Session. The Board President will report on any actions taken.

20) Next Regular Meeting:

- **Date:** March 24th, 2022
- **Time:** 3:00 p.m.
- **Location:** Lassen Theatre or via Zoom

This agenda has been mailed to the following newspaper publisher: Plumas News

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, *Deborah Housen*, hereby certify, I posted the foregoing Agenda on the bulletin board, located at the front door entrance of Seneca Healthcare District on **February 18th, 2022.**

By: _____
Deborah Housen, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact Seneca Healthcare District at (530) 258-2067 within 72 hours prior to the meeting.