



ULTRASOUND TECHNOLOGIST JOB DESCRIPTION

Position Title:	<u>Ultrasound Technologist</u>	Exemption Status:	<u>Non-Exempt</u>
Job Classification:	_____	Job Code:	_____
Department:	<u>Imaging Services Department</u>		
Reports to:	<u>Diagnostic Imaging Services Manager</u>		
Last Update:	<u>November 2021</u>		

Job Summary

The Ultrasound Technologist performs diagnostic sonography examinations utilizing ultrasonic equipment in various modes and techniques to locate, evaluate and record pertinent anatomical, pathological and functional data. They will demonstrate competency in performing all ultrasound exams and ensuring proficiency in producing technical and diagnostic scans for interpretation. They will position the patient and equipment and produce an appropriate recording. They are responsible for processing and transmission of images to PACS.

Essential Functions

- Performs diagnostic procedures applying prescribed methods of ultrasound technique.
- Produces diagnostic images using Doppler, abdominal or other ultrasound.
- Selects transducer and adjust equipment controls according to organ to be examined, depth of field and other specifications of test.
- Explains procedures to patients so they are well informed regarding the examination and address any of their concerns.
- Keys in test data and patient information into computer to maintain records of test results.
- Assists physician with ultrasound guided biopsies and/or invasive procedures.
- Maintains and calibrate equipment to ensure accuracy of results.
- Updates all medical records to ensure accuracy.
- Utilizes knowledge of age specific needs of patient in performance of duties and responsibilities.
- Orients and mentor new staff members.
- Provides a safe environment for administering contrast material.
- Monitors quality control to assure accuracy of examination.
- Assists with transporting patients to and from room.
- Follows standard precautions using personal protective equipment as required.
- Explains procedure to patients so they may understand what is being done to them.
- Prepares preliminary ultrasound report for physician.
- Other duties as assigned and modified at manager’s discretion.

Professional Requirements

- Current ARRT or ARDMS license is required.
- Graduate of an accredited ultrasound program.
- Current Certification in Basic Life Support.
- Minimum of three years working as an Ultrasound Tech/Sonographer.

Knowledge, Skills, and Abilities

- Customer service abilities including effective listening skills.
- Critical thinking skills, decisive judgment and the ability to work with minimal supervision in a fast-paced environment.

Physical Requirements and Environmental Conditions

- Ability to perform work that requires frequent standing, bending, reaching, squatting, kneeling, moving, lifting of patients and/or equipment up to 50 lbs.
- Work inside for approximately 75% or more of the workday.
- Subject to frequent changes in lighting (dark to light; light to dark).
- Subject to working in small, dark areas frequently.