

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA  
Lake Almanor Clinic Conference Room  
199 Reynolds Road, Chester, CA  
February 25, 2021 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for February 25, 2021 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.***

**If you would like to speak on an agenda item, you can access the meeting remotely:  
Please use the web link below to join the webinar: Join Zoom Meeting**

<https://zoom.us/j/92469916687?pwd=VzIGTkRTbG8yWmNva2UzdnlzVm1DQT09>

Meeting ID: 924 6991 6687  
Passcode: 794726

One tap mobile  
+16699009128,,92469916687#,,,,\*794726# US (San Jose)  
+13462487799,,92469916687#,,,,\*794726# US (Houston)

Dial by your location  
+1 669 900 9128 US (San Jose)  
+1 346 248 7799 US (Houston)  
Meeting ID: 924 6991 6687  
Passcode: 794726

If prompted for a Participant ID, press #.  
If calling in, the \*6 feature will mute and unmute your line.

**Public comment will also be accepted by email to [rnez@senecahospital.org](mailto:rnez@senecahospital.org). Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.**

**Closed Session.** The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(2) – Conference with Legal Counsel-Anticipated Litigation (Number of Potential Cases: 1)
2. Government Code §54957.6 – Update-Conference with Labor Negotiators (Employee Organization: Teamsters Union; District negotiator: Shawn McKenzie on behalf of Jim Kooyman).

- 1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.
- 2) **Members Present/Absent.** The President will note Board Members present/absent.  
**Pledge of Allegiance.**
- 3) **Public Comment Period.** This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.
- 4) **Board Responses to Public Comment.**

**Agenda items Requiring Action**

- 5) **Approval of Board Meeting Minutes.** **Tab A**  
The Board will review for approval the minutes of the January 28, 2021 Regular Meeting.
- 6) **Medical Staff Report.** **Tab B**  
Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the February 9, 2021 Medical Staff Meeting requiring Board approval:
  - (1) **Initial Appointment Medical Staff:**

(a) Michael Zoglio, MD Tele-Psychiatrist 2-year appointment	03/28/2021 – 03/28/2023
(b) Walter Luchsinger, MD Tele-Psychiatrist 2-year appointment	04/02/2021 – 04/02/2023
(c) Darcy Trenkle, MD Tele-Psychiatrist 2-year appointment	03/25/2021 – 03/25/2023
  - (2) **Re-Appointment Allied Health Practitioner:**

(a) Megan Fenveo, LCSW-Clinic 2-year	02/28/2021 – 02/28/2023
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  - (3) **Miscellaneous:**  
Delineation of Privileges form signed by Chief of Staff, Credential Chair and ready for President of Seneca Board to sign for:
 

(a) Cecil Matip, MD Psychiatrist	07/30/2020 – 07/30/2022
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- 7) **Policies and Procedures.** **Tab C**  
The Board will review and vote to approve the following Policies and Procedures approved at the February 9, 2021 Med Staff Meeting.
  - (1) LAC-039.001-Prescription Refills
  - (2) NSG-062.001-Workstation on Wheels

The Board will review and vote to **rescind** the following Procedure, approved to be rescinded at the February 9, 2021 Med Staff Meeting.

- (1) LAC-PRO-012.002-Prescription Refills

8) **January 2021 Financial Report.** **Tab D**  
The Board will review and vote to accept the financial report for the month of January 2021 submitted by Steve Boline.

9) **Board Meeting Status.**  
The Board will vote whether or not to hold meetings in person, starting in March, if Plumas County remains in the Red Tier or better.

**Agenda items – information only:**

10) **Healthcare Resource Group.** **Tab E**  
Steve Boline will submit HRG's January 2021 Summary Report.

11) **Committee Updates.**  
A) **Strategic Planning Committee**

12) **CEO Report.** **Tab F**

13) **Departmental Issues/Reports.** **Tab G**  
A) **Compliance** – Chelsea Major, Compliance Coordinator – Reports submitted.  
B) **Clinic/Telemedicine** – Ann Holt, Clinic Manager – Report submitted.  
C) **IT/Clinical Informatics** – TK Trumpf, IT Director – No report, available for questions.  
D) **Human Resources** – Jim Kooyman – Reports submitted.

14) **Items to be Added to Next Month's Agenda.**

15) **Closed Session.** The Board will adjourn to Closed Session as noted above.

16) **Report on Closed Session.** The Board President will report on any actions taken.

17) **Next Regular Meeting:**

- **Date/Time:** March 25, 2021 @ 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room via Zoom

This agenda has been mailed to the following newspaper: Chester Progressive

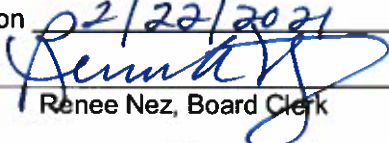
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on

02/22/2021  
  
\_\_\_\_\_  
Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.