

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
December 31, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for December 31, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.

**If you would like to speak on an agenda item, you can access the meeting remotely:
Please use the web link below to join the webinar: Join Zoom Meeting**

<https://zoom.us/j/92734814079?pwd=NnFKQU5Nb1NFS2NaZ3hQL2VvQVhMdz09>

Meeting ID: 927 3481 4079

Passcode: 391880

One tap mobile

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Meeting ID: 927 3481 4079

Passcode: 391880

If prompted for a Participant ID, press #.

If calling in, the *6 feature will mute and unmute your line.

Public comment will also be accepted by email to rnez@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(2) – Conference with Legal Counsel-Anticipated Litigation (Number of Potential Cases: 1)
2. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO
3. Government Code §54957.6 – Labor Negotiations – CEO

- 1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.
- 2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.
- 3) **Public Comment Period.** This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.
- 4) **Board Responses to Public Comment.**

Agenda items Requiring Action

- 5) **Approval of Board Meeting Minutes.** **Tab A**
The Board will review for approval the minutes of the December 3, 2020 Regular Meeting.

- 6) **Medical Staff Report.** **Tab B**
Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the December 8, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Medical Staff

Initial Appointment Medical Staff:

- **Walter Luchsinger M.D. Tele-Psychiatrist – Subsequent 60 days
12-2-2020 to 2-2-2021**
- **Darcey Trenkle M.D. Tele-Psychiatrist – Initial 60 days
12-7-2020 to 2-7-2020**

Allied Health Practitioner - None

Re-Appointment Medical Staff:

- **Eric Goldberg M.D. Tele-Radiologist Subsequent 60 day 12-1-2020 -2-1-2021**
- **Leon Jackson M.D. Tele-Radiologist Subsequent 60 day 12-1-2020 to 2-1-2021**

Miscellaneous:

Delineation of Privileges form signed by Chief of Staff, Credential Chair and ready for President of Seneca Board to sign for:

- | | |
|---|--------------------------------|
| • David Walls DO, Clinic | 11-10-2019 -11-10-2021 |
| • George Barakat MD, Ortho Surgery | 11-10-2019 -11-10-2021 |
| • Steve Hayden FNP, Walk- In | 1-30-2020 - 1-30-2022 |
| • Daniel Cooper DO, ED/Clinic | 3-26-2020 - 3-26-2022 |
| • Nicholas Carlevato MD, Tele- Radiology | 12-19-2019 - 12-19-2021 |
| • Sandra Althaus MD 8-1-2022 | 8-01-2020 - 8-01-2022 |
| • Susan Capella OT, SNF | 9-10-2019- 9-10-2021 |

- Lindsey Anderson OTA, SNF 9-10-2019--9-10-2021
- Robert Leckie MD, Tele-Radiology 12-19-2019- 12-19-2021
- Nancy Lappen LCSW, Tele-LCSW 3-26-2020--3-26-2022
- Randy Gray CRNA, Surgery 3-28-2020--3-28-2022
- Megan Fenyoe LCSW, Tele-LCSW 2-28-2019- 2-28-2021
- Francis Atwill MD, ED/Admitting 5-30-2020--5-30-2022

**The Appointments and Re-appointments need the Board's approval.
The Miscellaneous needs acceptance by the Board.**

7) Policies and Procedures. Tab C

The Board will review and vote to approve the following Policies and Procedures approved at the December 8, 2020 Med Staff Meeting.

Policies for Board Meeting

1. ANTH-012.004-Malignant Hyperthermia Cart-**Revised**
2. DSS-006.001-Menu Guidelines Substitutions Replacements Recipes-**Revised**
3. DSS-015.001-Isolation Trays-**Revised**
4. LAC-034.001-Injection Administration-**New**
5. LAC-PRO-037.001-Injection Administration-**RESCIND**
6. LAC-PRO-001.002-Allergy Injection Administration-**RESCIND**
7. LAC-PRO-032.001-Allergen Immunotherapy Handling and Storage-**RESCIND**
8. MDSTF-014.001-Discrimination or Harassment-**New**
9. MDSTF-015.001-Concerning the Protection of the Confidentiality of Medical Staff Records-**New**

8) November 2020 Financial Report. Tab D

1. The Board will review and vote to accept the financial report for the month of November 2020 submitted by Steve Boline.

2. Ventilator Purchase Contract Approval. Tab E

The Board will review and vote to approve the contract for the purchase of a Hamilton C-3 ventilator from Hamilton Medical for \$30,319.24. **Purchase approved through Medical Staff on December 8, 2020.

3. Resolution #428. Tab F

The Board will review for approval Resolution #428 providing for the District Signature Cards at Plumas Bank, U.S. Bank, and the Local Agency Investment Fund (LAIF) Account for Board President, Ken Crandall.

Agenda items – information only:

- **Healthcare Resource Group.** **Tab G**
 - Steve Boline will submit HRG’s November 2020 Summary Report.

- **Committee Updates.** **Tab H**
 - Strategic Planning Committee

- **CEO Report.** **Tab I**

- **Departmental Issues/Reports.** **Tab J**
 - A) **Quality/Care Coordination/Patient Safety** – Kacie Broussard, RN – No report.
 - B) **Compliance** – Chelsea Major, Compliance Coordinator – Reports submitted.
 - C) **Acute/ED** – Karen Turner, CNO – No report
 - D) **Clinic/Telemedicine** – Ann Holt, Clinic Manager – Report submitted
 - E) **IT/Clinical Informatics** – TK Trumpf, IT Director – Report submitted
 - F) **Human Resources** – Jim Kooyman – Reports submitted.

- **Items to be added to Next Month’s Agenda.**

- **Closed Session.** The Board will adjourn to Closed Session as noted above.

- **Report on Closed Session.** The Board President will report on any actions taken.
- **Resolution – (Recognition of Steve Boline (Interim Administrator))** **Tab K**

Acting Administrative Officer Compensation-the Board will vote to approve a compensation adjustment.

The Board will review for approval Resolution recognizing Steve Boline for his service as Interim Administrator Seneca Healthcare District.

- **Next Regular Meeting:**
 - **Date:** January 28, 2021
 - **Time:** 3:00 p.m.
 - **Location:** Lake Almanor Clinic Conference Room via Zoom

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board
U.S. Post Office – Chester Branch

Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: **KSUE/JDX**

Certificate of Posting

I, JoAnn Mahloch, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on _____

JoAnn Mahloch Acting Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.