

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
October 29, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for October 29, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:
Please use the web link below to join the webinar: Join Zoom Meeting

<https://zoom.us/j/96708480355?pwd=UG4wdnhLaCtwMkIzZVhucVJ5UWdYQT09>

Meeting ID: 967 0848 0355

Passcode: 576972

One tap mobile

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Meeting ID: 967 0848 0355

Passcode: 576972

If prompted for a Participant ID, press #.

If calling in, the *6 feature will mute and unmute your line.

Public comment will also be accepted by email to rnez@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:

1. Health & Safety Code §32155 – Quality Measures/Hospital Wide QA/PI.
2. Government Code §54956.9(d)(2) – Conference with Legal Counsel-Anticipated Litigation (Number of Potential Cases: 2)

3. Government Code §54957(b)(1); §54957.6 – Public Employee appointment/ evaluation Acting Administrator
4. Government Code §54957.6; §54957(b)(1) – Labor Negotiations – CEO
5. Government Code §54957.6 – Update-Conference with Labor Negotiators (Employee Organization: Teamsters Union; District negotiator: James Kooyman).

1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.

2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.

3) **Public Comment Period.** This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

4) **Board Responses to Public Comment.**

Agenda items Requiring Action

5) **Approval of Board Meeting Minutes.** **Tab A**
 The Board will review for approval the minutes of the September 24, 2020 Regular Meeting and the October 15, 2020 Special Meeting.

6) **Medical Staff Report.** **Tab B**
 Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the October 13, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Medical Staff

(1) Initial Appointment Medical Staff:

- | | |
|---|-------------------------|
| (a) Michole Ann Deesing, MD Tele-Psychiatrist | |
| Initial 60 day temporary privileges | 09/28/2020 – 11/28/2020 |
| 2-year appointment | 10/29/2020 – 10/29/2022 |
| (b) Nisha Warikoo, MD Tele-Psychiatrist | |
| Initial 60 day temporary privileges | 09/28/2020 – 11/28/2020 |
| 2-year appointment | 10/29/2020 – 10/29/2022 |
| (c) Walter Luchsinger, MD Tele-Psychiatrist | |
| 60 day temporary privileges | 10/02/2020 – 12/02/2020 |

7) **Policies and Procedures.** **Tab C**
 The Board will review and vote to approve the following Policies and Procedures approved at the October 13, 2020 Med Staff Meeting.

- (1) CENT-SVC-012.001-Spore Test Policy- New
- (2) CENT-SVC-013.001-SWEN Sonic Cleaner Dryer-New
- (3) CENT-SVC-014.001-Event Related Shelf Life-New
- (4) CENT-SVC-015.001-Acquisition of Supplies-Non Working or Unstaffed-New

- (5) CENT-SVC-016.001-Recalls & Disposal or Reprocessing of Outdated Sterile Supplies-New
- (6) MDSTF-002.003-Credentialing Policy-Revised
- (7) SNF-183.001-PYXIS MedStation Policy- New
- (8) LAC-035.001-Instrument Sterilization and Packaging-New
- (9) LAC-036.001-Patient Recalls-New
- (10) LAC-037.001-Photographic Documentation-New
- (11) LAC-038.001-Post Procedure Instrument Decontamination-New

The Board will review and vote to **rescind** the following Procedures, approved to be rescinded at the October 13, 2020 Med Staff Meeting.

- (12) LAC-PRO-008.002-Preventative Maintenance of Bio Medical Equipment
- (13) LAC-PRO-007.004-Instrument Sterilization and Packaging
- (14) LAC-PRO-014.003-Patient Recalls
- (15) LAC-PRO-006.002-Post Procedure Instrument Decontamination

- 8) September 2020 Financial Report. Tab D**
The Board will review and vote to accept the financial report for the month of September 2020 submitted by Steve Boline.
- 9) Healthcare Resource Group Contract Renewal. Tab E**
The Board will review and vote to approve the contract with HRG.
- 10)Collins Land Purchase. Tab F**
The Board will review and vote to approve the Collins Land Purchase Agreement.
- 11)Cal OES Community Power Resiliency Allocation to Special Districts Program. Tab G**
The Board will review and approve the Signature Authorization form and Certification of Assurance of Compliance for the above grant application.
- 12)Precision Instrument Approach at Chester Airport. Tab H**
The Board will vote to approve a letter of support for Precision Instrument Approach at Chester Airport

Agenda items – information only:

- 13)Healthcare Resource Group. Tab I**
Steve Boline will submit HRG’s September 2020 Summary Report.
- 14)Committee Updates.**
 - A) Strategic Planning Committee**
- 15)Acting Administrator Report. Tab J**
 - A) Financial Projections for 10/1/2020 – 6/30/2021**
 - B) FY 2020 – 2021 Budget Update**

- 16) Departmental Issues/Reports.** **Tab K**
- A) Quality/Care Coordination/Patient Safety** – Kacie Broussard, RN – No report.
 - B) Compliance** – Chelsea Major, Compliance Coordinator – Reports submitted.
 - C) Acute/ED** – Karen Turner, CNO – No report.
 - D) Clinic/Telemedicine** – Ann Holt, Clinic Manager – We have started giving out flu shots to the public; No report.
 - E) IT/Clinical Informatics** – TK Trumpf, IT Director – Report submitted.
 - F) Human Resources** – Jim Kooyman – Reports submitted.
 - G) Laboratory** – Dave Monday, Lab Manager – Report submitted.

17) Items to be Added to Next Month’s Agenda.

18) Closed Session. The Board will adjourn to Closed Session as noted above.

19) Report on Closed Session. The Board President will report on any actions taken.

20) CEO Contract. **Tab L**
The Board will review and vote to approve the CEO Contract with Shawn McKenzie.

21) Next Regular Meeting:

- **Date:** December 3, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room via Zoom

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on _____

Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.