

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
April 30, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for April 30, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.

**If you would like to speak on an agenda item, you can access the meeting remotely:
Please use the web link below to join the webinar:**

<https://zoom.us/j/95235035746?pwd=OVd3RVRZUEhsaldxWTNHME9UZzF3UT09>

Password: 159668

Or if you prefer to use your phone, you may call in using the numbers below:

(346) 248 7799 or (301) 715 8592

Webinar ID: 952 3503 5746

Password: 159668

Public comment will also be accepted by email to rnez@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:

1. Health & Safety Code §32155 – 2019 Fourth Quarter Physician Quality Report
2. Government Code §54957.6 – Update-Conference with Labor Negotiators
(Employee Organization: Teamsters Union; District negotiator: James Kooyman).

1) Call to Order. President Ken Crandall will call the Regular Board meeting to order.

2) Members Present/Absent. The President will note Board Members present/absent.

3) Public Comment Period.

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may

choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

4) Board Responses to Public Comment.

Agenda items Requiring Action

5) Approval of February 27, 2020 Regular Board Meeting Minutes. Tab A

The Board will review for approval the minutes of the regular meeting.

6) Medical Staff Report. Tab B

Chief of Staff, Dr. Dana Ware submitted the following items approved at the March 10, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Med Staff

(1) New Appointment Medical Staff

- | | |
|---|-------------------------|
| (a) Jesse Curran M.D. ED/Clinic | 03/30/2020 – 05/30/2020 |
| (b) Francis Atwill D.O. ED/Locum
Additional 60 Day Extension | 03/30/2020 – 05/30/2020 |

(2) New Appointment Allied Health Practitioner

- | | |
|---|-------------------------|
| (a) Nancy Lappen LCSW Telehealth Clinic | 03/30/2020 – 03/30/2022 |
|---|-------------------------|

(3) Re-Appointment Allied Health Practitioner

- | | |
|----------------------|-------------------------|
| (a) Rhett Wigen CRNA | 03/28/2020 – 03/28/2022 |
| (b) Randy Gray CRNA | 03/28/2020 – 03/28/2022 |

B) Policies Approved by Medical Staff

- | | | |
|------|---------------|--|
| (1) | HR-002.001 | Driving Records and Automobile Liability Driver Eligibility Criteria |
| (2) | ADMN-024.001 | Vehicle Use Policy |
| (3) | MDSTF-002.002 | Credentialing Policy |
| (4) | FIN-004.003 | SNF Rates |
| (5) | RT-002.002 | Allens Test |
| (6) | RT-003.005 | Arterial Blood Gas Drawing |
| (7) | RT-004.002 | Arterial Capillary Blood Drawing Neonatal |
| (8) | RT-005.002 | Cardiac Stress Testing |
| (9) | RT-006.002 | Cardiopulmonary Resuscitation |
| (10) | RT-008.002 | Compliance Plan |

7) Policy and Procedures Committee Policies. Tab C

The Board will review and vote to approve the following Policy and Procedure approved at the P & P Committee meeting held on March 17, 2020.

- | | | |
|-----|------------|-------------------------|
| (1) | HR-030.001 | Employee Salary Advance |
|-----|------------|-------------------------|

The Board will review and vote to **rescind** the following Policies and Procedures, approved to be rescinded at the P & P Committee meeting on March 17, 2020.

- | | | |
|-----|-------------|---|
| (1) | HIM-001.002 | Department General Policy RESCIND |
| (2) | HR-005.001 | Employee Identification Badges RESCIND |

8) Contract Approval. Tab D

The Board will review and vote to approve the contract for the purchase of two QIAstat-Dx diagnostic analyzer units from McKesson Medical Surgical, Inc. for \$43,250.00.

9) February 2020 and March 2020 Financial Reports. Tab E

The Board will review and vote to accept the financial reports for the months of February 2020 and March 2020 submitted by Steve Boline.

Agenda items – information only:

10) Healthcare Resource Group. Tab F

Steve Boline will submit:

- A) HRG's February and March 2020 Summary Reports.
- B) Second Addendum to Letter of Understanding for Central Business Office Solution.

11) Committee Updates.

- A) Bylaws Committee
- B) Strategic Planning Committee

12) Acting Administrator Report. Tab G

- A) Covid-19 Update
- B) Financial Projections

13) Departmental Issues/Reports. Tab H

- A) **Quality/Care Coordination/Patient Safety** – Kacie Broussard, RN
- B) **Compliance** – Sadie Albonico, HIM Supervisor/Privacy Officer – Reports submitted.
- C) **Acute/ED** – Karen Turner, CNO
- D) **Clinic/Telemedicine** – Ann Holt, Clinic Manager – Report submitted.
- E) **IT/Clinical Informatics** – TK Trumpf – Report submitted.
- F) **Human Resources** – Jim Kooyman – Reports submitted.

14) Items to be Added to Next Month's Agenda.

15) Closed Session. The Board will adjourn to Closed Session as noted above.

16) Report on Closed Session. The Board President will report on any actions taken.

17) Next Regular Meeting:

- **Date:** May 28, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

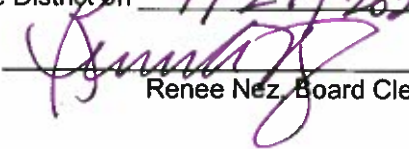
Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station:

KSUE/JDX

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on 4/27/2020



Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.