

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
February 27, 2020
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone: 530-258-6767.

Closed Session. The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(1). Conference with Legal Counsel-Existing Counsel Litigation. Case No. 2:19-cv-01297-TLN-DMC.
2. Government Code §54956.9(d)(2). Conference with Legal Counsel – Anticipated Litigation (Number of Potential Cases: 1)
3. Government Code §54957.6 – Update-Conference with Labor Negotiators (Employee Organization: Teamsters Union; District negotiator: James Kooyman).
4. Government Code §54957– Public Employee Performance – Interim Administrator

1) Call to Order. President Ken Crandall will call the Regular Board meeting to order.

2) Members Present/Absent. The President will note Board Members present/absent.
Pledge of Allegiance.

3) Public Comment Period. Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:

- Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
- If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
- All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
- Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
- Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.

- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) Board Responses to Public Comment.

Agenda items Requiring Action

5) Approval of Board Meeting Minutes.

Tab A

The Board will review for approval the minutes of the January 30, 2020 Regular meeting.

6) Policies Approved by Policy and Procedures Committee

Tab B

The Board will review and vote to approve the following Policies and Procedures approved at the P & P Committee meeting held on February 18, 2020.

- (1) ADMT-023.001 Notice of Privacy Practices
- (2) IT-037.001 Identification Badges

7) Interim Administrator Agreement.

Discussion and possible approval of changes to salary and/or fringe benefits of Interim Administrator.

8) CEO Search Committee Update.

Tab C

- A) Board review and approval of the CEO Recruitment Process.
- B) Board review and approval of a CEO Job Description.
- C) Board review and approval of the CEO Job Compensation.
- D) Board review of the CEO Recruitment Proposals and decision (action) regarding whether to use a recruiting firm at this time.
- E) Board review and approval of a CEO Recruitment Budget.
- F) Board approval of a CEO Recruitment Proposal, contingent on the decision made regarding whether to use a recruiting firm at this time.

9) January 2020 Financial Report.

Tab D

The Board will review and vote to accept the financial report for the month of January 2020 submitted by Steve Boline.

Agenda items – information only:

10) Healthcare Resource Group.

Tab E

Steve Boline will submit HRG's January 2020 Summary Report.

11) Acting Administrator Report.

Tab F

- A) Community Health Needs Survey
- B) Provider Update
- C) Employee Town Hall Meeting
- D) Collins Property Update

12) Strategic Planning Committee Update.

Steve Boline will give an update on the Strategic Planning Committee.

13) Bylaws Committee Update. **Attachments sent Electronically**
Jerri Nielsen will give an update on the Bylaws Committee.

14) Departmental Issues/Reports. **Tab G**
A) Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer – Reports Submitted
B) Acute/ED – Karen Turner, CNO – No Report
C) Clinic/Telemedicine – Ann Holt, Clinic Manager – Report Submitted
D) IT/Clinical Informatics – TK Trumpf – No Report
E) Human Resources – Jim Kooyman – Report Submitted

15) Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

16) Items to be Added to Next Month’s Agenda.

17) Closed Session. The Board will adjourn to Closed Session as noted above.

18) Report on Closed Session. The Board President will report on any actions taken.

19) Next Regular Meeting:

- **Date:** March 26, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital’s Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: **KSUE/JDX**

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on _____

Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.