



**Seneca Healthcare District**  
**Financial Statements - Board Report**  
**July 2019**

**Summary**

Seneca Healthcare District had a net loss of \$226k, during the month, compared to a budgeted loss of \$252k; for a positive variance of \$26k. This was due to a positive variance in net patient revenue (adjustments to revenue) and total operating expenses, which was somewhat offset by a small negative variance in other non-patient revenue.

**Revenues**

Gross patient revenue, for the month, ended at \$2.58M compared to a budgeted amount of \$2.61M, for a negative variance of \$35k. Net patient revenue as a percent of gross was 47.1%, compared to a budget of 45.6%. There was a positive variance in 3rd party adjustments, which was slightly offset by a negative variance in bad debt expense.

There were 28 acute inpatient days in the month (budget of 35), and 0 swing bed days (budget of 0), resulting in an average daily census (ADC) of .90 patients per day. The skilled nursing unit had an ADC of 15.58, resulting in an occupancy percent of 97.38%.

Outpatient revenue was up (ED, pharmacy, and physical therapy) and down (clinic and surgery), but was slightly above budget overall. The Lake Almanor clinic visits were down due to the departure of Dr. Salehi.

**Expenses**

Total operating expenses for the month were \$1.51M, versus a budget of \$1.52M, for a positive variance of \$9k.

**Salaries & Wages:** Salaries and wages were under budget by \$64k, mainly due to budgeted staff positions being filled by contract labor. FTEs, for the month, were 98.91 versus a budget of 105.50.

**Contract Labor:** Contract labor is over budget by \$66k this month, due to continued staffing shortages in nursing areas (Acute, ED, and LTC). FTEs for the month were 10.98 versus a budget of 6.25.

**Pro Fees Medical:** See attached analysis

**Supplies:** Over budget due to the purchase of additional supplies associated with recently acquired equipment.

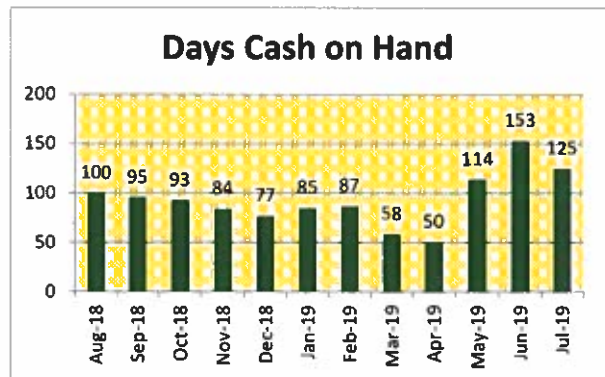
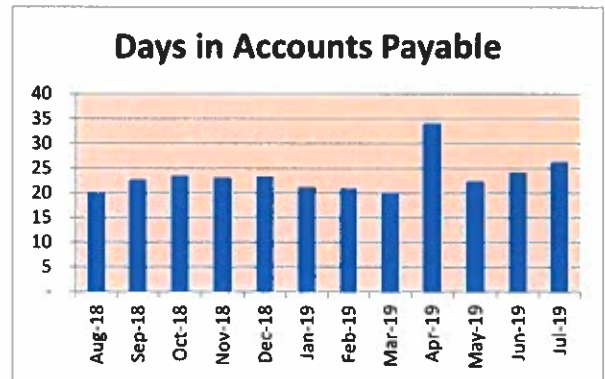
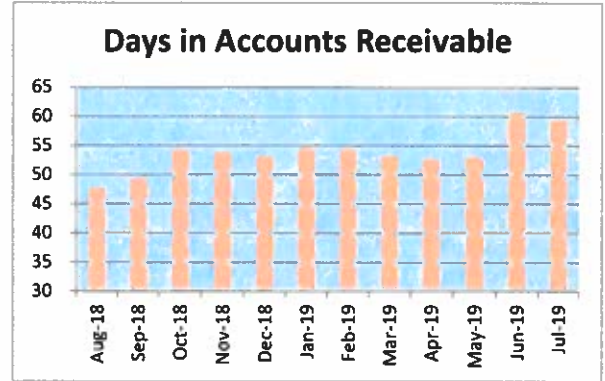
**All Other Expense Categories:** All categories either slightly above or slightly below the budgeted amount.

**Additional Information**

Days of cash on hand decreased from 153.0 to 124.5, due to the transfer of the FY 19-20 board approved capital funding request, in the amount of \$1,132,437, to board designated cash.

**Revenue Cycle**

Gross accounts receivable ended the month at \$4.67M, which is a \$84k increase over last month. Gross accounts receivable days decreased this month to 59.3, and remains outside the range of best practices of 45-55 days.



Current Ratio.....	6.91
Operating Margin.....	-20.4%
Days in Accounts Receivable.....	59.3
Long-Term Debt to Capitalization.....	0.01
Debt Service Coverage.....	-137%
Days Cash on Hand Excl. Board Restr.....	124.5

**Seneca Healthcare District  
Income Statement  
For the Month of July 2019**

	% Net Pt Revenue	Actual	Month-to-Date Budget	\$ Variance	% Net Pt Revenue	Actual	Year-to-Date Budget	\$ Variance
<b>1 REVENUE</b>								
2 Inpatient Revenue - Acute		90,412	112,803	(22,391)		90,412	112,803	(22,391)
3 Inpatient Revenue - Swing Bed		-	-	-		-	-	-
4 Inpatient Revenue - SNF		241,486	239,594	1,893		241,486	239,594	1,893
5 Inpatient Revenue - Ancillary		103,551	146,393	(42,842)		103,551	146,393	(42,842)
6 Inpatient Revenue - Total		435,450	498,789	(63,340)		435,450	498,789	(63,340)
7 Outpatient Revenue		2,142,952	2,114,437	28,515		2,142,952	2,114,437	28,515
8 Total Patient Revenue		2,578,401	2,613,227	(34,826)		2,578,401	2,613,227	(34,826)
9 Contractual Allowances		(1,170,234)	(1,272,984)	102,749		(1,170,234)	(1,272,984)	102,749
10 Charity Discount		-	(274)	274		-	(274)	274
11 Other Allowances		(97,148)	(56,177)	(40,972)		(97,148)	(56,177)	(40,972)
12 Bad Debt		(96,714)	(91,389)	(5,324)		(96,714)	(91,389)	(5,324)
13 Total Deductions		(1,364,097)	(1,420,824)	56,727		(1,364,097)	(1,420,824)	56,727
14 Net Patient Revenue		1,214,305	1,192,403	21,902		1,214,305	1,192,403	21,902
% of Gross Revenue		47.1%	45.6%	1.5%		47.1%	45.6%	1.5%
15 Meaningful Use Revenue		-	-	-		-	-	-
16 Quality Payments		-	-	-		-	-	-
17 Other Operating Revenue		40,641	44,167	(3,525)		40,641	44,167	(3,525)
18 Total Operating Revenue		1,254,946	1,236,570	18,377		1,254,946	1,236,570	18,377
<b>19 EXPENSES</b>								
20 Salaries & Wages	45.4%	(551,074)	(615,299)	64,225	45.4%	(551,074)	(615,299)	64,225
21 Employee Benefits	10.6%	(129,301)	(150,166)	20,865	10.6%	(129,301)	(150,166)	20,865
22 Contract Labor	11.9%	(144,346)	(78,093)	(66,252)	11.9%	(144,346)	(78,093)	(66,252)
23 Professional Fees - Medical	21.8%	(265,079)	(260,284)	(4,795)	21.8%	(265,079)	(260,284)	(4,795)
24 Professional Fees - Other	1.1%	(13,720)	(14,610)	890	1.1%	(13,720)	(14,610)	890
25 Supplies	9.9%	(119,889)	(105,910)	(13,980)	9.9%	(119,889)	(105,910)	(13,980)
26 Purchased Services	12.4%	(151,174)	(154,327)	3,153	12.4%	(151,174)	(154,327)	3,153
27 Insurance	1.0%	(12,745)	(11,118)	(1,627)	1.0%	(12,745)	(11,118)	(1,627)
28 Rentals and Leases	1.1%	(13,358)	(15,330)	1,972	1.1%	(13,358)	(15,330)	1,972
29 Repairs and Maintenance	1.6%	(19,422)	(19,873)	451	1.6%	(19,422)	(19,873)	451
30 Utilities and Telephone	2.5%	(30,653)	(35,508)	4,856	2.5%	(30,653)	(35,508)	4,856
31 Depreciation & Amortization	3.1%	(37,742)	(37,742)	0	3.1%	(37,742)	(37,742)	0
32 Other Expenses	1.8%	(22,090)	(21,535)	(555)	1.8%	(22,090)	(21,535)	(555)
33 Total Operating Expenses	124.4%	(1,510,592)	(1,519,796)	9,204	124.4%	(1,510,592)	(1,519,796)	9,204
34 Income From Operations	-21.1%	(255,645)	(283,226)	27,581	-21.1%	(255,645)	(283,226)	27,581
35 Tax Revenue	0.0%	-	-	-	0.0%	-	-	-
36 IGT - Incoming Portion	0.0%	-	-	-	0.0%	-	-	-
37 Non Capital Grants and Donations	0.0%	-	7,917	(7,917)	0.0%	-	7,917	(7,917)
38 Interest Income	2.5%	30,109	24,000	6,109	2.5%	30,109	24,000	6,109
39 Interest Expense	-0.1%	(722)	(628)	(94)	-0.1%	(722)	(628)	(94)
40 Non-Operating Income (Expense)	0.0%	-	-	-	0.0%	-	-	-
41 Total Non-Operating Gain (Loss)	2.4%	29,387	31,289	(1,901)	2.4%	29,387	31,289	(1,901)
42 Net Income	-18.6%	(226,258)	(251,937)	25,679	-18.6%	(226,258)	(251,937)	25,679
43 Operating Margin %		(20.4%)	(22.9%)	2.53%		(20.4%)	(22.9%)	2.53%
44 Net Margin %		(18.0%)	(20.4%)	2.34%		(18.0%)	(20.4%)	2.34%
45 Payroll as % of Operating Expense		36.48%	40.49%	-4.00%		36.48%	40.49%	-4.00%
46 IGT Transaction Summary								
47 Outgoing		-	-	-		-	-	-
48 Incoming		-	-	-		-	-	-
49 Net Impact		-	-	-		-	-	-

**Serena Healthcare District  
Income Statement  
13-Month Trend Ended July 31, 2019**

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
<b>REVENUE</b>													
1 Inpatient Revenue - Acute	155,442	113,074	119,473	122,702	116,244	61,351	106,557	116,244	58,122	87,183	80,725	167,908	90,412
2 Inpatient Revenue - Swing	28,611	19,074	15,895	133,518	143,055	133,518	143,055	127,160	184,382	187,561	15,895	-	-
3 Inpatient Revenue - SNF	276,543	247,925	229,856	209,466	211,500	238,986	246,486	196,000	223,425	205,993	231,000	240,000	241,486
5 Inpatient Revenue - Ancillary	230,809	101,087	141,516	217,278	284,466	208,620	203,299	279,007	137,615	169,843	119,627	215,524	103,551
6 Inpatient Revenue - Total	691,405	481,101	506,741	682,964	755,265	642,475	699,397	718,411	603,544	650,580	447,247	623,432	435,450
7 Outpatient Revenue	2,080,805	2,021,906	1,840,175	1,734,684	1,482,943	1,542,941	1,781,182	1,208,420	1,652,144	1,555,479	1,838,640	1,758,904	2,142,952
8 Total Patient Revenue	2,772,210	2,503,007	2,346,915	2,417,648	2,238,208	2,185,416	2,480,579	1,926,832	2,255,688	2,206,059	2,285,887	2,382,336	2,578,401
9 Contractual Allowances	(1,251,891)	(1,091,290)	(1,066,626)	(1,082,372)	(1,075,445)	(960,189)	(1,074,125)	(794,745)	(1,080,366)	(1,047,138)	(994,655)	(1,080,532)	(1,170,234)
10 Charity Discount	(60)	-	-	-	-	-	(992)	-	(1,721)	-	-	-	-
11 Other Allowances	(9,672)	(10,101)	(12,630)	(9,552)	(42,387)	(6,188)	(30,943)	(15,919)	(10,085)	(8,627)	(11,090)	(11,523)	(97,148)
12 Bad Debt	(126,816)	(82,629)	(79,468)	(88,864)	(22,681)	(83,527)	(102,575)	(105,069)	(22,861)	(319)	(105,639)	(72,552)	(96,714)
13 Total Deductions	(1,388,441)	(1,184,020)	(1,158,723)	(1,180,788)	(1,140,513)	(1,049,905)	(1,208,634)	(915,732)	(1,095,014)	(1,056,084)	(1,111,384)	(1,164,608)	(1,364,097)
14 Net Patient Revenue	1,383,769	1,318,987	1,188,192	1,236,859	1,097,696	1,135,511	1,271,945	1,011,099	1,160,675	1,149,975	1,174,503	1,217,728	1,214,305
% of Gross Revenue	49.9%	52.7%	50.6%	51.2%	49.0%	52.0%	51.3%	52.5%	51.5%	52.1%	51.4%	51.7%	47.1%
15 Meaningful Use Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
16 Quality Payments	-	70,460	-	-	-	-	-	-	-	-	-	-	-
17 Other Operating Revenue	44,382	41,023	55,366	45,137	46,540	44,982	40,155	36,556	38,175	45,148	46,028	36,728	40,641
18 Total Operating Revenue	1,428,151	1,430,470	1,243,558	1,281,997	1,144,235	1,180,493	1,312,100	1,047,655	1,198,850	1,195,124	1,220,531	1,254,456	1,254,946
<b>EXPENSES</b>													
19 Salaries & Wages	(562,913)	(603,691)	(601,758)	(558,131)	(526,918)	(579,501)	(578,063)	(567,760)	(621,827)	(614,350)	(568,657)	(569,471)	(551,074)
20 Employee Benefits	(137,248)	(141,954)	(153,960)	(137,091)	(134,014)	(133,546)	(148,050)	(144,394)	(159,012)	(149,100)	(134,738)	(144,214)	(129,301)
22 Contract Labor	(80,406)	(93,143)	(107,203)	(108,023)	(101,487)	(84,253)	(69,488)	(55,127)	(73,786)	(64,321)	(114,398)	(156,122)	(144,346)
23 Professional Fees - Medical	(303,864)	(329,565)	(277,180)	(319,206)	(294,980)	(282,102)	(286,885)	(297,984)	(287,422)	(287,379)	(284,849)	(249,298)	(265,079)
24 Professional Fees - Other	(12,356)	(8,033)	(6,190)	(9,955)	(16,711)	(30,967)	(17,455)	(14,483)	(7,611)	(5,248)	(7,559)	(25,835)	(13,720)
25 Supplies	(102,724)	(94,057)	(67,379)	(93,570)	(70,719)	(76,894)	(73,309)	(60,276)	(52,036)	(98,068)	(87,565)	(95,165)	(119,889)
26 Purchased Services	(137,087)	(135,345)	(128,836)	(142,300)	(159,920)	(125,760)	(128,364)	(123,578)	(132,086)	(157,072)	(146,671)	(123,839)	(151,174)
27 Insurance	(9,687)	(9,608)	(9,604)	(9,454)	(9,442)	(9,593)	(9,976)	(9,834)	(9,613)	(8,313)	(9,544)	(9,756)	(12,745)
28 Rentals and Leases	(12,234)	(13,835)	(14,870)	(12,053)	(12,765)	(12,731)	(13,728)	(17,447)	(11,397)	(12,042)	(11,574)	(11,094)	(13,358)
29 Repairs and Maintenance	(16,228)	(19,931)	(16,256)	(20,161)	(17,536)	(13,814)	(20,859)	(21,123)	(19,380)	(14,891)	(27,424)	(19,243)	(19,422)
30 Utilities and Telephone	(36,260)	(35,930)	(24,560)	(37,134)	(37,663)	(40,391)	(40,891)	(40,902)	(42,673)	(27,541)	(49,690)	(17,177)	(30,653)
31 Depreciation & Amortization	(29,770)	(29,709)	(29,709)	(29,709)	(32,197)	(32,197)	(32,442)	(32,442)	(32,442)	(33,448)	(33,438)	(34,320)	(37,742)
32 Other Expenses	(63,060)	(34,800)	(33,498)	(49,744)	(33,366)	(64,977)	(39,479)	(31,142)	(19,328)	(38,910)	(26,281)	(51,894)	(22,090)
33 Total Operating Expenses	(1,503,837)	(1,549,800)	(1,471,004)	(1,525,531)	(1,447,718)	(1,486,725)	(1,458,646)	(1,416,633)	(1,468,614)	(1,530,681)	(1,502,390)	(1,507,424)	(1,510,592)
34 Income From Operations	(75,686)	(119,330)	(227,446)	(243,535)	(303,483)	(306,232)	(146,546)	(368,978)	(268,764)	(335,557)	(281,859)	(252,968)	(255,645)
35 Tax Revenue	-	-	-	-	-	-	265,612	-	-	-	227,407	-	-
36 IGT - Incoming Portion	-	-	-	-	-	-	600,000	-	-	-	3,975,988	2,281,850	-
37 Non-Capital Grants and Donations	75	20,075	75	75	75	80,225	75	75	75	6,591	218,740	21,675	-
38 Interest Income	2,903	764	276	18,191	418	340	21,670	281	358	22,382	343	388	30,109
39 Interest Expense	(904)	(895)	(824)	(775)	(767)	(906)	(1,398)	(728)	328	(1,222)	(1,379)	(680)	(722)
40 Non-Operating Income (Expense)	-	-	-	-	-	-	-	-	-	-	500	-	-
41 Total Non-Operating Gain (Loss)	2,074	19,944	(473)	17,491	(273)	79,759	885,958	(372)	762	28,850	4,421,100	2,303,733	29,387
42 Net Income	(73,611)	(99,386)	(227,919)	(226,043)	(303,756)	(226,473)	739,412	(369,350)	(269,002)	(306,707)	4,139,241	2,050,766	(226,258)
43 Operating Margin %	(5.3%)	(8.3%)	(18.3%)	(19.0%)	(26.5%)	(25.9%)	(11.2%)	(35.2%)	(22.5%)	(28.1%)	(23.1%)	(20.2%)	(20.4%)
44 Net Margin %	(5.2%)	(6.9%)	(18.3%)	(17.6%)	(26.5%)	(19.2%)	56.4%	(35.3%)	(22.4%)	(25.7%)	339.1%	163.5%	(18.0%)
45 Payroll as % of Operating Expense	37.43%	38.95%	40.91%	36.59%	36.40%	38.98%	39.63%	40.08%	42.34%	40.14%	37.85%	37.78%	36.48%
46 IGT Transaction Summary	-	-	-	-	-	-	-	-	-	-	-	-	-
47 Outgoing	-	-	-	-	-	300,000	600,000	259,223	1,275,513	337,500	278,866	2,281,850	-
48 Incoming	-	-	-	-	-	-	600,000	-	-	-	3,975,988	2,281,850	-
49 Net Impact	-	-	-	-	-	(300,000)	600,000	(259,223)	(1,275,513)	(337,500)	3,697,122	2,281,850	-

**Seneca Healthcare District**  
**Comparative Balance Sheets - Board Report**  
**Dates as Indicated**

	Unaudited	Unaudited	Audited	Audited	FY 2020-2019	
	FY 2020	FY 2019	FY 2018	FY 2017	\$ Change	% Change
	as of 7/31/2019	6/30/2019	6/30/2018	6/30/2017		
<b>ASSETS</b>						
<b>Current Assets</b>						
Cash	\$ 56,103	\$ 18,884	\$ 3,049,118	\$ 545,974	\$ 37,220	197.10%
Short-term Investments	5,863,034	7,315,537	1,785,509	2,448,283	(1,452,503)	-19.86%
<b>Total Cash and Equivalents</b>	<b>5,919,137</b>	<b>7,334,420</b>	<b>4,834,627</b>	<b>2,994,258</b>	<b>(1,415,283)</b>	<b>-19.30%</b>
Patient Accounts Receivable	4,667,191	4,582,957	3,690,839	3,753,966	84,233	1.84%
Accounts Receivable Reserves	(3,251,871)	(3,096,844)	(2,351,508)	(2,523,762)	(155,027)	5.01%
<b>Net Accounts Receivable</b>	<b>1,415,320</b>	<b>1,486,113</b>	<b>1,339,331</b>	<b>1,230,204</b>	<b>(70,794)</b>	<b>-4.76%</b>
<i>% of Gross Accounts Receivable</i>	<i>30.3%</i>	<i>32.4%</i>	<i>36.3%</i>	<i>32.8%</i>		
Inventory	253,673	253,640	271,364	289,935	33	0.01%
Other Assets	73,019	53,723	386,736	118,285	19,296	35.92%
Board Restricted Funds - Facility Capital	1,645,837	513,400	500,000	500,000	1,132,437	
Board Restricted Funds	612,125	612,125	569,274	561,217	0	0.00%
Total Other Assets	2,584,654	1,432,889	1,727,373	1,469,437	1,151,765	80.38%
<b>Total Current Assets</b>	<b>9,919,111</b>	<b>10,253,423</b>	<b>7,901,332</b>	<b>5,693,899</b>	<b>(334,312)</b>	<b>-3.26%</b>
<b>Fixed Assets</b>						
Land	90,610	90,610	90,610	90,610	0	0.00%
Buildings	5,644,714	5,532,267	5,474,869	5,474,869	112,447	2.03%
Capital Equipment	5,150,933	5,031,646	4,551,366	4,368,480	119,287	2.37%
Total Plant & Equipment	10,886,257	10,654,523	10,116,844	9,933,959	231,734	2.17%
Accumulated Depreciation	(8,531,688)	(8,493,946)	(8,112,122)	(8,227,224)	(37,742)	0.44%
<b>Net Fixed Assets</b>	<b>2,354,569</b>	<b>2,160,578</b>	<b>2,004,722</b>	<b>1,706,735</b>	<b>193,992</b>	<b>8.98%</b>
<b>TOTAL ASSETS</b>	<b>\$ 12,273,680</b>	<b>\$ 12,414,000</b>	<b>\$ 9,906,054</b>	<b>\$ 7,400,637</b>	<b>\$ (140,320)</b>	<b>-1.13%</b>
<b>LIABILITIES AND RETAINED EARNINGS</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 688,781	\$ 605,108	\$ 459,765	\$ 468,249	\$ 83,673	13.83%
Accrued Payroll & Benefits	655,190	646,363	470,965	349,249	8,827	1.37%
Accrued Other Liabilities	90,740	90,740	138,836	47,000	0	0.00%
<b>Total Current Liabilities</b>	<b>1,434,711</b>	<b>1,342,211</b>	<b>1,069,566</b>	<b>864,498</b>	<b>92,501</b>	<b>6.89%</b>
<b>Long-Term Liabilities</b>						
Loans	9,500	14,250	131,633	347,912	(4,750)	-33.33%
Capitalized Leases	130,320	132,133	155,519	85,293	(1,812)	-1.37%
<b>Total Long-Term Liabilities</b>	<b>139,820</b>	<b>146,383</b>	<b>287,152</b>	<b>433,205</b>	<b>(6,562)</b>	<b>-4.48%</b>
<b>TOTAL LIABILITIES</b>	<b>1,574,532</b>	<b>1,488,593</b>	<b>1,356,718</b>	<b>1,297,703</b>	<b>85,938</b>	<b>5.77%</b>
<b>FUND BALANCE</b>	<b>10,699,149</b>	<b>10,925,407</b>	<b>8,549,336</b>	<b>6,102,934</b>	<b>(226,258)</b>	<b>-2.07%</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 12,273,680</b>	<b>\$ 12,414,000</b>	<b>\$ 9,906,054</b>	<b>\$ 7,400,637</b>	<b>\$ (140,320)</b>	<b>-1.13%</b>

Seneca Healthcare District  
 Detail of Long Term Debt  
 As of July 31, 2019

<u>Description</u>	<u>Original Amount</u>	<u>Origination Date</u>	<u>Interest Rate</u>	<u>Monthly Payment</u>	<u>Maturity</u>	<u>Secured By</u>	<u>Balance on July 31, 2019</u>
<b><u>Loans</u></b>							
CHFFA Help II Loan	387,890	July 2011	3.00%	5,179	September 2018	Patient AR	0
CHFFA Help II Loan	400,000	January 2015	3.00%	7,187	February 2019	Patient AR	0
PG&E	70,258	December 2015	0.00%	2,423	April 2018	Assets	0
Evident	114,000	October 2017	0.00%	4,750	September 2019	Equipment	9,500
<b><u>Total Loans</u></b>	<b><u>972,148</u></b>			<b><u>19,539</u></b>			<b><u>9,500</u></b>
<b><u>Capitalized Leases</u></b>							
Siemens	172,672	September 2017	5.63%	2,492	August 2024	Equipment	130,320
Jules	500,081	February 2013	5.80%	9,622	February 2018	Equipment	0
<b><u>Total Capitalized Leases</u></b>	<b><u>672,753</u></b>			<b><u>12,114</u></b>			<b><u>130,320</u></b>
<b><u>Total Long Term Liabilities</u></b>	<b><u>1,644,901</u></b>			<b><u>31,653</u></b>			<b><u>139,820</u></b>

**Seneca Healthcare District**  
**Summary Statement of Cash Flows - Board Report**  
**Fiscal Year-to-Date**

	YTD
	7/31/2019
<b>Net Income (Loss)</b>	\$ (226,258)
<b>Changes in:</b>	
Depreciation	37,742
(Increase)/Decrease in Net Accounts Receivable	70,794
(Increase)/Decrease in Inventory	(33)
(Increase)/Decrease in Other Assets	(19,296)
Increase/(Decrease) in Accounts Payable	83,673
Increase/(Decrease) in Accrued Payroll & Benefits	8,827
Increase/(Decrease) in Other Accrued Liabilities	-
<b>Net Cash Provided (Used) by Operating Activities</b>	181,708
Purchases of Equipment	(231,734)
<b>Net Cash Provided (Used) in Investing Activities</b>	(231,734)
Proceeds from New Loans	-
Principal Payments of Loans	(4,750)
Principal Payments under Capital Leases	(1,812)
Principal Payments under Inter-Governmental Transfer Program	-
<b>Net Cash Provided (Used) in Financing Activities</b>	(6,562)
Net Change in Cash and Cash Equivalents	(282,846)
Cash and Cash Equivalents, Beginning of Period	8,459,946
<b>Cash and Cash Equivalents, End of Period</b>	\$ 8,177,100
*Inclusive of Board Restricted Cash	

Cash Detail by Account

Operating Checking - Plumas Bank	\$ 47,879
Suspense General Ledger for Receipts Pending R.A.'s	(258)
Payroll Checking - US Bank	8,138
Business Savings - Plumas Bank	658,005
Petty Cash - Receptionists	645
Local Agency Investment Fund	7,410,635
Series EE Bonds	52,056
<b>Total Cash and Cash Equivalent Detail</b>	\$ 8,177,100

**SENECA HEALTHCARE DISTRICT  
ACTIVITY SUMMARY  
FOR THE MONTH OF JULY 2019**

**MONTH TO DATE**

	<b>CURRENT MONTH JULY 2019</b>	<b>PRIOR MONTH JUNE 2019</b>	<b>PRIOR YEAR MONTH JULY 2018</b>
<b>1. In Patient Stays</b>			
1.a Admissions	8	13	17
1.b Discharges	8	12	17
<b>2. Out Patient Observations</b>	16	7	17
<b>3. Out Patient Surgeries</b>	11	25	15
<b>4. Emergency Visits</b>	401	297	404
<b>5. Lab Procedures</b>	3,388	2,687	3,113
<b>6. Radiology Procedures</b>	362	378	346
6.a X-Ray Procedures	207	197	206
6.b Mammography	0	0	0
6.c MRI	6	0	8
6.d Ultrasound	18	42	12
6.e C T Scan	131	139	120
6. f Dexascanner	0	0	0
<b>7. Respiratory Therapy/ABG/PFT</b>	134	208	204
<b>8. CardioPulmonary EKG/Holter</b>	104	65	68
<b>9. Stress Tests</b>	0	2	1
<b>10. Physical Therapy</b>	352	315	292
<b>11. Lake Almanor Clinic Visits</b>	921	926	991
Dr. Ware	139	151	233
Dr. Walls	198	173	146
Dr. Salehi/Cooper	20	94	196
Dr. Suarez/Open office	282	208	91
Nurse Practitioner/Walk-in	188	204	228
Specialty/Other	94	96	97

**YEAR TO DATE**

<b>JULY 2019 - JULY 2019</b>	<b>JULY 2018 - JULY 2018</b>
8	17
8	17
16	17
11	15
401	404
3,388	3,113
362	346
207	206
0	0
6	8
18	12
131	120
0	0
134	204
104	68
0	1
352	292
921	991
139	233
198	146
20	196
282	91
188	228
94	97

**ACUTE CARE**

<b>12. Acute Patient Days</b>	28	52	57
<b>13. Acute ADC</b>	0.90	1.73	1.84
<b>14. % Occupancy</b>	9.03	17.33	18.39
<b>15. Avg Length of Stay</b>	3.50	4.00	3.35
<b>16. Swing Bed Days</b>	0	0	9
<b>17. Swing Bed ADC</b>	0.00	0.00	0.29
<b>18. Total ADC</b>	0.90	1.73	2.13

28	57
0.90	1.84
9.03	18.39
3.50	3.35
0	9
0.00	0.29
0.90	2.13

**SKILLED NURSING UNIT**

<b>19. Patient Days</b>	483	480	496
<b>20. Average Daily Census</b>	15.58	16.00	16.00
<b>21. % Occupancy</b>	97.38	100.00	100.00

483	496
15.58	16.00
97.38	100.00

**TOTALS**

<b>22. Patient Days</b>	511	532	562
<b>23. Average Daily Census</b>	16.48	17.73	18.13
<b>24. Total Adjusted Patient Days</b>	3,026	3,150	2,924

511	562
16.48	18.13
3,026	2,253

Seneca Healthcare District  
Professional Fees- Medical  
July 31, 2019

G/L #	Description	Actual ME 7/31/2019	Budget ME 7/31/2019	(Over)/Under Budget	Actual YTD 7/31/2019	Budget YTD 7/31/2019	(Over)/Under Budget
	Grand Total	265,078.60	260,283.57	(4,795.03)	265,078.60	260,283.57	(4,795.03)
41220040	EMERG RM PHYSICIAN FEES	100,360.50	100,440.00	79.50	100,360.50	100,440.00	79.50
	SHD Contracted Physicians	88,360.25	90,720.00	2,359.75	88,360.25	90,720.00	2,359.75
	Locums Physicians	12,000.25	9,720.00	(2,280.25)	12,000.25	9,720.00	(2,280.25)
41220044	SURGERY PHYSICIAN FEES	18,099.16	20,583.33	2,484.17	18,099.16	20,583.33	2,484.17
41220044	Surgery - Surgeries	11,206.16	10,833.33	(372.83)	11,206.16	10,833.33	(372.83)
	Call			-			-
	Clinic	3,893.00	5,416.67	1,523.67	3,893.00	5,416.67	1,523.67
	CRNA	3,000.00	4,333.33	1,333.33	3,000.00	4,333.33	1,333.33
41220049	LK ALMANOR PHYSICIAN FEES	90,526.89	95,476.90	4,950.01	90,526.89	95,476.90	4,950.01
41229049	SHD Contracted Physicians	37,683.14	55,277.78	17,594.64	37,683.14	55,277.78	17,594.64
	FNP Supervision	3,450.00	3,250.00	(200.00)	3,450.00	3,250.00	(200.00)
	Open Office (locums)	27,588.75	14,733.33	(12,855.42)	27,588.75	14,733.33	(12,855.42)
	Walk-In Clinic (locums)	14,430.00	14,733.33	303.33	14,430.00	14,733.33	303.33
	Telemedicine	7,375.00	7,482.46	107.46	7,375.00	7,482.46	107.46
		90,526.89	95,476.90	4,950.01	90,526.89	95,476.90	4,950.01
	Other Professional Fees- Medical	56,092.05	43,783.33	(12,308.72)	56,092.05	43,783.33	(12,308.72)



**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) i**

Seneca Healthcare District  
 Capital Budget Request- Revised  
 FYE June 30, 2020

Item Description	Reason	Status	Item Cost	2020
<b>To be Paid with Board Restricted and Operating Funds-</b>				
IT Servers	System Upgrade	Board Approved	<b>85,797.51</b>	<b>85,797.51</b>
Facilities Master Plan	Strategic Plan	In Progress	49,381.05	49,381.05
Market Study and Forecast	Strategic Plan	In Progress	58,000.00	58,000.00
Land	Strategic Plan	Board Approved	85,000.00	85,000.00
FY 19 Board Approved Subtotal			278,178.56	278,178.56
Lab Cabinets	Replacement	Cost est. Done	<b>86,805.34</b>	<b>86,805.34</b>
Lab Flooring	Repair	Cost est. Done	<b>4,860.00</b>	<b>4,860.00</b>
Lab Work Station	Replacement	Cost est. Done	4,500.00	4,500.00
Hospital Roof Resurface	Repair	Bids Needed	250,000.00	250,000.00
Hospital HVAC	Replacement	Cost Prohibitive	-	-
LTC Refurbishment	Replacement	Cost est. Done	50,000.00	50,000.00
CT Ramp to Hospital	Patient Safety	Cost est. Done	40,000.00	40,000.00
Shore Power for MRI	System Upgrade	Cost est. Needed		
Parking Lot	Repair	Scope Needed		
Plant Identified Need Subtotal			436,165.34	436,165.34
Lab Equipment	Replacement	KBK Grant	218,665.00	218,665.00
Transport Van (balance)	Replacement	Purchased	<b>27,300.92</b>	<b>27,300.92</b>
X-Ray Table	Replacement	Cost est. Done	28,102.00	28,102.00
ER Gurney with Scale	Replacement	Cost est. Done	12,000.00	12,000.00
Emergency Dept. EHR	System Upgrade	Board Directed	400,000.00	400,000.00
2 Hospital beds	Replacement	Cost est. Done	40,000.00	40,000.00
CPSI Replication Server	System Upgrade	Quote Received	<b>48,548.00</b>	<b>48,548.00</b>
Radiology DR Plate	Replace/Upgrade	Purch/Installed	<b>30,512.63</b>	<b>30,512.63</b>
Equip Identified Need Subtotal			805,128.55	805,128.55
Gerd Surgical Equipment	Market Need	Cost est. Done	130,000.00	130,000.00
Clinic 2nd Floor Remodel- PT	Market/SHD Need	Cost est. Needed		
PT Equipment	Market/SHD Need	Cost est. Needed		
Service Line/ROI Subtotal			130,000.00	130,000.00
Capital Budget Total			1,649,472.45	1,649,472.45
Current Funds Designated as of 6/27/19			538,843.50	
Additional Funding Requested			1,110,628.95	

Seneca Healthcare District  
 Capital Budget Request- Board Approved  
 FYE June 30, 2020

Item Description	Reason	Status	Item Cost	2020
<b>To be Paid with Board Restricted and Operating Funds-</b>				
IT Server	System Upgrade	Board Approved	48,548.00	48,548.00
Facilities Master Plan	Strategic Plan	Board Approved	45,000.00	45,000.00
Market Study and Forecast	Strategic Plan	Board Approved	58,000.00	58,000.00
Land	Strategic Plan	Board Approved	85,000.00	85,000.00
FY 19 Board Approved Subtotal			236,548.00	236,548.00
Lab Cabinets	Replacement	Cost est. Done	44,021.83	44,021.83
Lab Flooring	Repair	Cost est. Done	7,000.00	7,000.00
Lab Work Station	Replacement	Cost est. Done	4,500.00	4,500.00
Hospital Roof Resurface	Repair	Bids Needed	250,000.00	250,000.00
Hospital HVAC	Replacement	Bids Needed	160,000.00	160,000.00
LTC Refurbishment	Replacement	Cost est Done	50,000.00	50,000.00
CT Ramp to Hospital	Patient Safety	Cost est. Done	40,000.00	40,000.00
Shore Power for MRI	System Upgrade	Cost est. Needed		
Parking Lot	Repair	Scope Needed		
Plant Identified Need Subtotal			555,521.83	555,521.83
Lab Equipment	Replacement	KBK Grant	218,665.00	218,665.00
Transport Van (balance)	Replacement	Need Final Inv.	25,000.00	25,000.00
X-Ray Table	Replacement	Cost est. Done	28,102.00	28,102.00
ER Gurney with Scale	Replacement	Cost est. Done	12,000.00	12,000.00
Emergency Dept. EHR	System Upgrade	Board Directed	400,000.00	400,000.00
2 Hospital beds	Replacement	Cost est. Done	40,000.00	40,000.00
Equip Identified Need Subtotal			723,767.00	723,767.00
Gerd Surgical Equipment	Market Need	Cost est. Done	130,000.00	130,000.00
Clinic 2nd Floor Remodel- PT	Market/SHD Need	Cost est. Needed		
PT Equipment	Market/SHD Need	Cost est. Needed		
Service Line/ROI Subtotal			130,000.00	130,000.00
Capital Budget Total			1,645,836.83	1,645,836.83
Current Funds Designated as of 6/27/19			538,843.50	
Additional Funding Requested			1,106,993.33	

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) ii, 1**

AGENDA	FINDINGS	RECOMMENDATIONS	ACTIONS
<b>AGENDA 7 CONTINUED Financial Report for the month of February, 2019</b>	<ul style="list-style-type: none"> <li>Steve Boline discussed some unique things about Seneca that we can remedy during the next budget process.</li> </ul> <p>(Tab B to the Agenda)</p>	Dana Seandel moved to accept the February Financial Report. Second by Ken Crandall.	<b>Motion approved by roll call vote.</b> <b>Crandall: Aye</b> <b>Nielsen: Aye</b> <b>Seandel: Aye</b> <b>Rydell: Aye</b> <b>Walls: Aye</b>
<b>AGENDA 8 Contracts</b>	<p>Jacobb Sullens asked the Board to grant CSI the contract to upgrade all of our servers inhouse with the exception of the Evident Servers that have already been upgraded by Evident. The Board has had time to review the contracts and Liz Steffen agrees with the decision to grant the contract to CSI for Server Upgrades &amp; SAN Deployment.</p> <p>Jacobb Sullens fielded questions that the Board still had regarding the contracts, including the price being charged for licenses by each of the companies. Jacobb Sullens assured the Board there would be no additional costs incurred with the recommended contract.</p> <p>Ken Crandall asked Jacobb Sullens to call CSI to see if there would be additional costs for any upgrades needed to be HIPAA compliant.</p> <p>(Tab C to the Agenda)</p>	Ken Crandall moved to award the contract to CSI for \$87,997.91. Second by Jerri Nielsen.	<b>Motion approved by roll call vote.</b> <b>Crandall: Aye</b> <b>Nielsen: Aye</b> <b>Seandel: Aye</b> <b>Rydell: Aye</b> <b>Walls: Aye</b>
<b>AGENDA 9 CEO Incentive</b>	This item was deferred to the April meeting. David Walls and Ken Crandall are meeting with Linda Wagner to go over this item on April 1 <sup>st</sup> .  (Tab D to the Agenda)		
<b>AGENDA 10 Strategy Map</b>	The Strategy Map was presented to the Board for review and approval at the last meeting. This item goes along with the Strategic Plan.  Linda Wagner asked the Board to approve what we set out here to help	Jerri Nielsen moved to approve the Strategy Map. Second by Dana Seandel.	<b>Motion approved by roll call vote.</b> <b>Crandall: Aye</b> <b>Seandel: Aye</b> <b>Rydell: Aye</b> <b>Nielsen: Aye</b> <b>Walls: Aye</b>

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) ii, 2**

Source:	
Price	46,010.00
Taxable A.M.O.	0.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	3,341.89
Non-Tax A.M.O.	24,736.00
Service Contract	0.00
Subtotal	74,172.89
DMV Fees	748.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	30.00
Total Insurance	0.00
Total	74,959.64
Amount Financed	69,459.64
Finance Charges	0.00
Total of Payments	69,459.64
	12410000

Salesperson:	KELLY BREEDLOVE
Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	5,500.00
Total Down	5,500.00
APR	0.00
Term	1
Monthly Payment	69,459.64
Final Payment of	

\*\*\* BUYER \*\*\*

SENECA HEALTHCARE DISTRICT  
130 BRENTWOOD DRIVE  
CHESTER, CA 96020

Date of Birth: \_\_\_\_\_  
Home Phone Number: (530) 258-2140  
Work Phone Number: \_\_\_\_\_  
County: PLUMAS  
Email: ghol1is@norcalvans.com

\*\*\* CO-BUYER \*\*\*

Date of Birth: \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_  
Work Phone Number: \_\_\_\_\_  
County: \_\_\_\_\_  
Email: \_\_\_\_\_

\*\*\* PURCHASE \*\*\*

Stock Number 55891  
Year 2019  
Make FORD  
Model TRANSIT 350 VAN  
Body Style UT  
Color OXFORD WHITE  
Trim PEWTER VINYL  
Key 1 Number  
Key 2 Number  
Weight 6,659  
License  
Odometer 15  
VIN 1FDVUJ4XG6KKA92478  
Cylinders 6  
Vehicle Type NEW

\*\*\* TRADE 1 \*\*\*

\*\*\* TRADE 2 \*\*\*

\*\*\* BANK \*\*\*  
NONE

\*\*\* INSURANCE \*\*\*



# Nor-Calvans



www.norcalvans.com

1300 Nord Ave #125, Chico CA 95926

866-892-0150

Fed ID# 94-2698111

## Transit Special Order Upfit Guide

(Version 12/18)

Created By:

Greg

Proposal#

121818B

Quote Date: 12/18/2018

Quote Expiration Date:

1/17/2019

Price Level:

Retail

### Dealer Information

Dealer/Customer: Seneca Healthcare District

Contact: James Kooyman

Reference:

Street: 199 Reynolds Road

Phone: 530-258-2159

City/State/ZIP: Chester

CA

96020

Email:

jkooyman@senecahospital.org

Model: 350 EL Passenger Van

Color: TBD

VIN: TBD

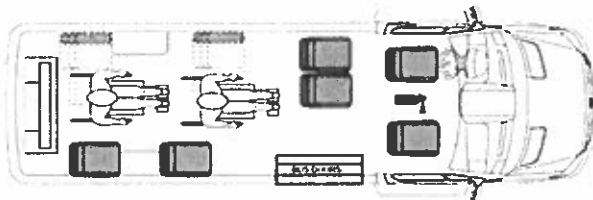
### Nor-Cal Vans Paratransit Package Standard Features

- Ford OEM seats retained when possible.
- Wheelchair Lifts and Installation FMVSS 403/404 Compliant
- Flush-mount L-Track
- Wheelchair Lift Interlock System.
- Tie-Down Storage Bags
- Stainless Steel Pass. Assist Stanchion at Non-Wheelchair Lift Door.
- Altro Transflor Meta Flooring at Wheelchair Securement areas.

Package	NorCal Vans Base Package Pricing	QTY	Retail	TOTAL
<b>Transit Wagon Packages</b>				
LWB-WEB	Transit Wagon 350EL Bus Door Base Package	1	\$14,580	\$14,580
<b>Wheelchair Lifts (Select Side Door or Rear Door)---&gt; Rear Door</b>				
KA-LI-01710	Braun NCL919FIB-2 Century Lift. 34 x 54 Platform, 800lb capacity. Rear Door. (#RM-LI-01542)	1	\$5,071	\$5,071
KA-TD-01209	Q'Straint Q8300/MAX-Series Retractable Tie-Down Belts w/Lap and Shoulder	2	\$658	\$1,316
KA-SE-01253	1 Passenger Rigid, w/3-Point Should Belt - 17.5" Wide, Curb Side (Level 1 Newport Ash Gray Vinyl w/Inboard Arm Rest)	2	\$709	\$1,418
KA-SE-01524	2 Passenger Rigid, w/3-Point Shoulder Belt - 32" Wide, Street Side (Level 1 Newport Ash Gray Vinyl w/Inboard Arm Rest)	1	\$877	\$877
KA-SE-01204	2 Pass Forward Facing Fold Away Seat w/3-Point Shoulder Belt, Street Side (Level 1 Newport Ash Gray Vinyl w/Inboard Arm Rest)	2	\$1,210	\$2,420
KA-RB-01559	Black Powder-Coat Aluminum Step Running Boards (Driver/CoPilot Door)	1	\$593	\$593
KA-SA-01155	Safety kit #1, Transit (5lb BC Fire extinguisher, 25-Unit First Aid Kit, Reflective triangle flare kit (3), Seatbelt strap cutter/window breaker escape tool)	1	\$180	\$180
KA-SA-01274	Body Fluid Clean-up Kit	1	\$32	\$32
KA-DE-01201	ADA Signage/Decal Kit	1	\$22	\$22
KA-EL-01235	Back Up Alarm (Ecco) Mounted Under Rear Of Van	1	\$107	\$107
KA-EL-01450	LED Wall Lights, to illuminate Wheelchair Securement Floor Area. Up to Three Rows.	1	\$209	\$209
KA-EL-01455	LED Light Kit (Ford Passenger Van. Replace regular dome bulbs with LED bulbs)	1	\$119	\$119
C62300	Oxygen Tank Holder, Basic Floor Mount, fixed-in-place	2	\$106	\$212
Grab	Grab Handle Head Rest (per postion)	8	\$10	\$80
			<b>Conversion Total</b>	<b>\$27,236</b>

### Chassis

19 U4X #2 Standard Retail	2019 Transit 350 Wagon, DRW, EL, High Roof, #U4X, 148" WB, 3.5L EcoBoost, Block Htr, Short Pr Ht Mirror, AM/FM/Sgl-CD, Rear Defrost, Cruise, Dual Batt., Aux Fuse Pnl, Privacy Glass, Daytime Lts (MSRP \$49,190)	1	\$46,473	\$46,473
MedAssets	MedAssets Discount (Applicable to MedAssets members)	1	-\$5,000	-\$5,000
Mobility	Mobility Rebate (available from Ford and subject to change)	1	-\$1,000	-\$1,000



**Chassis Total \$40,473**

**Conversion (Above) \$27,236**

**Conversion Discount: -\$2,500**

Transportation: N/A n/a

**Total Sale: \$65,209**

Signature

Date

Purchase Order #



CORNING FORD

Source:

Salesperson: KELLY BREEDLOVE

Price	23,623.00
Taxable A.M.O.	189.00
Document Processing Charge	85.00
Emissions Testing Charge	0.00
Sales Tax	1,732.53
Non-Tax A.M.O.	13,350.00
Service Contract	0.00
Subtotal	38,979.53
DMV Fees	323.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	30.00
Total Insurance	0.00
Total	
Amount Financed	37,841.28
Finance Charges	0.00
Total of Payments	37,841.28

Trade	0.00
Payoff	0.00
Net Trade	0.00
Cash Down	0.00
Deferred Down	0.00
Rebate	1,500.00
Total Down	1,500.00

APR	0.00
Term	1
Monthly Payment	37,841.28
Final Payment of	

\*\*\* BUYER \*\*\*

SENECA HEALTHCARE DISTRICT  
130 BRENTWOOD DRIVE  
CHESTER, CA 96020

\*\*\* CO-BUYER \*\*\*

Date of Birth: \_\_\_\_\_  
 Home Phone Number: (530) 258-2140  
 Work Phone Number: \_\_\_\_\_  
 County: PLUMAS  
 Email: ghollis@norcalvans.com

Date of Birth: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_  
 Work Phone Number: \_\_\_\_\_  
 County: \_\_\_\_\_  
 Email: \_\_\_\_\_

\*\*\* PURCHASE \*\*\*

\*\*\* TRADE 1 \*\*\*

\*\*\* TRADE 2 \*\*\*

Stock Number 54856  
 Year 2018  
 Make FORD  
 Model TRANSIT CON  
 Body Style VN  
 Color FROZEN WHITE  
 Trim PEWTER VINYL  
 Key 1 Number  
 Key 2 Number  
 Weight 3.877  
 License  
 Odometer 15  
 VIN NMOGE9E72J1374838  
 Cylinders 4  
 Vehicle Type NEW

Make check payable to:

Corning Ford

SB 7/24/19

G/L # 12410000

\*\*\* BANK \*\*\*

NONE

CA

\*\*\* INSURANCE \*\*\*

2280 Short St, Corning  
888 378 5961 96021



# Nor-CalVans



www.norcalvans.com

1300 Nord Ave. Chico CA 95926

866-892-0150

Fed ID# 94-2698111

## Transit Connect Adaptive Van Order Form

Version 12/18	Created By: Greg	Proposal# 42319
Quote Date: 4/23/2019	Quote Expiration Date: 5/23/2019	Price Level: Retail

### Dealer Information

<b>Dealer/Customer:</b> Seneca Health Care	<b>Contact:</b> Steven Stoops
<b>Street:</b> #N/A	<b>Phone:</b> 530-258-2140
<b>City/State/ZIP:</b> #N/A	<b>Email:</b> spstoops@senecahospital.org
<b>Model:</b> XL Wagon	<b>Color:</b> White
<b>Purchase Order#:</b>	<b>VIN:</b> TBD

### Nor-Cal Vans Adaptive Van Standard Features



- Lowered floor, 31" wide, 53" long
- 800lb Capacity manual fold-flat ramp.
- 58" Entry Height
- Non-Slip transit floor coating.
- QRT retractable wheelchair securement system
- Replacement fuel tank
- Modification or reverse sensors
- Five passenger plus one wheelchair seating
- 1260lb Estimated payload capacity
- Emergency roadside flat repair kit
- 36 month or 36,000 mile warranty on conversion
- Available on 2014-2018 Long Wheelbase Transit Connects

Package	NorCal Vans Base Package Pricing	QTY	Dealer	Retail	TOTAL
NCVTC01	Adaptive Van Conversion	1		\$16,500	\$16,500
Option	Additional NorCal Vans Options to Chose From		Dealer	Retail	TOTAL
NCVTC02	Front Electric Retractor Upgrade (2)	1		\$350	\$350
<b>Conversion Total:</b>					<b>\$16,850</b>

Chassis		QTY	Dealer	Retail	TOTAL
Stock XL Wagon	2018 Transit Connect XL Wagon, LWB. 2.5L DOHC Engine. 6-Speed Transmission. Frozen White/exterior, Pewter Vinyl Seats. Dual Sliding Doors. Rear Liftgate. Driver/Passenger and Second-Row 60/40 Three-Passenger Seats. Tilt & Telescopic Steering Wheel. 4-Wheel Disc Brakes. Cruise Control. Power Windows & Locks. Power Mirrors, Heated. Mirrors. Remote Keyless Entry. Reverse Sensing System. Tire Pressure Monitor. Two Additional Keys (Four total). Daytime Running Lights. AM/FM/CD Stereo w/SYNC. Audio Input Jack. (MSRP \$27850)(PL835)	1		\$27,123	\$27,123
Consumer	Ford 2018 Transit Connect Cash	1		-\$3,500	-\$3,500
Mobility	Mobility Rebate (available from Ford and subject to change)	1		-\$1,000	-\$1,000
<b>Chassis Total:</b>					<b>\$22,623</b>
<b>Conversion (Above)</b>					<b>\$16,850</b>
<b>Conversion Discount:</b>					<b>-\$3,500</b>
Transportation (Averages 75¢/mile)					n/a

Signature	Date	<b>Total Sale</b>	<b>\$35,973</b>
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**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) iii, 1**



## **SENECA HEALTHCARE DISTRICT**

### **Seneca Healthcare Laboratory Remodel**

23 August, 2019

#### **Justification:**

The Laboratory portion of the Seneca Hospital Building was constructed in the early 1970's. A fire in the attic and admissions areas caused moderate damage, and when the facility reconstructed that location some additions were made to the front of the building. The Laboratory has not been remodeled since the time of initial construction, and one location currently in use for the laboratory was originally designed for Respiratory Care.

Seneca's Clinical Laboratory manages to stay up to date with diagnostic equipment and testing, but the environment is no longer conducive for ease of flow and a positive staff work environment. The Laboratory has been plagued with overcrowding due to the amount of equipment necessary in order to provide the standard of care for patients. Although we currently live in an electronic age the laboratory has need to have more paper available to them such as reference binders for equipment, quality control information and test results, as well policies and procedures.

Due to the critical nature of the Clinical Laboratory's operation little has been done to provide an environment that provides for the needs of the laboratory. The scope of work outlined in the proposal will provide for an environment that is in compliance with laboratory environment regulations, allows for proper cleaning and disinfection, and provides an environment where paper and binders are hidden from view and secured. There will be less exposed clutter to which will help in keeping dust to a minimum, decrease fire danger by having paper products secured in overhead cabinets, and decrease danger in the event of an earthquake. This remodel will provide for better flow of work in this location and a more pleasing environment for staff to work.

## Scope of Work:

- 1. Remove and replace open shelving with closed cabinets** that are deep enough to hold binders and secured to prevent binders and paper from spilling out on staff during an earthquake.
- 2. Add additional overhead cabinets** – to accommodate minor supplies and more documentation as needed.
- 3. Replace all the lower work counters and cabinets.** Provide additional undercounter cabinets and drawers where none currently exist so open storage can now be contained and supplies can be maintained in a more sanitary manner and provide for ease of cleaning. Counters will be complete with high pressure laminate surfaces that will supply a proper work surface that is easily disinfected. Current counter tops are beginning to crack and delaminate which could cause an Infection Control hazard if not corrected.
- 4. Sinks will be replaced** to provide the right size and depth needed. At least one is original to the construction and the other is too shallow and creates a splash hazard if not careful.
- 5. Flooring will be replaced** to ensure there is a safe surface that provides for proper cleaning and is conducive to good Infection Prevention Practices. The current flooring is actually worn through in a few locations due to the heavily concentrated traffic in small locations over many years.
- 6. Replace the current Center Island** as it was installed in the original construction and is not adequate for the needs of the laboratory and the equipment that it needs to hold. The island is at a poor working height, and has no storage with the exception of two small drawers at this time.

Proposals for Work:

1. Flooring - supply and install Adore Naturelle LVT color Reclaimed Decking D-44 with 5 ply underlayment with 6-inch Burke base color #317 greige in laboratory.

Pull up and haul away old flooring Prep floors as needed. No furniture. No stools. Striping wax on VCT areas.

**Total: \$4,860.00**

2. Center Island – will consist of Steel Mobile Laboratory Benches with upper storage.

**Total: \$32,171.13**

3. Upper Cabinets, Base Cabinets; Work Spaces and; Counter Tops on all perimeter walls.

**Total: \$48,608.62**

4. Sinks, etc. – Two Sinks, and Laboratory Faucets

**Total: \$2,500.00**

Proposals to Complete Project: **\$88,139.75**

Four percent contingency: **\$3,525.59**

**Project Total: \$91,665.34**

**Carpets Galore Inc.**  
**License No. 758081**  
**1965 Mitchell Avenue**  
**Oroville, CA 95966**  
**530-534-3753**  
**530-534-3788 fax**

February 14, 2019

Seneca Healthcare District  
P.O Box 737/130 Brentwood Drive  
Chester, CA 96020  
(530)282-3118

**Proposal**

**ATTN: Linda McCurdy (530)310-6401**  
**RE: Seneca Healthcare District-130 Brentwood DR**  
**Chester, CA 96020**

Carpets Galore agrees to supply and install Adore Naturelle LVT color Reclaimed Decking D-44 with 5 ply underlayment with 6-inch Burke base color #317 geiger in laboratory.

Pull up and haul away old flooring Prep floors as needed. No furniture. No stools.  
Striping wax on VCT areas.

**Total: \$4,860.00**

Reviewed and Approved: \_\_\_\_\_

# Systems and Space Inc.

## Proposal to Improve Space Management and Storage Capacity



*We have set the standard in customer care - Because we understand the composition and characteristics that are intrinsic to space management and capacity planning.*

### Seneca Healthcare District Hospital Mobile Lab Benches

August 13, 2019

**Submitted To: David Monday**  
Lab Manager  
Seneca Healthcare District Hospital  
130 Brentwood Drive  
Chester, CA 96020

**Submitted By: Chelsea Clyde**  
Systems Planner  
Systems & Space, Inc.  
500 Boulder Court, Suite B  
Pleasanton, CA 94566  
(925) 426-1955



Systems & Space Inc. Guarantees the Success of Your Project!

Drawing No.	Description	Investment
QT12923 Seneca	<p>(4) Steel Mobile Lab Benches: List of included parts below:</p> <p>EC80GL 8 End Cover, 80"H 80" 0.5" 2"</p> <p>FS80GL 2 Ultra Frame Spine, 80"H 72.5" 2" 5"</p> <p>LEDHS44SVW 2 LED Light, Starter Unit, 44"W, 12' Power Cord 0.5" 2" 43.75"</p> <p>LEDHS58SVW 2 LED Light, Starter Unit, 58"W, 12' Power Cord 0.5" 2" 57.5"</p> <p>LUCW2424GLBNGL 1 Lab Wall Cabinet, 24"H x 24"W, Single Glass Door, Left Hinge, Bar Pull, Non-Locking 24" 13" 24"</p> <p>LUCW2424GRBNGL 1 Lab Wall Cabinet, 24"H x 24"W, Single Glass Door, Right Hinge, Bar Pull, Non-Locking 24" 13" 24"</p> <p>LUCW2436GDBNGL 2 Lab Wall Cabinet, 24"H x 36"W, Double Glass Doors, Bar Pulls, Non-Locking 24" 13" 36"</p> <p>LUCW2448GDBNGL 2 Lab Wall Cabinet, 24"H x 48"W, Double Glass Doors, Bar Pulls, Non-Locking 24" 13" 48"</p> <p>LUSCL18GL 2 Lab Surface Cantilever Support, 24" Deep Surfaces, Left Hand 8.5" 18.63" 1.25"</p> <p>PH6612GL 6 Hanging Pedestal, Box/Box/File, Bar Pulls, Locking 19.63" 18" 15"</p> <p>TSP2448BK 2 Phenolic Systems Surface, 24"D x 48"W, Black 1" 24" 48"</p> <p>TSP2460BK 2 Phenolic Systems Surface, 24"D x 60"W, Black 1" 24" 60"</p> <p>UF8048C5GL 2 Ultra Frame, 80"H x 48"W, Total Lock Casters 80" 2"</p> <p>48UF8060C5GL 2 Ultra Frame, 80"H x 60"W, Total Lock Casters 80" 2" 60"</p> <p>UL2524CGL 8 Ultra Leg Support, 24" &amp; 30" Deep Surfaces, Total Lock Caster 25.5" 23" 1.5"</p> <p>WBL10GL 4 Surface B-Support, 24" &amp; 30" Deep Surfaces, Left Hand 12.25" 18.63" 2.25"</p> <p>WBR10GL 4 Surface B-Support, 24" &amp; 30" Deep Surfaces, Right Hand</p>	\$32,171.13
	*Includes delivery and installation, Standard hours and labor	
	*Does not include any demo of existing workstations. Does not include any final electrical hook up	

*The Investment includes all materials, tax, freight and installation for the Spacesaver system.*

Systems & Space, Inc. is not responsible for any additional engineering fees. If a client elects to pay for our Seismic Calculation Services, it includes a standard set of calculations. Any additional engineering or product modifications will be an add on cost to the client.

**Our price is valid for 60 days from the date of this proposal.**

**Structural Calculation Services\* \$2,975.00**

Systems & Space, Inc. can provide structural calculations for the seismic anchorage of the shelving system. Services include preparation of calculations by a licensed structural engineer and all wet stamped & signed copies. The calculations should be used by your General Contractor or Architect to obtain any necessary permits. It is the sole responsibility of the client to have any necessary permits obtained. If the engineer determines that any type of special anchoring is required, the cost will be a charge to the client (i.e. under floor bolting). In the event of a post tension slab, the cost of the x-ray will be paid by the client.

- I have read the above and would like to request Structural Calculation Services.
- I have read the above and would not like to request Structural Calculation Services.

The State of California has determined that any person who purports to have the capacity to undertake or submits a bid to construct these types of structures must be licensed pursuant to Contractors License Law (B & P Code, Division 3, Chapter 9)

CALIFORNIA STATE CONTRACTOR'S LICENSE NUMBER 599899

**Payment Terms**      \*50% Deposit with order      \*40% When product ships from factory      \*10% Due upon completion

\*\* A copy of the Front and Back of the Credit Card and the Cardholders Photo Identification is Required

**X**

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Client Approval Print Name Date

**House of Custom Cabinets**

411 Arbutus (Shop)  
 3685 Woodlake Drive  
 Lake Almanor, CA 96137

**Proposal**

**Proposal Date:** 8/9/2019  
**Job** lab (extra)

**Proposal**

Seneca Hospital  
 130 Brentwood Drive  
 Chester, CA 96020

Item	Description	Number / Feet	Rate	Total
Cabinets	select alder upper cabinets, 3/4 alder plywood flat panel doors with alder edge banding all four edges, 3/4 prefinished maple plywood interior, blum 110 opening soft close european hidden door hinges,	45	245.00	11,025.00T
Cabinets	select alder base cabinets 28 1/2" deep, 3/4 alder plywood flat panel doors with alder edge banding all four edges, 3/4 prefinished maple plywood interior, blum tandem full extension soft close under mount drawer track, blum 110 opening soft close european hidden door hinges,	40	265.00	10,600.00T
Cabinets	support legs for formica tops to sit on over appliances,	5	175.00	875.00T
Tops	formica countertops, solid color chose by customer,	71	80.00	5,680.00T
Hardware	base cabinet lazy susan,	2	297.84	595.68T
Finish	clear conversion varnish, 1 sanding coat, 3 finish coats,	85	90.00	7,650.00
Installation	install cabinets and crown molding,		4,340.00	4,340.00
Change	select alder upper cabinets, 3/4 alder plywood flat panel doors with alder edge banding all four edges, 3/4 prefinished maple plywood interior, blum 110 opening soft close european hidden door hinges,	6.5	245.00	1,592.50T
Change	select alder base cabinets, 3/4 alder plywood flat panel doors with alder edge banding all four edges, 3/4 prefinished maple plywood interior, blum tandem full extension soft close under mount drawer track, blum 110 opening soft close european hidden door hinges,	4.5	265.00	1,192.50T
Change	clear conversion varnish, 1 sanding coat, 3 finish coats,	11	90.00	990.00T
Change	extra installation time for break room cabinets		560.00	560.00T

**Total**

This proposal may be withdrawn if not accepted within 30 days.

Authorized Signature \_\_\_\_\_

Acceptance of Proposal \_\_\_\_\_

Date \_\_\_\_\_

**House of Custom Cabinets**

411 Arbutus (Shop)  
 3685 Woodlake Drive  
 Lake Almanor, CA 96137

**Proposal**

**Proposal Date:** 8/9/2019  
**Job** lab (extra)

**Proposal**

Seneca Hospital  
 130 Brentwood Drive  
 Chester, CA 96020

Item	Description	Number / Feet	Rate	Total
Change	formica countertops, solid color chose by customer, break room,	6.5	80.00	520.00T
Change	locks for cubbies in break room, keypad or card swipe, keypad locks will be \$50.00 per lock cheaper,	4	128.14	512.56T
	~~~~~ CHANGE ORDER ~~~~~ August 9, 2019 > Added 6.5 Change. (+\$1,592.50) > Added 4.5 Change. (+\$1,192.50) > Added 11 Change. (+\$990.00) > Added 1 Change. (+\$560.00) > Added 6.5 Change. (+\$520.00) > Added 4 Change. (+\$704.72) Total change to estimate +\$5,962.80 ~~~~~			
	California Sales Tax		7.25%	2,475.38
<b>Total</b>				<b>\$48,608.62</b>

This proposal may be withdrawn if not accepted within 30 days.

Authorized Signature \_\_\_\_\_

Acceptance of Proposal \_\_\_\_\_

Date \_\_\_\_\_



# Systems and Space, Inc.

## Proposal to Improve Space Management and Storage Capacity



*We have set the standard in customer care - Because we understand the composition and characteristics that are intrinsic to space management and capacity planning.*

## Seneca Healthcare District Hospital Lab Remodel

May 24, 2019

**Submitted To: David Monday**  
Lab Manager  
130 Brentwood Drive  
Chester, CA 96020

**Submitted By: Chelsea Clyde**  
Systems Planner  
Systems & Space, Inc.  
500 Boulder Court, Suite B  
Pleasanton, CA 94566  
(925) 426-1955

**Systems & Space Inc. Guarantees the Success of Your Project!**

*Investment*

Drawing No.	Description	Investment
18320	<b>Hamilton Casework – See Drawing #18320- R2</b> (2) Open kneespace base cabinet 54" w x 22" d x 35" h (6) Box Box File Base Cabinet 18" w x 22" d x 35" h (2) Square End Panel 04" w x 04" d x 35" h (4) MOHD55NB24 Overhead Cabinet with Hinged Doors w/ 24" clearance Modified to be 54" wide x 16"dp. x 48"h. Each cabinet to have (2) adjustable shelves. No backs on riser sections. (6) Cable Cut Out and Round Grommet w/Cover (1) 3/4" Black Phenolic Work Surface. 108"w x 50"dp.	\$22,417.52
	*Standard Labor and Hours	
	*Does not include any tear of existing casework	
	*No internal wirings or electrical provided	
	*Standard Laminate finish on casework	

*The Investment includes all materials, tax, freight, and installation for the **Hamilton** system*

**Items for Consideration**

<b>Structural Calculation Services*</b>	\$2,975.00
-----------------------------------------	------------

Systems & Space, Inc. can provide structural calculations for the seismic anchorage of the shelving system. Services include preparation of calculations by a licensed structural engineer and all wet stamped & signed copies. The calculations should be used by your General Contractor or Architect to obtain any necessary permits. It is the sole responsibility of the client to have any necessary permits obtained. If the engineer determines that any type of special anchoring is required, the cost will be a charge to the client (i.e. under floor bolting). In the event of a post tension slab, the cost of the x-ray will be paid by the client.

- I have read the above and would like to request Structural Calculation Services.
- I have read the above and would not like to request Structural Calculation Services.

The State of California has determined that any person who purports to have the capacity to undertake or submits a bid to construct these types of structures must be licensed pursuant to Contractors License Law (B & P Code, Division 3, Chapter 9)

CALIFORNIA STATE CONTRACTOR'S LICENSE NUMBER 599899

\* Strut and other supporting members under floor are the responsibility of Seneca Healthcare District Hospital.

**Permit Services**

OSHPD permits are the sole responsibility of Seneca Healthcare District Hospital to obtain. This is typically handled through facilities or the architect of record.

**Payment Terms**      \*30% Deposit with order      \*Balance due upon completion

**X**

**Client Approval**      **Print Name**      **Date**

Systems Planner: Chelsea Clyde

Project #18320

**House of Custom Cabinets**

411 Arbutus (Shop)  
3685 Woodlake Drive  
Lake Almanor, CA 96137

**Proposal**

**Proposal Date:** 6/12/2019  
**Job** 114 Kokanee

**Proposal**

Seneca Hospital  
130 Brentwood Drive  
Chester, CA 96020

Item	Description	Number / Feet	Rate	Total
Cabinets	Soft maple paint grade cabinets, paint grade 3/4 plywood doors with paint grade edge banding on all four edges, 3/4 prefinished maple plywood interior, all open cabinets will be 3/4 paint grade maple plywood, paint cabinets color of choice by owner, single solid color, install cabinets and crown molding, California Sales Tax	45	245.00	11,025.00T
Finish		45	90.00	4,050.00
Installation			2,755.00 7.25%	2,755.00 799.31
<b>Total</b>				<b>\$18,629.31</b>

This proposal may be withdrawn if not accepted within 30 days.

Authorized Signature \_\_\_\_\_

Acceptance of Proposal \_\_\_\_\_

Date \_\_\_\_\_

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) iii, 2**



## Steve Boline

---

**From:** lancemonath@gmail.com  
**Sent:** Wednesday, July 31, 2019 11:35 AM  
**To:** Steve Boline  
**Cc:** Linda Wagner  
**Subject:** Sniff Patio Fencing  
**Attachments:** Estimate (No. 18) from Monath Construction .pdf

**THIS MESSAGE IS FROM AN EXTERNAL SOURCE. PLEASE DO NOT OPEN ATTACHMENTS OR CLICK LINKS FROM AN UNKNOWN OR SUSPICIOUS ORIGIN.**

---

Steve,  
Here is a quote for the SNIFF Patio that was requested.  
Let me know if you have questions. Fence will look similar to the pic. All panels will be straight.  
Thanks  
Lance



# Estimate

Monath Construction  
691-150 Lassen Way  
Susanville, CA  
96130

Name/Address

Seneca HealthCare District  
199 Reynolds Road  
Chester , CA 96020

<u>Date</u>	<u>Estimate No.</u>	<u>Project</u>
07/31/19	18	SNIFF Patio F...

<u>Item</u>	<u>Description</u>
22 Site Improvements	Site Improvements- Install 6' black iron fence around sniff patio, across access area & return it doen the grass area to the bottom of the ramp. All post will be installed in concrete. Gate will be a double 12' to give 24' total. Labor & materials.
01.4 Mob/DeMob	Mob/DeMob- Fence pickup & equipment moving
02.2 Demolition Labor	Demolition Labor- remove asphalt as needed for gate
2.52 Bobcat	Bobcat- post hole excavation
02.6 Sitework Labor	Sitework Labor-hole cleaning & haul off materials
03.4 Foundation Labor	Foundation Labor- concrete posts in holes
03.5 Foundation Material	Foundation Material- concrete etc.
22.2 Fence Labor	Fence Labor- Install fencing panels & gate
22.3 Fence Material	Fence Material- Post, panels & gate

---

**Total**      **\$19,583.06**

## Steve Boline

---

**From:** lancemonath@gmail.com  
**Sent:** Wednesday, August 7, 2019 9:03 AM  
**To:** Steve Boline  
**Cc:** Linda Wagner  
**Subject:** Loading Zone Repairs  
**Attachments:** Estimate (No. 19) from Monath Construction .pdf

**THIS MESSAGE IS FROM AN EXTERNAL SOURCE. PLEASE DO NOT OPEN ATTACHMENTS OR CLICK LINKS FROM AN UNKNOWN OR SUSPICIOUS ORIGIN.**

---

Steve,  
Here is a quote for the Loading Zone Repairs that was requested.  
Let me know if you have questions  
Lance



Lance Monath  
Monath Construction  
Project Manager Seneca Healthcare District  
691-150 Lassen Way  
Susanville, CA 96130  
C-530-310-4242  
O-530-251-0451  
[LanceMonath@gmail.com](mailto:LanceMonath@gmail.com)

# Estimate

Monath Construction  
691-150 Lassen Way  
Susanville, CA  
96130

Name/Address

Seneca HealthCare District  
199 Reynolds Road  
Chester , CA 96020

<u>Date</u>	<u>Estimate No.</u>	<u>Project</u>
07/23/19	19	Loadin Zone R...

<u>Item</u>	<u>Description</u>
	Loading Zone Repairs. We will remove the existing asphalt in the loading zone. Remove the concrete wall and grass as needed to install a new loading area approx. 35x24 to conform to the site design that is existing. Install a new concrete loading zone in its place. 5" thick with #3 rebar 24" o.c. Once complete we will adjust the striping to fit the leftover space adjacent to the repairs.
01.4 Mob/DeMob	Mob/DeMob
2.54 Rental Equipment	Rental Equipment
02.2 Demolition Labor	Demolition Labor
02.3 Demolition Fees	Demolition Fees
03.6 Concrete Slab Labor	Concrete Slab Labor
03.7 Concrete Slab Materials	Concrete Slab Materials
03.7 Concrete Slab Materials	Concrete Slab Materials-rebar
22.1 Site Improvement Labor	Labor and materials to adjust striping for three stalls at front entrance. Hash mark the existing stall at the ED corner. Mark the Loading Zone.

---

Total      **\$19,550.00**

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) iii, 3**



**REQUEST FOR PROPOSALS (RFP)  
To Provide  
Platform Maintenance & repair  
For  
Seneca Healthcare District  
130 Brentwood Drive/P.O. Box 737  
Chester, California 96020**

**15 July, 2019**



**Proposal**  
**For: Platform Repairs**  
**Submission deadline: 8/15/19**

**Proposed Scope Per RFI**

- Repair concrete & install owner supplied safe-guard top
- Cut concrete and asphalt at perimeter of platform. Remove & dispose of materials off site.
- Install rebar into existing concrete with epoxy to hold 8" cap wall around perimeter.
- Pressure wash loose concrete prior to installing cap walls or concrete leveler
- Install leveling concrete the top of the platform to create a uniform flat surface.
- Once cured we will install the safe guard technology walkway to the platform. SAFEGUARD® Hi-Traction® Walkway Cover, 18-gauge 316 Stainless Steel Construction, Fine (Commercial) #24 Mesh Fused Alumina Grit, Gray, 18 Standard Pre-Drilled Holes. Platform Safe Guard material sizing to be verified by successful bidder prior to SHD ordering the materials.
- Install safe guard walkways on ramp to rear of ER adjacent to cat scan platform. SAFEGUARD® Hi-Traction® Walkway Cover, Pultruded FRP Reinforced Composite Fiberglass Construction, Fine (Commercial) #24 Mesh Fused Alumina Grit, Gray, 96" x 34", 16 Standard Pre-Drilled Holes, Standard Placement, Diameter 9/32" For #10 and #12
- Install new handrails per plans painted to match existing.

**Compensation to complete Work description per RFI**

**Cost:** Twenty-seven Thousand one hundred forty-two and zero cents - \$27,142.00

Submitted by:

Monath Construction

691-150 Lassen Way, Susanville Ca. 96130

C:530-310-4242

Email: Lancemonath@gmail.com

Lance Monath

Signed  Date 8/13/19

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
AUGUST 29, 2019**

**AGENDA ITEM 6) iii, 4**



## Steve Boline

---

**From:** Linda Wagner  
**Sent:** Wednesday, July 31, 2019 5:06 PM  
**To:** Steve Boline; David Walls D.O; richrydell@amdis.org Forward  
**Cc:** David Garey; Karen Turner; Linda McCurdy; JoAnn Mahloch  
**Subject:** RE: X-Ray Solution

I have spoken with Dave Garey, Linda McCurdy and Dr. Walls regarding this issue. We are moving forward with the emergency purchase and installation of the Direct radiology (DR) Unit that will be here and installed Friday to restore our X-ray services. The cost will be approximately \$29,000 plus tax and shipping. We will add this to the August Board Meeting Agenda.

Best Regards,  
Linda

Linda Wagner MHA/MSN, FACHE  
Chief Executive Officer  
Seneca Healthcare District  
PO Box 737  
Chester, CA 96020  
[lwagner@senecahospital.org](mailto:lwagner@senecahospital.org)  
O-530.258.2067  
F-530.258.2068  
C-530.310.2150



**Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.**

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**From:** Steve Boline <sboline@senecahospital.org>  
**Sent:** Wednesday, July 31, 2019 3:08 PM  
**To:** Linda Wagner <lwagner@senecahospital.org>  
**Cc:** David Garey <dgarey@senecahospital.org>; Karen Turner <kturner@senecahospital.org>  
**Subject:** X-Ray Solution  
**Importance:** High

Dave,

I spoke with Linda Wagner and she agrees that acquiring the DR system from Stewart X-Ray is our best course of action, but would like some background to assist her in getting an emergency purchase approved.

Here is my summary. Please add, delete, correct at your discretion.

Linda,

Here is a summary of my discussion with Dave Geary and Dave Stewart of Stewart X-Ray.

After numerous attempts, since last Thursday afternoon, to troubleshoot and repair our CR reader the tech feels that he has identified the issue. It involves the mechanical portion of the reader and is located in a challenging location within the reader. The tech's recommendation is to order parts with an estimated cost of \$5,600, not including installation. The parts are not readily available and could be here no sooner than this Friday. With this approach, there is no guarantee of functionality (or extended life span) or how soon the reader would become functional. Dave Stewart quoted us \$21,000 for a replacement CR reader, but it could not be here until 7/10; or 10 more days (on top of the 7, so far) without basic x-ray.

Dave Stewart then proposed acquiring a digital/DR plate for approximately \$29,000 plus tax. With this solution, he could have our x-ray up and running by the end of this week. Medicare wants all imaging providers to use a digital technology and currently has penalties in place for those that don't (it is not clear how much this is impacting SHD).

If we obtained the digital technology, we would still want some form a CR reader as a back-up, but it is not clear if it would be a repair of the current unit or a new purchase.

Both Dave and I support the acquisition of the digital technology, but the estimated cost exceeds your purchasing authority. Regardless, we feel the need to still make this purchase and have instructed Dave Stewart to move forward. Hopefully a quick approval from Dr. Walls will be all that is needed, as we cannot continue to function without basic x-ray services.

Should you need any assistance with moving this forward, please let us know.

Thanks,

Steve

Steve Boline, CPA  
Chief Financial Officer  
Seneca Healthcare District  
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(530) 258-3099  
[sboline@senecahospital.org](mailto:sboline@senecahospital.org)

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- Sale X-ray equipment, new & used
- Processors
- Film
- Supplies & Accessories

# STEWART X-RAY COMPANY, INC.

22027 Rustic Oak Lane / Palo Cedro, CA 96073  
Telephone (530) 244-4140

INVOICE No 28758

00717

Date 9/11/19 dl-081619

CUSTOMER'S NAME <b>Seeca Hospital</b>		SHIPPED VIA		WRITTEN BY <b>Jaxi</b>		TERMS <b>50% Down; 50% Installment</b>	
STREET <b>130 Brentwood Dr.</b>		MATERIAL USED		QTY.		PRICE	
CITY <b>Chester CA</b>		MATERIAL USED		1		AMOUNT	
STATE <b>CA</b>		MATERIAL USED					
ZIP CODE <b>96030</b>		MATERIAL USED					
REPORTED PROBLEM <b>Detector &amp; EDR Workstation</b>		MATERIAL USED					
WORK PERFORMED <b>* Freight will be billed separately.</b>		MATERIAL USED					
TOTAL		EXPENSES		TOTAL		28,450.00	
SERIAL NO.		MODEL NO		MATERIALS		28,450.00	
MANUFACTURER		ROOM NO.		SALES TAX		2,062.63	
D OTHER		D CHARGE		LABOR			
D CONTRACT		D INSTALLATION		TRAVEL			
D WARRANTY		D INVOICE		EXPENSES			
D SERVICE		D INVOICE		TOTAL \$		30,512.63	
D SERVICE		D INVOICE		THANK YOU			
D SERVICE		D INVOICE		CUSTOMER'S SIGNATURE		X <i>[Signature]</i>	
D SERVICE		D INVOICE		CHARGEABLE TIME			
D SERVICE		D INVOICE		REGULAR			
D SERVICE		D INVOICE		OVERTIME			
D SERVICE		D INVOICE		Mileage @		¢/mile	
D SERVICE		D INVOICE		BILLING SUMMARY			
D SERVICE		D INVOICE		LABOR			
D SERVICE		D INVOICE		TRAVEL			
D SERVICE		D INVOICE		EXPENSES			
D SERVICE		D INVOICE		MATERIALS		28,450.00	
D SERVICE		D INVOICE		SALES TAX		2,062.63	
D SERVICE		D INVOICE		TOTAL \$		30,512.63	

THIS INVOICE IS DUE AND PAYABLE UPON RECEIPT. 1 1/2% PER MONTH ON BALANCE OVER 30 DAYS

G/L # 12410000  
OK 5/27/19