

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
January 30, 2020
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(1). Conference with Legal Counsel-Existing Counsel Litigation. Case No. 2:19-cv-01297-TLN-DMC.
2. Government Code §54956.9(d)(2). Conference with Legal Counsel – Anticipated Litigation (Number of Potential Cases: 2)
3. Government Code §54957.6 – Update-Conference with Labor Negotiators (Employee Organization: Teamsters Union; District negotiator: James Kooyman).
4. Government Code §54957.6 – Conference with Labor Negotiators – Interim Administrator (District Negotiator: Ken Crandall).
5. Government Code §54957– Public Employee Performance – Interim Administrator

1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.

2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.

3) **Oath of Office.** The President will give the Oath of Office to newly appointed Board member Kristen Montgomery.

4) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:

- Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
- If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
- All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).

- Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
- Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

5) Board Responses to Public Comment.

Agenda items Requiring Action

6) Approval Board Meeting Minutes. Tab A

The Board will review for approval the minutes of the December 19, 2019 Regular meeting and the December 30, 2019 Special meeting.

7) Closed Session. The Board will adjourn to Closed Session as noted above.

8) Report on Closed Session.

9) Interim Administrator Agreement.

Discussion and possible approval of changes to salary and/or fringe benefits of Interim Administrator.

10) CEO Search Committee. The Board will select and appoint two Board Members to serve on a CEO Search Committee.

11) Medical Staff Report. Tab B

Vice Chief of Staff, Dr. David Walls will report on the following action items taken by the Medical Staff requiring Board approval:

A) Credential Files Approved by Med Staff

(1) Re-Appointment Medical Staff

- | | |
|---|-------------------------|
| (a) Aegis Babusis, M.D. Teleradiology | 01/30/2020 – 01/30/2022 |
| (b) William Whetsell, M. D. Teleradiology | 01/30/2020 – 01/30/2022 |

(2) Re-Appointment Allied Health Practitioner

- | | |
|--------------------------|-------------------------|
| (a) Stephen Hayden, ARNP | 01/30/2020 – 01/30/2022 |
|--------------------------|-------------------------|

(3) Temporary Privileges of 60 days to complete files

- | | |
|--|-------------------------|
| (a) Francis Attwill, D.O. | 01/30/2020 – 03/30/2020 |
| (b) Bentson McFarland, Telehealth Psychiatry | 01/30/2020 – 03/30/2020 |

(4) Temporary Privileges extended an additional 30 days to complete approvals

- | | |
|-----------------------|-------------------------|
| (a) Randy Gray, CRNA | 02/28/2020 – 03/28/2020 |
| (b) Rhett Wigen, CRNA | 02/28/2020 – 03/28/2020 |

B) Policies Approved by Medical Staff

- (1) CC-002.001 InterQual Criteria

The Board will review for approval the following Policy and Procedure that was tabled from the December 19, 2019 Regular Meeting requesting the California Hospital Association documentation be attached.

(2) ADMT-005.001 Medical Evaluation Request by Peace Officer

12)Policies Approved by Policy and Procedures Committee **Tab C**

The Board will review and vote to approve the following Policies and Procedures approved at the P & P Committee meetings held on December 17, 2019 and January 21, 2020.

- (1) HIM-020.001 The Content of the Medical Record
- (2) HIM-021.001 Medical Record Vs. Designated Record Set
- (3) HIM-022.001 Completion, Timeliness, and Authentication of Medical Records
- (4) HIM-025.001 Routine Requests for Medical Records for Purposes of Treatment, Payment, and Healthcare Operations
- (5) HIM-026.001 Ownership, Responsibility, and Security of Medical Records

13)December 2019 Financial Report. **Tab D**

The Board will review and vote to accept the financial report for the month of December 2019 submitted by Steve Boline.

14)Capital Requests. **Tab E**

The Board will review and approve the FY 19-20 Capital Improvement request.

- A) IT Switch Replacement Project

15)Strategic Planning Committee.

- A) The Board will appoint a Board Member to serve on the Committee.
- B) Steve Boline will give an update on Meeting with Architects; Facility Master Plan; and future meeting dates.
- C) Update on Collins Land Purchase.

16)Board Meeting Dates. **Tab F**

The Board will review the dates for the Regular Board Meetings in 2020 and vote to make any changes necessary.

17)Joint Conference Meeting Dates. **Tab G**

The Board will review the dates for the Joint Conference meetings and determine who will be attending each meeting.

Agenda items – information only:

18)Healthcare Resource Group. **Tab H**

Steve Boline will submit HRG's December 2019 Summary Report.

19)Acting Administrator Report.

- A) Community Health Needs Assessment
- B) Auxiliary Wish List

20) Bylaws Committee Update.

Tab I

Jerri Nielsen will give an update on the Bylaws Committee.

21) Departmental Issues/Reports.

Tab J

- A) Quality/Care Coordination/Patient Safety** – Heather Hemping – Sample Report Forms Submitted
- B) Compliance** – Sadie Albonico, HIM Supervisor/Privacy Officer – Reports Submitted
- C) Acute/ED** – Karen Turner, CNO
- D) Clinic/Telemedicine** – Ann Holt, Clinic Manager – Report Submitted
- E) IT/Clinical Informatics** – TK Trumpf/Jacobb Sullens
- F) Human Resources** – Jim Kooyman – Report Submitted

22) Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

23) Items to be Added to Next Month’s Agenda.

24) Next Regular Meeting:

- **Date:** February 27, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

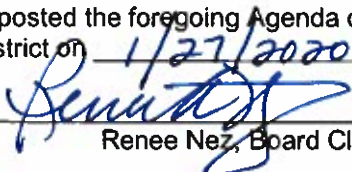
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital’s Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: **KSUE/JDX**

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on 1/27/2020 @ 2:30 pm



 Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.