

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
September 25, 2014
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Agenda will be posted as required.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on August 28, 2014. **Tab A**
- 6) **Medical Staff Report.** Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:
 1. Policies:
 - HIM – HIMPR-040.002 – Amendment of Protected Health Information – Revised

- HIM – HIMSS Pro-070.001 – Dictation/Signature of Emergency Reports - Contracted Physicians – Rescinded
 - HIM – HIMT PRO-020.001 – Transcription Signature of ER Reports for Contracted Physicians – Rescinded
 - Information Technology – IT-013.002 – Malicious Code Prevention – New
 - Information Technology – IT-020.003 – Security Monitoring – Revised
 - Information Technology – IT-028.001 – Web Presence Policy – New
2. Performance Improvement Plan
 3. Appointment September 2014 to September 2016:
 - Alyse Stukins, LCSW – Allied Health with Telemedicine Privileges
 4. Reappointments September 2014 to September 2016:
 - Eric Goldberg, MD – Consulting Staff with Radiology Privileges
 - Leon Jackson, MD – Consulting Staff with Radiology Privileges
 - Robert Leckie, MD – Consulting Staff with Radiology Privileges
 - Jason Girouard, CRNA – Allied Health Professional with Anesthesia Privileges
 - Kevin McDonnell, MD – Telemedicine with Radiology Privileges
 - James Sloves, MD – Telemedicine with Radiology Privileges
 - James Turner, MD – Telemedicine with Radiology Privileges
 - William Zinn, MD – Telemedicine with Radiology Privileges

Tab B

7) **Financial report for the month of August.** The Board will review for approval the financial report for the month of August 2014.

Tab C

8) **Annual Financial Audit for Fiscal Year 2014.** Jerrel Tucker of TCA Partners will be present to summarize the Annual Financial Audit Draft for the fiscal year 2014.

Tab D

9) **October regular meeting date change.** The Board will vote to move the regular meeting date in October.

Agenda items – information only:

10) **Healthcare Resources Group.** Staff will be available by phone to submit HRG's summary report for the month of August 2014.

Tab E

11) **EHR/IT Update.** Liz Steffen will provide an update to the Board on the IT Department/EHR.

12) **CEO Report.** The CEO will report on the following:

Tab F

- CNO Update
- SNF DON Position
- ACHD Media Training
- Proposition 65 - Micra Limits
- Quality update

13) **Departmental Issues/Reports:**

Tab G

- Human Resource Report
 - ❖ Staff Additions/Deletions

14) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- ❖ The Board will appoint Marie Stuersel as the designated lead negotiator in the upcoming Union negotiations.

15) **Agenda items to be added to next month's agenda.**

16) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** To be determined.
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

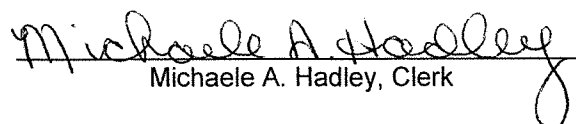
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, September 19, 2014 at 3:00 p.m.


Michaele A. Hadley, Clerk