

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
May 25, 2017  
Lake Almanor Clinic Conference Room  
199 Reynolds Rd., Chester, CA  
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

**Closed Session.** The Board will meet in closed session pursuant to Health & Safety Code Section 32155 to discuss: HOSPITAL WIDE QA/PI, PRIOR 4<sup>TH</sup> AND 1<sup>ST</sup> QUARTERS after Agenda Item #15.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
  - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
  - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
  - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
  - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
  - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
  - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

**Agenda Items Requiring Action**

- 5) **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on May 4, 2017 (April meeting).

**Tab A**

- 6) **Special Board Vacancy Appointment.** The Board will interview and appoint from a candidate's list a person to replace Robert Caton until the next General Election in November 2018. **Tab B**
- 7) **Oath of Office.** Michael Hadley will administer the Oath of Allegiance to the newly appointed Board member replacing Robert Caton.
- 8) **Medical Staff Report.** Fred de Picciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve.
1. Policies
    - Critical Access Hospital – CAH-022.001 – Medication Error Reporting – Revised
    - Lake Almanor Clinic – LAC-007.002 – Medication Samples - Revised **Tab C**
- 9) **Financial report for the month of April.** The Board will review and vote to accept the financial report for the month of April 2017. **Tab D**
- Contingency Plan for Low Volumes
- 10) **2018 Budget.** Carlene Slusher will present to the Board for approval the 2018 Budget. **Tab E**

**Agenda items – information only:**

- 11) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of April 2017. **Tab F**
- 12) **Committees.**
- Bylaws Committee Update
  - Dissolution of Ad Hoc Goals & Objectives Committee.
- 13) **CEO Report.** The CEO will report on the following:
- Strategic Planning Update
  - Telemedicine Update
  - CT Scan Update
  - SNF Annual State Survey Response/Corrections
  - Board Retreat/Education
  - Annual Life Safety Code Survey Response/Corrections
  - CMS CAH/RHC Survey Update 5-22-17 to 5-25-17
  - Privacy Breach Update
- 14) **Departmental Issues/Reports:**
- Nursing/Clinic – EHR-CPSI Update
    - ❖ Behavioral Health Meeting
    - ❖ California Health and Wellness Clinic Survey, June 6-7, 2017
  - IT – IT/HIE Update
    - ❖ Cyber Security Update
  - Human Resource Report
    - ❖ Staff Additions/Deletions **Tab G**

15) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

16) **Agenda items to be added to next month's agenda.**

17) **Next regular meeting Date/Time/Location/Quorum Query and vote if needed for changes.**

❖ **Date:** June 29, 2017

❖ **Time:** 3:00 p.m.

❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

#### **Certificate of Posting**

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Monday, May 22 2017 at 2:45 pm

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Michaele A. Hadley, Clerk