

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
March 3, 2014 (February meeting)
Lake Almanor Clinic Conference Room
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to Government Code 32106: Third and Fourth Quarter 2013 QA, following Agenda Item 19.

Agenda will be posted as required.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Report on Closed Session.** There was a closed session at the regular meeting held on January 30, 2014 pursuant to Government Code 54956.9 to discuss: PERSONNEL LITIGATION UPDATE. This session was informational only and no action was taken.
- 6) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on January 30, 2014.

- 7) **Medical Staff Report.** Marc Nielsen, D.O., Chief of Staff, will report on any action items taken by the Medical Staff:
- 8) **Financial report for the month of January.** The Board will review for approval the financial report for the month of January 2014. **Tab B**
- 9) **Public Comment Period.** The Board will vote to change the public comment period time allotted per speaker.
- 10) **Self-policy review/one time discount.** Linda Wagner will present to the Board for approval possible changes to the self-pay policy and one time discounts. **Tab C**
- 11) **PCSDA Ethics/Brown Act Training:** Linda Wagner will present to the Board information regarding the required Ethics and Brown Act Training being presented by PCSDA on March 8, 2014. **Tab D**
- 12) **Draft of Board Goals.** Dana Seandel will present proposed goals to be reviewed by the Board. **Tab E**
- 13) **Policies:** Linda Wagner will present to the Board for approval the following policies:
1. Information Technology – IT 002.002 – Access Administration – Revised
 2. Information Technology – IT 012.002 – Hardware and Software Procurement – Revised
 3. Information Technology – IT 071.002 – Portable Devices - Revised
 4. Information Technology – IT 018.002 – Remote Access/VPN - Revised
 5. Information Technology – IT 031.002 – Workstations & Laptop Hardening - Revised
- Tab F**

Agenda items – information only:

- 14) **Healthcare Resources Group.** HRG Staff will be present to submit HRG's summary report for the month of January 2014. **Tab G**
- 15) **EHR Update.** Linda Wagner will provide an update to the Board on the EHR.
- 16) **CEO Report.** The CEO will report on the following: **Tab H**
- Rural Healthcare Symposium
 - HIM/CNO Search
 - Locum Tenens PA
 - SacValley MedShare Meetings
 - CHA Flex Grant – Operational and Revenue Cycle Review
- 17) **Departmental Issues/Reports:** **Tab I**
- Human Resource Report
 - ❖ Staff Additions/Deletions
- 18) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.
- None.

- 19) **Agenda items to be added to next month's agenda.**
- 20) **Closed Session.** The Board will adjourn to closed session.
- 21) **Report on Closed Session.** The Board will report on the closed session.
- 22) **Next regular meeting Date/Time/Location:**
 - ❖ **Date:** March 27, 2014
 - ❖ **Time:** 3:00 p.m.
 - ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Tuesday, February 25, 2014 at 11:00 a.m.

Michaele A. Hadley, Clerk