

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
February 22, 2018
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 54957.6 to discuss UNION NEGOTIATIONS, Government Code Section 54956.9 (d) 2 Possible Litigation, Government Code Section 54956.9 (d) 3 Decision if closed session is authorized, and Government Code Section Third and Fourth Quarter Physician Quality Report 2017.

1. **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
2. **Members present/absent.** The President will note the Board members present/absent.
3. **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
4. **Board responses to Public Comment.**

Agenda Items Requiring Action

5. **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on January 25, 2018. **Tab A**
6. **Medical Staff Report.** Nellie Salehi, D.O. Chief of Staff will report on the following action items taken by the Medical Staff.
Chief of Staff & CEO have granted Telemedicine Physicians Privileges while we finish their credential files.
Margaret Main, LCSW
Consulting/Telehealth
February 21, 2018-April 21, 2018

Bentson, McFarland, MD/Psychiatrist
Consulting/Telehealth
February 21, 2018-April 21, 2020

Marc Porot, MD/Pain Management
Consulting/Telehealth
February 21, 2018- April 21, 2020
- Town Hall Meeting: SHD Providers collaborate with Plumas County Feb 26th 5:30 pm-7 pm** **Tab B**
7. **Financial report for the month of December.** The Board will review and vote to accept the financial report for the month of December 2017. **Tab C**
✓ **Investing Funds-Follow up**
✓ **Increased ED expenses in December**
✓ **6 Month analysis of IGT Funds/Net Income**
8. **Policy.** The Board will review for approval/vote the following policy: **Tab D**
✓ **Telecommuting Policy-Jim Kooyman**
9. **Board Restricted Funds Used for purchase-**The Board will define and vote on the use of the Board Restricted Funds & the Board Restricted Funds-Facility Capital.
10. **Physician Contract Review-** The Board will review the blank standardized contract and approve any changes. **Tab E**
11. **CPSI—ER Module Contract-Deferred**

Agenda items – information only:

12. **Healthcare Resources Group.** Jon Marshall will submit HRG's summary report for the month of January 2018. **Tab F**

13. Governance Best Practices Education

ACHD- Leadership Academy Report (2/8-2/9/18)

- Board Self-Assessment
- Board Job Descriptions
- Educational Speakers at Board Meeting
- Board Members working as a collective vs. Individuals
- Open Session-Public comments
- Board Committee meetings-3 Board members in attendance
- Serial Meetings/Chaining-emails
- ACHD Certified District process

14. Committees

- **Bylaws Committee Update**
- **Strategic Planning Committee Update**

15. CEO Report. The CEO will report on the following:

- Provider Update- Dr. McGillicuddy-Orthopedic Surgeon, John Anderson, FNP, Dr. Mellon, ED, Dr. Suarez, RHC/ED, Dr. de Picciotto, ED
- CDPH (State) Survey: CMS SOD/POC Update
- Staffing Collaborative/Workforce Alliance update-Jim Kooyman
- 700 Forms
- MRI Update-Linda McCurdy
- Emergency National Preparedness Update (New CMS Regulations)-Linda McCurdy

16. Departmental Issues/Reports:

- Quality/Care Coordination)-Ashli Pleau, RN
 - NRC Update
 - Prime Update
 - MIPS
- Acute/ED -Karen Turner, CNO
 - Cardiac Monitors
- Clinic/Clinical Informatics, Takara Trumpf, Clinic Manager
 - Telehealth Update
 - Meaningful Use/MIPS Update
- SNF -Roseann McGraw, DON
 - Upcoming Annual DP/SNF State Survey
- IT-Update -Brian Doherty, IT Manager
 - Firewall Upgrade
 - VOIP Upgrade
- PR/Marketing-Lyndsey Ohland
- Human Resources-James Kooyman, HR Manager
 - ❖ Staff Additions/Deletions
 - ❖ CFO Update

17. **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

18. **Agenda items to be added to next month's agenda.**

19. **Closed Session.** The Board will adjourn to closed session.

20. **Report on Closed Session.** The Board President will report on closed session.

21. **Next regular meeting Date/Time/Location.**

❖ **Date:** March 29, 2018

❖ **Time:** 3:00 p.m.

❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Patricia Monath, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Monday, February 19, 2018 at 2:45 p.m.

Patricia Monath, Interim Clerk