

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
September 1, 2016 (August Meeting)
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 32106 to discuss: First and Second Quarter Peer Review 2016 after Agenda Item # 14.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

Agenda Items Requiring Action:

- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on July 28, 2016. **Tab A**
- 6) **Medical Staff Report.** Fred dePicciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:
 1. Policies:
 - Administration – ADMIN-006.004 – Communication Assistance – Revised
 - Administration – ADMIN-011.001 – End of Life Option - New

- Information Technology – IT-001.004 – Acceptable Use – Revised
- Nursing – NSG-002.004 – Advanced Healthcare Directives: Do Not Resuscitate (DNR)
- Pharmacy – RX-021.003 – Pyxis Medstation
- Skilled Nursing Facility – SNF-004.002 – Resident Assessment Instrument Process – Revised
- Skilled Nursing Facility – SNF-007.002 – Social Services – Revised
- Skilled Nursing Facility – SNF-024.004 – Medication Administration – Revised
- Skilled Nursing Facility – SNF-028.002 – Charting by Nursing Personnel – Revised
- Skilled Nursing Facility – SNF-030.004 – Required Postings – Revised
- Skilled Nursing Facility – SNF-034.003 – Pain Assessment – The Fifth Vital Sign for the SNF – Revised
- Skilled Nursing Facility – SNF-035.001 – Pressure Ulcer Prevention, Monitoring, and Management – Revised
- Skilled Nursing Facility – SNF-040.003 – Medications for Patients on a Pass – Revised

2. Appointment/Reappointments August 2016 – August 2018

- Stephanie Runyan, M.D. – Telemedicine Staff with Radiology Privileges – New Appointment
- Telemedicine Staff with Radiology Privileges
 - ❖ Christian Binder, M.D.
 - ❖ Eddie Fiore M.D.
 - ❖ Susan Klein, M.D.
 - ❖ John Maher, M.D.
 - ❖ Neil Staib M.D.
- Mindy Cooper-Smith, M.D. – Consulting Staff with Administrative Privileges – Reappointment
- Richard Hrezo, CRNA – Allied Health Professional with Anesthesia Privileges – Reappointment

3. Performance Improvement Plan

4. QA/PI Program 2016-2017

7) **Financial report for the month of July.** The Board will review for approval the financial report for the month of July 2016.

- Digital Signatures
- Capital Budget Update

Tab C

8) **Siemens Contract.** Dave Garey will present for approval the CT Scanner Upgrade Contract.

Tab D

Agenda items – information only:

9) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of July 2016.

Tab E

10) **LAFCo Update.** Linda Wagner will update the Board on LAFCo.

Tab F

11) **CEO Report.** The CEO will report on the following:

- Provider Update
- Employee Appreciation BBQ
- Strategic Planning

Tab G

12) **Departmental Issues/Reports:**

Tab H

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
 - ❖ Evident Executive Meeting
- Human Resource Report
 - ❖ Staff Additions/Deletions

13) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

14) **Agenda items to be added to next month's agenda.**

15) **Closed Session.** The Board will adjourn to closed session.

16) **Report on Closed Session.** The Board President will report on the Closed Session

17) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** September 22, 2016
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, August 26, 2016 at 11:00 am

Michaele A. Hadley, Clerk