

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
April 24, 2014
Lake Almanor Clinic Conference Room
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. CONFERENCE CALL WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. One potential case. The Board will meet in closed session pursuant to Government Code 54956.9(d)(2) following Agenda Item # 16.

Agenda will be posted as required.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on March 27, 2014.

Tab A

- 6) **Medical Staff Report.** Marc Nielsen, D.O., Chief of Staff, will report on the following action items taken by the Medical Staff requiring Board approval:
1. Policies:
 - Pharmacy – PHARM 020-1010.001 – Medication Review by Pharmacist – New
 - Pharmacy – PHARM 020-2910.001 – Beyond Use of Dating of Pharmaceuticals – New
 2. Proposed approval of reappointment from April 2014 – April 2016:
 - Richard Hrezo, CRNA – Allied Health Professional with Anesthesia Privileges **Tab B**
- 7) **Financial report for the month of March.** The Board will review for approval the financial report for the month of March 2014. **Tab C**
- 8) **Contract:** Carlene Slusher will present to the Board for approval via phone the contract with Commerce Bank for Automated Accounts Payable Solution. **Tab D**
- 9) **Policies:** Linda Wagner will present to the Board for approval the following policy:
 - Maintenance – Annual Electrical Check and Preventive Maintenance of Patient Beds **Tab E**
- 10) **CEO Goals and Objectives.** Linda Wagner will present revised goals and objectives to the Board for approval. **Tab F**

Agenda items – information only:

- 11) **Healthcare Resources Group.** Jackie Henderson will be available on the phone to submit HRG's summary report for the month of March 2014. **Tab G**
- 12) **EHR Update.** IT Staff will provide an update to the Board on the EHR.
- 13) **CEO Report.** The CEO will report on the following: **Tab H**
- Annual SNF Survey
 - Health Faire
 - ICD-10
 - FNP/PA Search
 - Alpha Council
 - CPSI Executive Seminar
- 14) **Departmental Issues/Reports:** **Tab I**
- Human Resource Report
 - ❖ Staff Additions/Deletions

15) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

None.

16) **Agenda items to be added to next month's agenda.**

17) **Closed Session.** The Board will adjourn to closed session.

18) **Report on Closed Session.** The Board will report on the closed session.

19) **Next regular meeting Date/Time/Location:**

❖ **Date:** May 29, 2014

❖ **Time:** 3:00 p.m.

❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, April 18, 2014 at 3:00 p.m.

Michaele A. Hadley, Clerk