

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
January 29, 2015
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on December 18, 2014. **Tab A**
- 6) **Medical Staff Report.** Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:
 1. Reappointments January 2015 – January 2017:
 - Shelly Jain, M.D. – Telemedicine Staff with Radiology Privileges.
 - Thomas Spinuzza, M.D. – Telemedicine Staff with Radiology Privileges

2. Policies:

Laboratory – New

- Clinical Laboratory Organization – LAB ORG-1.0
- Clinical Laboratory Facility – LAB FAC-2.0
- Laboratory Director Responsibilities – LAB DIR-3.0
- Laboratory Personnel – LAB PER-4.0
- Proficiency Testing – LAB PT-5.0
- Laboratory Information System – LAB LIS-6.0
- Pre-analytic Phase – LAB PRE-7.0
- Analytic Phase – Procedure Manual – LAB APM-8.0
- Maintenance-Analytical Phase – LAB MA-9.0
- Verification of Test Performance – LAB VER-10.0
- Calibration/Calibration Verification – LAB CA-11.0
- Quality Control – LAB QC-12.0
- Waived Testing – LAB WAV-13.0
- Hematology – LAB HE-14.0
- Coagulation – LAB CO015.0
- Chemistry: Blood Gases – LAB C-16.0
- Urinalysis-Refractometer – LAB U-17.0
- Microbiology – LAB M-18.0
- Immunohematology – LAB IH-19.0
- Post-Analytic Phase – LAB PST-20.0
- Quality Assessment – LAB QA-21.0
- Transfusion Services – LAB TS-22.0

Risk Management – Revised

- Sentinel Event – RISK-004.00

Annual Policy Review

- Health Information Management
- Lake Almanor Clinic
- Nursing
- Pharmacy
- Skilled Nursing Facility/Long Term Care

Tab B

- 7) **Financial report for the month of December.** The Board will review for approval the financial report for the month of December 2014.

Tab C

Agenda items – information only:

- 8) **Healthcare Resources Group.** HRG Staff will submit HRG's summary report for the month of December 2014.

Tab D

- 9) **EHR/CPSI Update.** Karen Turner and Amanda Narveson will provide an update to the Board on the EHR/CPSI.

- 10) **IT/HIE Update.** Liz Steffen will provide an update to the Board on the IT Department/HIE. **Tab E**

- 11) **CEO Report.** The CEO will report on the following:

- Strategic Planning
- Provider Contracts

- New provider update
- ACHD Leadership Academy
- Staffing updates

Tab F

12) **Departmental Issues/Reports:**

Tab G

- Human Resource Report
 - ❖ Staff Additions/Deletions

13) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

14) **Agenda items to be added to next month's agenda.**

15) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** February 26, 2015
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Wednesday, January 21, 2015 at 11:00 a.m.

Michaele A. Hadley, Clerk