

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
August 31, 2017
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Closed Session. The Board will meet in closed session pursuant to Health & Safety Code Section 32155 to discuss: First and Second Quarter Peer Review 2017 after Agenda Item #18.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

Agenda Items Requiring Action

- 5) **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on July 27, 2017. **Tab A**
- 6) **Medical Staff Report.** Nellie Salehi, D.O. Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve.

1. Appointments/Reappointments August 24, 2017 – August 24, 2019:
 - Jay Donohoo, MD – Consulting Teleradiology
 - Fredric de Picciotto, MD – Active Staff Emergency Medicine
 - Elizabeth Paige Lewis, MD – Courtesy/Family Practice/OB
 - James Hood, CRNA – Allied Health Reappointment – Courtesy/CRNA

2. Policies:
 - Care Coordination:
 - ❖ CC-001.001 – Coordination and Continuity of Care – New
 - ❖ CC-002.001 – Interqual Criteria – New
 - ❖ CC-003.001 – QHI Monthly Population Totals: Acute/Swing Inpatient Days & Patient Discharges – New
 - ❖ CC-004.001 – Outpatient List Procedures – New
 - ❖ CC-005.001 – Medicare Denial Letters – New
 - Central Supply – ACORN – Annual Review
 - Dietary:
 - ❖ Annual Review
 - ❖ DSS-004.002 – Meal Preparation – Revised
 - ❖ DSS-005.002 – Meal Service – Revised
 - ❖ DSS-007.002 – Safety: Cleaning & Sanitation: Emergency Preparedness; Equipment Safety; Fire Safety; SDS: Personal Hygiene – Revised
 - ❖ DSS-008.001 – Skilled Nursing Facility Food Preferences – Revised
 - Information Technology – IT Mobile Devices – Revised
 - Pharmacy :
 - ❖ RX-022.001 – Compounding Sterile Preparations – Revised (?)
 - ❖ RX-028.001 – Multi-Dose Vials – New

3. Accountable Care Organization – Information will be presented to the Board on the ACO agreement with ACMG. **Tab B**

- 7) **Financial report for the month of July.** The Board will review and vote to accept the financial report for the month of July 2017.
 - Capital Replacement and Depreciation Schedule **Tab C**

- 8) **September Board Meeting.** The Board will discuss changing the September Regular Board meeting date/time due to a CEO scheduling conflict. **Tab D**

- 9) **Value Statement.** The Board will vote to approve a revised Value Statement. **Tab E**

- 10) **Survey.** The Board will review the Survey Monkey SHD Survey for any changes and approve. **Tab F**

Agenda items – information only:

- 11) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of July 2017. **Tab G**

12) Committees.

- Bylaws Committee Update
- Strategic Planning Committee Update

Tab H

13) Quality/ Performance Improvement/Care Coordination Presentation. There will be a presentation on the QA/PI/CC Process by Ashli Pleau/Takara Trumpf/Pat Monath and Linda Wagner.

14) Policies on Telecommunications. The Board will review the following policies for clarification:

- IT-002.006
- IT-018.004
- IT-029.001
- ADMIN-001.003

Tab I

15) CEO Report. The CEO will report on the following:

- Telemedicine Update
- CT Scan Update
- Provider Update
- Security/Safety Update
- Governance Best Practices from CSDA

Tab J

16) Departmental Issues/Reports:

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
 - ❖ Risk Assessment
- Human Resource Report
 - ❖ Staff Additions/Deletions
 - ❖ Grow Your Own Program Update
 - ❖ Update on LVN/CNA Wage Increases

Tab K

17) Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

18) Agenda items to be added to next month's agenda.

19) Closed Session. The Board will adjourn to Closed Session per H&S Code Section 32155.

20) Report on Closed Session. The President will report on the Closed Session

21) Next regular meeting Date/Time/Location. See Agenda #8 for possible date change.

- ❖ **Date:** September 28, 2017
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

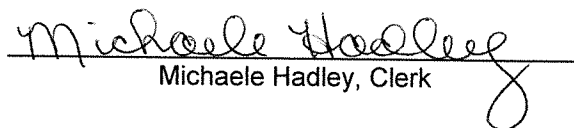
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital's Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaelae Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Monday, August 28, 2017 at 1:00 p.m.


Michaelae Hadley, Clerk