

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
August 27, 2015
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 32106 to discuss: First and Second Quarter Peer Review 2015 after Agenda Item #13.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on July 30, 2015. **Tab A**
- 6) **Medical Staff Report.** David Walls, D.O., Chief of Staff, will report on the following action items taken by the Medical Staff requiring Board approval:

1. **Reappointment August 2015 – August 2017:**

- John Knopp, DPM – Active Staff with Podiatry Privileges

Appointment August 2015 – August 2017:

- Paige Lewis, M.D. – Courtesy Staff with Family Practice and OB Privileges

2. Policies:

- ADMT-003 - Registration
- HIM-001 – Department General Policy
- HIM-003 – Electronic Signature Attestation
- HIM-005 – History and Physical
- HIM-006 – Medical Record Retention Archival, and Destruction
- IMG-004 – Radiation Protection Plan
- IMG-006 – Dose Creep Control
- IT-029 – Wireless Access
- SNF-001 – Physician Service in the SNF

Tab B

7) **Financial report for the month of July.** The Board will review for approval the financial report for the month of July 2015.

Tab C

8) **Policies.** The Board will review for approval the following policies:

- ADMT-001 – Filing of HIV Results and Consents in Medical Records
- ADMT-002 – Pediatric Rights and Responsibilities of Parents/Guardians
- DSS-001 - Adaptive Eating Devices
- DSS-002 – Department Staffing, Supervision, Scope of Service, and Training
- DSS-003 – Food Safety and Storage
- DSS-004 – Meal Preparation
- DSS-005 – Meal Service
- DSS-006 – Menu Guidelines, Substitutions, Replacements & Recipes
- DSS-007 – Safety
- DSS-008 – Skilled Nursing Facility Food Preferences
- DSS-009 – Use of Plastic Gloves
- HIM-002 – Amendment of Protected Health Information; Request by Patient
- HIM-007 – Release of PHI – Documentation – Retroactive Accounting of Disclosures
- HIM-008 – Health Information Exchange
- HIM-010 – OSHPD & Cancer Reporting
- HR-001 – General Dress

Tab D

Agenda items – information only:

9) **Healthcare Resources Group.** Linda Wagner and Carlene Slusher will submit HRG's summary report for the month of July 2015.

Tab E

10) **CEO Report.** The CEO will report on the following:

- Strategic Planning/Shared Services
- ICD-10 Update
- Provider Update

Tab F

11) **Departmental Issues/Reports:**

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
- ❖ Staff Additions/Deletions

12) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None.

13) **Agenda items to be added to next month’s agenda.**

14) **Closed Session.** The Board will adjourn to closed session.

15) **Report on Closed Session.** The Board President will report on the Closed Session

16) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** September 24, 2015
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

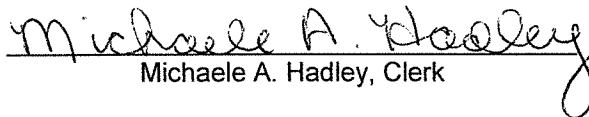
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital’s Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: . . . KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Monday, August 24, 2015 at 3:00 p.m.


 Michaele A. Hadley, Clerk