

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
May 4, 2017 (April Meeting)  
Lake Almanor Clinic Conference Room  
199 Reynolds Rd., Chester, CA  
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
  - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
  - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
  - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
  - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
  - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
  - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

**Agenda Items Requiring Action**

- 5) **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on April 6, 2017 (March meeting). **Tab A**
- 6) **Medical Staff Report.** Fred de Picciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve.

1. Change to existing appointment – November 8, 2016 to November 8, 2018:
  - Jose Suarez, M.D. – Provisional to Active Staff
2. Policies:
  - Skilled Nursing Facility – SNF-024.005 – Medication Administration – Revised
  - Skilled Nursing Facility – SNF-025.001 – Medication Error Reporting and Prevention – Revised **Tab B**
- 7) **Financial report for the month of March.** The Board will review and vote to accept the financial report for the month of March 2017. **Tab C**
- 8) **Building Fund.** The Board will discuss for approval using monies from the building fund for housing remodel and other improvements as discussed at the Strategic Planning Meeting. **Tab D**
- 9) **Chiller Project Completion.** The Board will review for approval bids for the chiller project, including; electrical, cement slab, fencing, chiller and installation. **Tab E**
- 10) **IT Department Capital Expenditure.** The Board will review and vote to approve the quote for Clinic Physician Offices upgrade including terminal server, equipment, licenses, professional services (time and materials), etc. **Tab F**
- 11) **Contract.** Carlene Slusher will present to the Board for approval a change in collection agency's from Chapman Financial Services to a combination of A-1 Collection Agency and National Business Factors, Inc. Recommendation is made to vote to approve. **Tab G**

**Agenda items – information only:**

- 12) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of March 2017. **Tab H**
- 13) **CEO Report.** The CEO will report on the following:
  - Strategic Planning Update
  - Telemedicine Update
  - IT Department Update/Assessment
  - CT Update
  - Hospital Week Celebration
  - Auxiliary Brunch
  - Board orientation/retreat
- 14) **Departmental Issues/Reports:**
  - Nursing/Clinic – EHR-CPSI Update
  - IT – IT/HIE Update
  - Human Resource Report
  - ❖ Staff Additions/Deletions **Tab I**
- 15) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.
  - None

16) **Agenda items to be added to next month's agenda.**

17) **Next regular meeting Date/Time/Location/Quorum Query and vote if needed for changes.**

❖ **Date:** May 25, 2017

❖ **Time:** 3:00 p.m.

❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

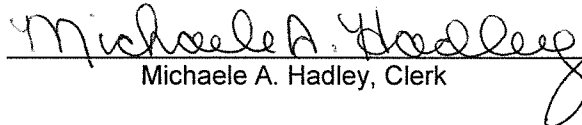
Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, Michael A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, April 28, 2017 at 3:00 pm.

  
Michael A. Hadley, Clerk