

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
April 6, 2017
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Vice President Bob Caton will attend the meeting telephonically from 1043 Pentz Road, Paradise, CA. Phone (530) 816-0500.

Closed Session: The Board will meet in closed session pursuant to Health & Safety Code Section 32155 to discuss: THIRD AND FOURTH QUARTER PEER REVIEW 2016, following Item #22.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on March 2, 2017 (February meeting).

Tab A

- 6) **Medical Staff Report.** Fred de Picciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:
1. Appointments – Reappointments March 30, 2017 to March 30, 2019:
 - Asti Pilika, MD – Consulting Staff with Radiology Privileges – Reappointment
 - New Appointments – Consulting Staff with Radiology Privileges
 - Jason DiPoce, MD
 - Glenn Schultes, MD
 - Julie Shaffrey, MD
 - Joshua Sokol, MD
 2. Policies:
 - Lake Almanor Clinic – Annual Review - 2016
 - Mammography – Annual Review - 2017
 - Skilled Nursing Facility – Annual Review - 2016
 - Lake Almanor Clinic – LAC-003.003 – Staff Organization and Responsibilities: Organizational Structure – Revised (Tracked Version included)
 - Pharmacy – Antimicrobial Stewardship Program (ASP) – Revised (Tracked Version included)
 3. EHR Ad Hoc Committee. Dr. DePicciotto will update the Board on the EHR Ad Hoc Committee.
 4. Joint Conference **Tab B**
- 7) **Financial report for the month of February.** The Board will review and accept the financial report for the month of February 2017.
 - Auxiliary Wish List **Tab C**
- 8) **Building Fund.** The Board will review the recommendation for the Building Fund for the new hospital. This involves transferring building fund monies into the Board restricted funds (LAIF Account) and keeping internal accounting of the monies in that account.
- 9) **Policies.** The Board will review for approval the following policy:
 - Finance - FIN-005.002 – SNF Resident and Activities Funds – Revised **Tab D**
- 10) **Resolution #415.** The Board will review for approval Resolution #415 for the Plumas Bank SNF Activities Signature Card. **Tab E**
- 11) **IT Department Capital Expenditure.** The Board will review for approval the quote for Clinic Physician Offices upgrade including terminal server, equipment, licenses, professional services (time and materials), etc., totaling \$67,974.24. **Tab F**
- 12) **Contract.** Carlene Slusher will present to the Board for approval a change in collection agency's from Chapman Financial Services to a combination of A-1 Collection Agency and National Business Factors, Inc. **Tab G**
- 13) **2017 CEO Salary.** The Board will vote on the 2017 CEO Salary Increase as discussed in Closed Session on 1/26/2017.
- 14) **2017 CEO Incentive.** The Board will vote on the 2017 CEO Incentive as discussed in Closed Session on 1/26/2017.

15) **2017 CEO 3-year Contract.** The Board will vote on the 3-year CEO Contract as discussed in Closed Session on 1/26/2017.

16) **2017 CEO Goals & Objectives.** The Board will review and discuss the CEO 2017 Goals and Objectives and vote to approve a mutually agreed upon final Goals and Objectives. **Tab H**

Agenda items – information only:

17) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of February 2017. **Tab I**

18) **Review of Standing Committees.** The Board will review the standing committees, including:

- Long Range Planning/Strategic Planning Committee: Dana Seandel and Rich Rydell
- Finance Update: President Dana Seandel and Treasurer Rich Rydell
- Ad Hoc – None at this time.
- Bylaws – To be determined and appointed by President Dana Seandel.

19) **CEO Report.** The CEO will report on the following:

- Strategic Planning Update
- Provider Update/Mid-level Search
- Telemedicine Update
- IT Department Update
- Bylaws Update
- Risk Management Plan
- Chester High School Donkey Basketball
- ACHD District Hospital Certification
- Hospital Week Celebration – May 11th
- ACHD Legislation Day – April 3-4

Tab J

20) **Departmental Issues/Reports:**

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
 - ❖ Staff Additions/Deletions

Tab K

21) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

22) **Agenda items to be added to next month's agenda.**

23) **Closed Session.** The Board will adjourn to closed session.

24) **Report on Closed Session.** The Board President will report on the closed session.

25) **Next regular meeting Date/Time/Location/Quorum Query and vote if needed for changes.**

- ❖ **Date:** April 27, 2017
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

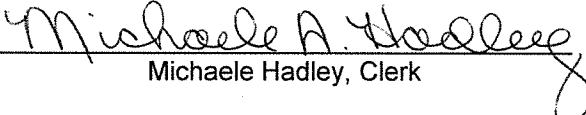
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaelae Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Monday, April 3, 2017 at 10:00 am.


Michaelae Hadley, Clerk