

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
April 26, 2018  
Lake Almanor Clinic Conference Room  
199 Reynolds Rd., Chester, CA  
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.  
Kelly Testolin, SHD Attorney will be present in person.

**Closed Session.** The Board will meet in Closed Session pursuant to Government Code Section 54956.9(d)3 – Conference with Legal Counsel – Anticipated Litigation, One Potential Case and H&S Code Section 32155 Third and Fourth Quarter Physician Quality Report 2017 after Agenda Item #20.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the Regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
  - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).
  - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
  - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
  - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
  - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
  - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**

## Agenda Items Requiring Action

- 5) **1. Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on February 22, 2018. **Tab A1**
- 2. Approval of Minutes.** The Board will review for approval the minutes of the Special Board Meeting held on February 13, 2018. **Tab A2**
- 3. Approval of Minutes.** The Board will review for approval the minutes of the Special Board Meeting held on February 27, 2018. **Tab A3**
- 6) **Medical Staff Report.** Nellie Salehi, D.O. Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve. **Tab B**
1. Policies:
- Infection Control – IC-019.004 – Communicable Disease Prevention and Control in the Workforce – Revised
  - Pharmacy – RX-004.002 – Controlled Drugs - Revised
  - Pharmacy – RX-008.003 – Intravenous Medications, Insulin, and Standardized Infusion Concentrations – Revised
  - Pharmacy – RX-009.002 – Medication Allergies Orders-Patient – Revised
  - Pharmacy – RX-022.002 – Compounding Sterile Preparations – Revised
- 7) **1. Financial report for the month of February.** The Board will review and vote to accept the financial report for the month of February 2018. **Tab C1**
- Introduction – Steve Boline, CFO
  - Update on Series EE Bonds
  - Board investment policy
- 2. Financial report for the month of March.** The Board will review and vote to accept the financial report for the month of March 2018. **Tab C2**
- 8) **Physician Standardized Independent Contract and Salaries Review.** The Board will review and vote on the current standardized physician contracts and salaries. **Tab D**
- 9) **CEO role regarding Contracts.** The Board will review and approve the CEO's authority to sign contracts. **Tab E**
- 10) **Resolution #420.** The Board will review for approval Resolution #420 providing for the opening of an interest-bearing checking account at Plumas Bank and established signers. **Tab F**
- 11) **Resolution #421.** The Board will review for approval Resolution #421 providing for the District Signature Cards at Plumas Bank, U.S. Bank and the Local Agency Investment Fund (LAIF) account. **Tab G**
- 12) **Joint Conference 2018 Attendees.** The Board will decide who will be attending the Joint Conference Meetings on June 21, September 20 and December 20, 2018. **Tab H**

**Agenda items – information only:**

13) **Governance Education.** The Board President will provide information on Board interaction and ACHD Health Care District Certification and Board Self-Assessment tools.

14) **Healthcare Resources Group.** Steve Boline will submit HRG's summary report for the months of February and March 2018. **Tab I**

15) **Auxiliary Wish List.** The Board will be provided information on Auxiliary Wish List items. **Tab J**

16) **Committees.**

- Bylaws Committee Update
- Strategic Planning Committee Update
- CEO Incentive Ad Hoc Committee

17) **CEO Report.** The CEO will report on the following:

- Provider/Recruitment Update
- State/CMS Plans of Corrections and CMS Follow-up Visit on March 21-22
- MRI Update
- Doctor's Day – March 30, 2018
- Hospital Week – May 7-11, 2018
- ACHD Legislative Day
- Staff Changes

18) **Departmental Issues/Reports:**

- Quality/Care Coordination – Ashli Pleau, RN
- Acute/ED – Karen Turner, CNO
- Clinic – Ann Holt, RN, Clinic Manager
- Clinical Informatics/Telemedicine – Takara Trumpf, Information Technology Director
- IT Update – Jacobb Sullens, Information Technology Manager
- PR/Marketing – Lyndsey Ohland
- Human Resources Report
  - ❖ Staff Additions/Deletions

**Tab K**

19) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

20) **Agenda items to be added to next month's agenda.**

21) **Closed Session.** The Board will adjourn to Closed Session per Government Code Section 54956.9(d)3 – Conference with Legal Counsel – Anticipated Litigation, One Potential Case and H&S Section 32155, Third and Fourth Quarter Physician Quality Report 2017.

22) **Report on Closed Session.** The President will report on the Closed Session

23) **Next regular meeting Date/Time/Location.**

- ❖ **Date:** May 31, 2018
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

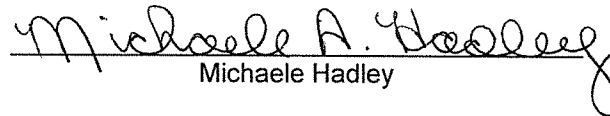
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, Michaele Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District at Friday, March 20, 2017 at 3:30 pm

  
Michaele Hadley