

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
January 26, 2017
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
1:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session: The Board will meet in closed session pursuant to Government Code Section 54957(b) to discuss: PERSONNEL – CEO EVALUATION, GOALS AND OBJECTIONS after Agenda Item #16.

- 1) **Call to Order** (1:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on December 16, 2016.

6) **Medical Staff Report.** Fred de Picciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:

Policies:

- Information Technology – IT-020.003 – Security Monitoring – Revised
- Lake Almanor Clinic – LAC-015.001 – Physical Plant and Environment - Revised
- Respiratory Care:
 - ❖ RT-003.005 – Arterial Blood Gas Drawing – Revised
 - ❖ RT-032.004 – Oxygen Therapy - Revised
 - ❖ RT-033.005 – Pediatric Oxygen-Revised
 - ❖ RT-044.003 – Incentive Spirometer

Annual Reviews:

- Administration
- Critical Access Hospital
- Safety – Policies and Procedure
- Maintenance – Policies and Procedures
- Housekeeping – Policies and Procedures
- Environmental Services – Policies and Procedures
- Clinical Laboratory – Policies and Procedures

Tab B

7) **Financial report for the month of December.** The Board will review for approval the financial report for the month of December 2016.

- Debt Payoff Plan
- GPO – Table Indefinitely

Tab C

8) **Policies.** The Board will review for approval the following policy::

- Finance – FIN-001.003 – Account Signature Requirements - Revised
- Finance – FIN-011.001 – Cardholder Services; PCI Compliance – New

Tab D

9) **Resolution #414.** The Board will review for approval Resolution #414, providing authorized signature cards for the District's Plumas Bank, U.S. Bank, and Local Agency Investment Fund (LAIF) bank accounts and safety deposit box.

Tab E

10) **Contract - Endoscopy equipment.** The Board will review for approval the contract with Olympus America Inc. and Pentax Medical Company for four (4) endoscopy scopes and all related equipment, endoPRO iQ Capture Workstation and related software, and Electrosurgical Generator with EndoCut.

Tab F

Agenda items – information only:

11) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of December 2016.

Tab G

12) **Joint Conference.** President Seandel will set attendees for 2017 Joint Conference meetings. **Tab H**

13) **CEO Report.** The CEO will report on the following:

- Union Negotiations
- Provider Update
- Telemedicine Update
- Care Coordination/PRIME Grant Update
- Weather Challenges

Tab I

14) **Departmental Issues/Reports:**

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
 - ❖ Staff Additions/Deletions

Tab J

15) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

16) **Agenda items to be added to next month's agenda.**

17) **Closed Session.** The Board will adjourn to closed session.

18) **Report on Closed Session.** The Board President will report on the closed session.

19) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** March 2, 2017 (February Meeting)
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Patricia Monath, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, January 20, 2017.

Patricia Monath, Clerk