

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
November 17, 2016  
Lake Almanor Clinic Conference Room  
199 Reynolds Rd., Chester, CA  
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

**Closed Session.** The Board will meet in closed session pursuant to Government Code Section 32106 to discuss Hospital-Wide QA/PI 2<sup>nd</sup> and 3<sup>rd</sup> quarters 2016; and Government Code Section 54957.6 UNION NEGOTIATIONS after Agenda Item #16.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
  - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
  - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
  - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
  - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
  - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
  - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**

**Agenda Items Requiring Action:**

- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on October 27, 2016.

**Tab A**

6) **Approval of Minutes.** The Board will review the minutes of the Special Board Meeting held on November 1, 2016. **Tab B**

7) **Medical Staff Report.** Fred de Picciotto, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff:

1. Policies:

- Dietary – Annual Review
- Information Technology – Bi-Annual Review
- Infection Control – Annual Review
- CT – CT-001.002 – Contrast – Revised
- Emergency Department – ED-024-003 – Diversion of Walk-In Emergency Room Patients – Revised
- Infection Control – IC-026-003 – Resident Admission and Room Placement
- Lake Almanor Clinic – LAC-006.003 – VFC Program & Vaccinations – Revised
- Nursing – NSG-007.004 – Observation Services – Revised
- Pharmacy – RX-023.001 – Acute Automated Dispensing Cabinet (ADC) Utilization by the Skilled Nursing Facility – New
- Skilled Nursing Facility:
  - ❖ SNF-004.003 – Resident Assessment Instrument Process – Revised
  - ❖ SNF-024.005 – Medication Administration - Revised
  - ❖ SNF-030.004 – Required Postings – Revised

2. Appointment/Reappointments October 2016 – October 2018:

- Courtesy Staff with ER Privileges – Advanced from Provisional Status – David Dempsey, M.D.
- Telemedicine with Radiology Privileges:
  - ❖ Robert Leckie, M.D.
  - ❖ Leon Jackson, M.D.
  - ❖ Eric Goldberg, M.D.
- Additional Privileges September 2016 – September 2018:
  - ❖ Fredric de Picciotto, M.D. – Nerve Blocks.
- Provisional Status with proctoring for six months– Jose Suarez, M.D. **Tab C**

8) **Financial report for the month of October.** The Board will review for approval the financial report for the month of October, 2016. **Tab D**

9) **Annual Financial Audit for Fiscal Year 2016.** Jerrel Tucker of JWT Associates will be present to summarize the Annual Financial Audit Draft for the fiscal year 2016. **Tab E**

10) **Employee Retirement Plan.** The Board will approve the retirement plan documents for SHD's 401(a) and 403(b) plans with MassMutual. **Tab F**

11) **Policies.** The Board will review for approval the following policy:

- Information Technology – IT-017.004 – Portable Devices – Revised **Tab G**

**Agenda items – information only:**

12) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of October 2016. **Tab H**

13) **CEO Report.** The CEO will report on the following:

- Provider Update
- Grant Writing Follow-up
- Strategic Planning Follow-up
- Lassen Community College Nursing/Healthcare Programs
- ACHD Leadership Academy

**Tab I**

14) **Departmental Issues/Reports:**

**Tab J**

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
  - ❖ Staff Additions/Deletions

15) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

16) **Agenda items to be added to next month's agenda.**

17) **Closed Session.** The Board will adjourn to closed session.

18) **Report on Closed Session.** The Board President will report on the Closed Session

19) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** December 22, 2016
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station:           KSUE/JDX

**Certificate of Posting**

I, Michael A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, November 11 2016 at 3:00 p.m.

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Michael A. Hadley, Clerk