

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
June 30, 2016
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Closed Session: The Board will meet in closed session pursuant to Government Code Section 54957(b) to discuss: PERSONNEL – CEO MID-YEAR EVALUATION; after Agenda Item #14.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

Agenda items – Action Items:

- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on May 26, 2016. **Tab A**
- 6) **Medical Staff Report.** David Walls, D.O., Chief of Staff, will report on the following action items taken by the Medical Staff:
 1. **Policies:**

- Emergency Medicine – ED-013.003 - Transferring and Transporting Patients & Residents – Revised
- Emergency Medicine – ED-026.002 – Rapid Response Team (RRT) – Revised
- Nursing – NSG-004.003 - Code Blue Response – Revised
- Nursing – NSG-005.001 – Assignment Despite Objection, Organization, Procedures not Performed, Scheduling and Staffing – New
- Nursing – NSG-008.003 – Pain Assessment, Reassessment, and Management – Revised
- Nursing – NSG-009.003 – Patient Controlled Analgesia (PCA) – Revised
- Nursing – NSG-010.001 – Patient Visitors – Revised
- Nursing – NSG-012.004 – Restraints: Use Of – Revised
- Nursing – NSG-014.003 – Telephone Advice not Allowed – Revised
- Nursing – NSG-015.001 – Telephone Orders – Revised
- Nursing – NSG-017.001 – Dying and Death – Revised
- Nursing – NSG-018.003 – Skin and Wound Assessment, Care, Documentation, and Treatment – Revised
- Nursing – NSG-23.001 – Coroner’s Reportable Cases - Revised
- Pharmacy – RX-001.004 – Plan to Eliminate or Substantially Reduce Medication Related Errors (MERP) - Revised
- Skilled Nursing – SNF-031.001 – Oxygen General Use – New
- Skilled Nursing – SNF-039.003 – Enteral Tube - Revised

2. Appointments – June 2016 – June 2018:

- Niloufar Salehi, D.O. – Clinic Staff with Family Practice Privileges
- Steven Ciabattini, M.D. – Telemedicine Staff with Radiology Privileges
- Thomas Fiorito, M.D. – Telemedicine Staff with Radiology Privileges
- Mark Giovanetti, M.D. – Telemedicine Staff with Radiology Privileges
- William McCuskey, M.D. – Telemedicine Staff with Radiology Privileges

3. Medical Staff Officers

- Chief of Staff – Dr. de Picciotto
- Vice Chief of Staff – Dr. Salehi
- Secretary/Treasurer – Dr. Ware.

Tab B

7) **Financial report for the month of May.** The Board will review for approval the financial report for the month of May 2016.

Tab C

8) **Policies.** The Board will review for approval the following policies:

- Admissions – ADMT-003.004 – Registration – Revised
- Finance – FIN-004.003 – SNF Rates – Revised
- Imaging – IMG-005.002 – Safety – Revised
- Skilled Nursing Facility – SNF-075.002 – Monitoring of Weight and Height for Nutritional Care Plan – Revised

Tab D

9) **Chiller Project Quotes.** Linda McCurdy will present quotes for the chiller project to the Board for approval.

Tab E

Agenda items – information only:

10) **Healthcare Resources Group.** Linda Wagner and Carlene Slusher will submit HRG's summary report for the month of May, 2016. **Tab F**

11) **CEO Report.** The CEO will report on the following:

- Provider Update
- LAFCo Update
- Open House
- SNF Survey
- 4th of July Parade
- Strategic Planning/Capital Budget
- PRIME Grant
- Tobacco and Smoke Free Workplace Policy - Draft

Tab G

12) **Departmental Issues/Reports:**

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
 - ❖ Staff Additions/Deletions

Tab H

13) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None.

14) **Agenda items to be added to next month's agenda.**

15) **Closed Session.** The Board will adjourn to closed session.

16) **Report on Closed Session.** The Board President will report on the Closed Session.

17) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** July 28, 2016
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

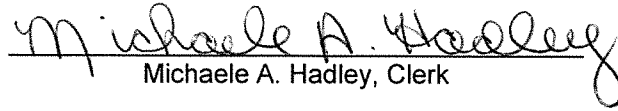
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, June 24 at 3:00 pm.


Michaele A. Hadley, Clerk