

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
May 26, 2016  
Lake Almanor Clinic Conference Room  
199 Reynolds Rd., Chester, CA  
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

**Closed Session:** The Board will meet in closed session pursuant to Government Code Section 32106 to discuss: HOSPITAL WIDE QA/PI, PRIOR 4<sup>TH</sup> AND 1<sup>ST</sup> QUARTERS after Agenda Item #15.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
  - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
  - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
  - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
  - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
  - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
  - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

**Agenda items – Action Items:**

- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on April 21, 2016.

**Tab A**

- 6) **Medical Staff Report.** David Walls, D.O., Chief of Staff, will report on the following action items taken by the Medical Staff:
1. Med Staff Rules Revision: Add: Rule III-5 Clinic Staff
  2. Med Staff Bylaws Revision: Add: Clinic to Article III, Categories 3.01 and Responsibilities and Prerogatives 3.02
  3. Appointment May 2016 – May 2018:
    - Michael Allen, M.D. – Telemedicine with Radiology Privileges **Tab B**
- 7) **Financial report for the month of April.** The Board will review for approval the financial report for the month of April 2016. **Tab C**
- 8) **2017 Budget.** Carlene Slusher will present to the Board for approval the 2017 Budget **Tab D**
- 9) **Policies.** The Board will review for approval the following policies:
- Information Technology
- IT-004.001 – Backup and Recovery - New
  - IT-007.001 – Data Classification - New
  - IT-008.004 – Data Encryption – Revised
  - IT-009.001 – Data Loss Prevention (DLP) – New
  - IT-016.001 – Incident Response – New
  - IT-024.001 – Information Security Policy – New **Tab E**
- 10) **Chiller Project Quotes.** Linda McCurdy will present quotes for the chiller project to the Board for approval. **Tab F**

**Agenda items – information only:**

- 11) **Healthcare Resources Group.** Linda Wagner and Carlene Slusher will submit HRG's summary report for the month of April, 2016.
- Update on HRG Training for Physicians **Tab G**
- 12) **CEO Report.** The CEO will report on the following:
- Provider Update
  - LAFCo Update
  - Quality and Performance Improvement Webinar – June 1, 2016
  - 4<sup>th</sup> of July Parade **Tab H**
- 13) **Departmental Issues/Reports:**
- Nursing/Clinic – EHR-CPSI Update
    - ❖ Update on EHR functionality in the Clinic and Hospital
  - IT – IT/HIE Update
  - Human Resource Report
    - ❖ Staff Additions/Deletions
    - ❖ Possible Retirement Plan Change **Tab I**
- 14) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests

that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None.

15) **Agenda items to be added to next month's agenda.**

16) **Closed Session.** The Board will adjourn to closed session.

17) **Report on Closed Session.** The Board President will report on the Closed Session.

18) **Next regular meeting Date/Time/Location:**

- ❖ **Date:** June 30, 2016
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

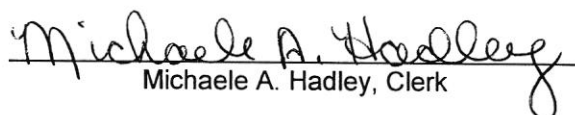
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

#### **Certificate of Posting**

I, Michael A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Wednesday, May 18<sup>th</sup> at 3:00 pm

  
Michael A. Hadley, Clerk