

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
January 28, 2016
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Assistant Secretary/Treasurer Richard Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 54957(b) to discuss: PERSONNEL – CHIEF EXECUTIVE OFFICER GOALS AND OBJECTIVES after Agenda Item #14.

- 1) **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- 4) **Board responses to Public Comment.**
- 5) **Approval of Minutes.** The Board will review the minutes of the regular meeting held on December 17, 2015.
- 6) **Medical Staff Report.** David Walls, D.O., Chief of Staff, will report on the following action items taken by the Medical Staff:

Tab A

1. Appointment February 2016 – February 2018:
 - David Dempsey, M.D. – Admitting Privileges
2. Policies:
 - Administration – ADMIN-005.003 – Chain of Command and Report of Changes - Revised
 - Health Information Management – HIM-001-002 – HIM Department General Policy - Revised
 - Infection Control – IC-021.003 – Mandatory Influenza – Revised
 - Information Technology – IT-002.006 – Access Administration – Revised
 - Information Technology – IT-011.003 – Electronic Communications – Revised
 - Information Technology – IT-018.004 – Remote Access/VPN - Revised
 - Medical Staff – MDSTF-013.001 – Admitting Patients to the Hospital from the Emergency Room
 - Pharmacy – RX-016.001 - Antimicrobial Stewardship Program (ASP) – Revised
 - Surgical Services – SX-002.003 – Assessment of the Surgical Patient - Revised

Annual Policy Reviews:

- Environmental Services
- Housekeeping
- Laboratory
- Lake Almanor Clinic
- Maintenance
- Safety
- Skilled Nursing

Tab B

- 7) **Financial report for the month of December.** The Board will review for approval the financial report for the month of December 2015.

Tab C

- 8) **Policies.** The Board will review for approval the following policies:

- Information Technology – IT-008.003 – Data Encryption - Revised
- Information Technology – IT-017.003 – Portable Devices – Revised

Tab D

- 9) **Contracts.** The Board will review for approval the following contracts:

1. Dr. David Dempsey, M.D. for Emergency Department privileges.
2. Plumas County Community Health Assessment and Community Health Improvement Plan Collaborative Agreement.
3. Burney Fabricare.

Tab E

Agenda items – information only:

- 10) **Healthcare Resources Group.** Carlene Slusher will submit HRG's summary report for the month of December 2015.

Tab F

- 11) **CEO Report.** The CEO will report on the following:

- Provider Update
- Strategic Planning Update
- LAFCO Update
- Union Contract

- Sierra Biomedical Contract – For information only

Tab G

12) Departmental Issues/Reports:

- Nursing/Clinic – EHR-CPSI Update
- IT – IT/HIE Update
- Human Resource Report
 - ❖ Staff Additions/Deletions

Tab H

13) Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

14) Agenda items to be added to next month's agenda.

15) Closed Session. The Board will adjourn to closed session.

16) Report on Closed Session. The Board President will report on the Closed Session.

17) Next regular meeting Date/Time/Location:

- ❖ **Date:** February 25, 2016
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

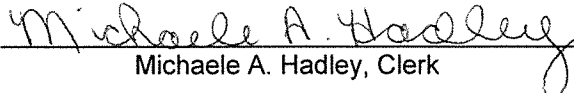
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele A. Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Wednesday, January 20, 2016 at 10:00 a.m.


Michaele A. Hadley, Clerk