

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
December 28, 2017
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 54957.6 to discuss UNION NEGOTIATIONS and Government Code Section 54957(b) to discuss: PERSONNEL – 2017 CEO EVALUATION, SALARY, 2017 & 2018 GOALS AND OBJECTIVES/CEO Incentive after Agenda Item #18.

1. **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
2. **Members present/absent.** The President will note the Board members present/absent.
3. **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
4. **Board responses to Public Comment.**

Agenda Items Requiring Action

5. **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on November 30, 2017. **Tab A**

6. **Medical Staff Report.** Nellie Salehi, D.O. Chief of Staff will report on the following action items taken by the Medical Staff.

1. **Request for privileges**

Medical Staff Initial Appointment:

Algis Babusis, MD

Consulting/Telemedicine

December 28, 2017-December 28, 2019

William Whetsell, MD

Consulting/Telemedicine

December 28, 2017-December 28, 2019

Allied Health Practitioners Initial Appointment:

Rhett Wigger, CRNA

AHP/CRNA

December 28, 2017-December 28, 2019

Jennifer Setina, RDHAP

AHP/RDHAP

December 28, 2017- December 28, 2019

Allied Health Practitioners Reappointment:

Randy Gray, CRNA

AHP/CRNA

December 28, 2017-December 28, 2019

Allied Health Practitioners Resignations:

Jim Hood, CRNA November 30, 2017

2. **Policies: None.**

3. **Proposed Residency Program Report-Dr. Suarez (Deferred to January Board meeting)**

7. **Financial report for the month of October.** The Board will review and vote to accept the financial report for the month of November 2017. **Tab B**
- ✓ **CRNA Exemption**
 - ✓ **Detail Cash Balance-Follow up**
 - ✓ **EBITDA-The Board will decide and vote if the EBITDA numbers are to be reported on the monthly financials.**
 - ✓ **CHIFFA Loan Rates-Follow up**

8. **Policy.** The Board will review for approval/vote the following policy: **Telecommuting Policy** **Tab C**
9. **Resolutions #416:** The Board will review for approval Resolution # 416 for the Providing for the Establishment of a Help II Loan **Tab D**
10. **Board Restricted Funds Used for purchase-**The Board will define and vote on the use of the Board Restricted Funds & the Board Restricted Funds-Facility Capital. **Tab E**
11. **Contract Telephone Upgrade (VOIP)-** The Board will review & vote on the Frontier phone system, upgrade-Presented by Brian Doherty, IT Manager
12. **Contract Approval-NRC Contract-**The Board will vote on the upgraded contract for Patient Satisfaction Surveys in Acute, ED, Outpatient Services & Clinic. Presented by Karen Turner, CNO & Takara Trumpf, Clinic/Clinical Informatics Manager.
13. **Contract Wireless Network Upgrade-**The Board will review & vote on the accepted bid for the Wireless Network Upgrade. -Presented by Jacobb Sullens, IT
14. **Organizational Meeting.** Election of President, Vice President, Secretary and appointment of Treasurer and Assistant Secretary/Treasurer.

Agenda items – information only:

15. **Healthcare Resources Group.** Jon Marshall will submit HRG's summary report for the month of November 2017. **Tab F**
16. **Governance Best Practices Education**
ACHD-Feb 8-9 2018 Leadership Academy, Sacramento CA- Attendance Update
Linda Wagner, Dana Seandel, David Walls, Patricia Monath **Tab G**
17. **Committees.**
- **Bylaws Committee Update- December 11, 2017 meeting-cancelled** **Tab H**
 - **Strategic Planning Committee Update-no meetings in December**
Community forum with providers 01/ /2017
18. **CEO Report.** The CEO will report on the following:
- Telemedicine Update
 - Provider Update-Dr. Grant Walker-Orthopedist
 - Collins Pine Land Update
 - CDPH (State) Relicensing Survey: CMS POC f/u survey-10/23-10/26 Update
 - SHIP Grant
 - Strategic Planning-Project Manager for new building
 - New Truck with Snow Plow
 - PR/Marketing/Social Media/Website
 - Staffing Collaborative

- Upfront Collections Presentation by Sadie Albonico, HIM Manager/Jon Marshall, Interim CFO (Deferred to January meeting)
- No Smoking Update-Going in the MOU for the Union

19. Departmental Issues/Reports:

- Quality/Care Coordination-Ashli Pleau, RN
- Acute/ED-Karen Turner, CNO
- Cardiac/Telemetry update-Royce Raker, ED Manager
- Clinic/Clinical Informatics-Takara Trumpf, Clinic Manager
- SNF-FRC/CNA Program update-Roseann McGraw, DON
- IT-2017 Security Audit-Brian Doherty, IT Manager
- Human Resources-James Kooyman, HR Manager
 - ❖ Staff Additions/Deletions
 - ❖ CFO Search

20. **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- None

21. Agenda items to be added to next month's agenda.

- **Residency Presentation**-Presented by Dr. Suarez
- **Up Front Collections Presentation**-Presented by Sadie Albonico/Jon Marshall

22. **Closed Session.** The Board will adjourn to closed session.

23. **Report on Closed Session.** The Board President will report on closed session.

24. Next regular meeting Date/Time/Location.

- ❖ **Date:** February 25, 2018
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

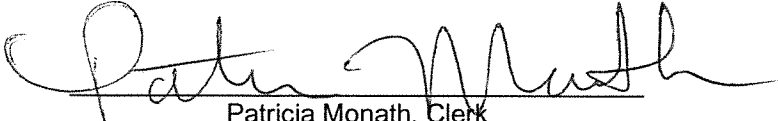
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
 U.S. Post Office – Chester Branch
 Chester Fire District
 Hamilton Branch Fire District
 Peninsula Fire District
 Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Patricia Monath, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on

A handwritten signature in black ink, appearing to read "Patricia Monath", written over a horizontal line.

Patricia Monath, Clerk