

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
November 30, 2017
Lake Almanor Clinic Conference Room
199 Reynolds Rd., Chester, CA
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session. The Board will meet in closed session pursuant to Government Code Section 32106 to discuss: SECOND AND THIRD QUARTER QUALITY REPORT 2017 and 54957.6 UNION NEGOTIATIONS:

- **Call to Order** (3:00 p.m.) President Dana Seandel will call the regular Board meeting to order.
- **Members present/absent.** The President will note the Board members present/absent.
- **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- **Board responses to Public Comment.**

Agenda Items Requiring Action

- **Approval of Minutes.** The Board will review for approval the minutes of the regular meeting held on October 26, 2017. **Tab A**

- **Medical Staff Report.** Nellie Salehi, D.O. Chief of Staff will report on the following action items taken by the Medical Staff.

1. Request for additional privileges

Linda Bono, ARNP

Conscious sedation with proctoring

2. Policies:

Tab B

Emergency Medicine

- ✓ ED-005.007 Crash Cart Checks-*Revised*

SNF

- ✓ SNF-080.001 Smart Anti-wandering alarm system-*New Pharmacy*

- ✓ RX- 025.001 Anticoagulation Management of Heparin Intravenous Infusion-*New*

- **Financial report for the month of October.** The Board will review and vote to accept the financial report for the month of October 2017. **Tab C**

- ✓ **Cost Report**
- ✓ **Detail Cash Balance**

- **Policy.** The Board will review for approval/vote the following policy: **Tab D**
 - Human Resources-SHD Employees Telecommuting

- **Resolutions #416:**The Board will review for approval Resolution # 416 for the Providing for the Establishment of a Help II Loan

- **Resolutions #417.** The Board will review for approval Resolution #417 for the Plumas Bank Resident Trust Account.

- **Resolutions #418.** The Board will review for approval Resolution #418 for the District Signature Cards at Plumas Bank, U.S. Bank, and Local Agency Investment Fund (LAIF)

- **Resolutions #419.** The Board will review for approval Resolution #418 FOR THE Plumas Bank SNF Activities Signature Card. **Tab E**

- Telemetry/Central Monitoring System Contracts
 - ✓ Mindray
 - ✓ GE
- **Central Monitoring Systems bids to be approved and Board Restricted Funds Used for purchase** **Tab F**

Agenda items – information only:

- **Medical Records Presentation on Release of Information:** Sadie Albonico, HIM Manager
- **Contract Approval-**NRC contract for Patient Satisfaction Surveys in Acute, ED, Outpatient Services & Clinic –Deferred NRC has not provided details of services & costs.
- **ACHD-Feb 8-9 2018 Leadership Academy, Sacramento CA-** Attendance Update **Tab G**
Linda Wagner, Dana Seandel, David Walls, Patricia Monath
- **MRI Feasibility Study & Exemption Updates:** Jon Marshall
- **Healthcare Resources Group.** Jon Marshall will submit HRG’s summary report for the month of October 2017. **Tab H**
- **Governance Best Practices Education** **Tab I**
- **Follow Up-Lab Corp In-Network vs Out-of-Network Lab Testing Lists**
- **Committees.**
 - **Bylaws Committee Update- November 13, 2017 meeting** **Tab J**
 - **Strategic Planning Committee Update-no meetings in November**
Tentative Community forum with providers 12/13/2017
- **CEO Report.** The CEO will report on the following:
 - Telemedicine Update
 - Provider Update
 - Collins Pine Land Update
 - CDPH (State) Relicensing Survey: CMS POC f/u survey-10/23-10/26 Update
 - Prime Grant
 - Strategic Planning-Project Manager for new building
 - MHA Dinner & Meeting (Behavioral Health)
 - SHD Awarded Excellence & Quality
- **Departmental Issues/Reports:**
 - Acute/Clinic /Clinical Informatics
 - IT
 - Human Resource Report

- **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.
 - None
- **Agenda items to be added to next month's agenda.**
- **Closed Session.** The Board will adjourn to closed session.
- **Report on Closed Session.** The Board President will report on closed session.
- **Next regular meeting Date/Time/Location.**
 - ❖ **Date:** December 28, 2017
 - ❖ **Time:** 3:00 p.m.
 - ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:
Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Patricia Monath, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on

Patricia Monath, Clerk