

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES
Thursday, May 28, 2020**

- 1) **Call to Order.** Via Zoom, President Ken Crandall called the Regular Board meeting to order at 3:03 p.m.
- 2) **Members Present/Absent. Pledge of Allegiance.** Ken Crandall noted Board Members present by roll call: Dr. David Walls, Kristin Montgomery, Jerri Nielsen, and Ken Crandall. Not present: Rich Rydell.
- 3) **Public Comment Period.** No comments or questions were submitted in advance and public attendees did not comment.
- 4) **Board Responses to Public Comment.** N/A

Agenda items Requiring Action

5) Approval of Board Meeting Minutes.

Minutes of the April 30, 2020 Regular Meeting were reviewed for approval.

Jerri Nielsen moved to approve the minutes as presented. Second by Dr. David Walls. Motion approved by roll call vote. Montgomery: Aye; Nielsen: Aye; Walls: Aye; Crandall: Aye.

Minutes of the May 7, 2020 Special Meeting were reviewed for approval.

Jerri Nielsen moved to approve the minutes as presented. Second by Dr. David Walls. Motion approved by roll call vote. Montgomery: Aye; Nielsen: Aye; Walls: Aye; Crandall: Aye.

6) Medical Staff Report.

Chief of Staff, Dr. Dana Ware submitted the following items approved at the May 12, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Medical Staff

(1) New Appointment Medical Staff:

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|--|-------------------------|
| (a) Francis Attwill, DO ED/Locum | 05/30/2020 – 05/30/2022 |
| (b) Eric Michael Bossi, MD ED/Locum | |
| Telehealth Psychiatry 60 day | 03/26/2020 – 05/26/2020 |
| And 2 years | 05/26/2020 – 05/26/2022 |
| (c) Jesse Curran, MD ED | 03/30/2020 – 05/30/2020 |
| And Subsequent 60 day | 05/30/2020 – 07/30/2020 |
| Waiting on BLS card and start date in ED | |
| (d) Christopher Sangdahl, MD ED/Locum | |
| Telehealth Psychiatry | 04/07/2020 – 06/07/2020 |
| And Subsequent 60 day | 06/07/2020 – 08/07/2020 |
| Need updated liability and claims hx | |

- | | |
|--|--|
| (e) Marina Katz, MD ED/Locum
Telehealth Psychiatry
And Subsequent 60 day
Need updated claims hx | 04/08/2020 – 06/08/2020
06/08/2020 – 08/08/2020 |
| (f) Cecil Matip, MD ED/Locum
Telehealth Psychiatry
And Subsequent 60 day
Waiting on claims hx | 03/26/2020 – 05/26/2020
05/26/2020 – 07/26/2020 |

Dr. David Walls moved to approve the listed credential files for the dates noted. Second by Kristen Montgomery. Motion approved by roll call vote. Nielsen: Aye; Walls: Aye; Montgomery: Aye; Crandall: Aye.

(2) Re-Appointment Medical Staff:

- | | |
|-------------------------------|-------------------------|
| (a) Steve Ciabattoni, MD VRAD | 05/31/2020 – 05/31/2022 |
| (b) Michael Allen, MD VRAD | 05/31/2020 – 05/31/2022 |
| (c) Viken Manjikian, MD VRAD | 05/31/2020 – 05/31/2022 |
| (d) Thomas Fiorito, MD VRAD | 05/31/2020 – 05/31/2022 |

Jerri Nielson moved to approve the listed VRAD Re-appointments for the dates noted. Second by Kristen Montgomery. Motion approved by roll call vote. Walls: Aye; Nielsen: Aye; Montgomery: Aye; Crandall: Aye.

7) Policy and Procedures Special Meeting.

The Board set a date of Thursday, June 4, 2020 at 3:00 p.m. to hold a Special Board Meeting for approval of Policies and Procedures recommendations from Medical Staff.

8) Approval of Hospital Medical Services Agreement.

The Board reviewed the proposed Hospital Medical Services Agreement between Partnership HealthPlan of California and Seneca Healthcare District. Partnership is the Medi-Cal Managed Care Program for Lassen County members.

Dr. David Walls moved to approve the Hospital Medical Services Agreement. Second by Jerri Nielsen. Motion approved by roll call vote. Montgomery: Aye; Walls: Aye; Nielsen: Aye; Crandall: Aye.

9) Amend Resolution #426 for the PPP Loan.

The board reviewed the amendment to Resolution #426, providing for the authorization to bind the District in matters related to the Small Business Administration Paycheck Protection Program. The Resolution is amended to reflect the actual loan amount of \$1,508,168.

Jerri Nielsen moved to approve Amending Resolution #426 to reflect actual loan amount of \$1,508,168. Second by Kristen Montgomery. Motion approved by roll call vote. Walls: Aye; Nielsen: Aye; Montgomery: Aye; Crandall: Aye.

Rich Rydell joined the meeting at 3:30 p.m.

10) April 2020 Financial Report.

Steve Boline discussed the April 2020 Financial Report.

- Patients have not been coming to the clinic or hospital during COVID-19. Lyndsey Theobald, PR/Marketing Manager, will post information about availability of services on the website.

Jerri Nielsen moved to accept the April 2020 Financial Report as presented. Second by Dr. David Walls. Motion approved by roll call vote. Montgomery: Aye; Rydell: Aye; Nielsen: Aye; Walls: Aye; Crandall: Aye.

Agenda items – information only:

11) Healthcare Resource Group.

Steve Boline submitted and discussed:

- HRG's April 2020 Summary Report – Good progress in May; third straight month of improvement.
- HRG Contract Renewal – As of May, we are not ready to propose a contract for the renewal. Waiting to see more progress from HRG. Will bring to the June board meeting.

12) Committee Updates.

- A) Bylaws Committee – Will add this to the agenda for the Special Meeting scheduled for June 4, 2020.
- B) Strategic Planning Committee – The Collins Land Purchase Agreement was sent out this week. Will have purchase agreement for June Board meeting.
- C) CEO Search Committee – Jerri Nielsen gave an update. Sixty-three candidates applied through Indeed. Interviewed 14 candidates on March 11th and March 13th. Reduced to 8 candidates based on job description, experience, etc. The process has been put on hold due to COVID-19. Jerri has contacted the 8 candidates and they are still interested.

13) Acting Administrator Report.

- A) COVID-19 Update – Steve Boline submitted a report and an updated timeline of COVID-19 related events at SHD. The timeline reflects a lot of effort and hard work from many people. Things are continually changing.
- B) Financial Projections for 5/1/2020 – 12/31/2020 – Discussed during the Financial Report.
- C) Surgery Reopening – In discussions with Med Staff and Dr. Jensen.
- D) PG&E Shore Line Power Application – Currently a generator is rented to power the MRI Trailer. The rental is \$2,000 a month. We received a proposal to hardwire power to the MRI Trailer.

14) Departmental Issues/Reports.

- A) Quality/Care Coordination – Kacie Broussard, RN – No report.
- B) Compliance – Sadie Albonico submitted Compliance and Privacy Officer Reports.
- C) Acute/ED – Karen Turner, CNO – Nursing information is detailed in the Timeline of COVID-19 related events at SHD in the previous update.

- D) Clinic/Telemedicine – Ann Holt, Clinic Manager submitted a written report.
- E) IT/Clinical Informatics – TK Trumpf – No report.
- F) Human Resources – Jim Kooyman submitted a written report.

15) Items to be Added to Next Month's Agenda.

- Quality Care Coordination Report for better Board understanding.
- Strategic Planning – Purchase Agreement
- HRG Contract Renewal
- Bylaws Approval

16) Closed Session. Meeting adjourned for 5-minute break and Closed Session at 3:55 p.m. pursuant to:

1. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO
2. Government Code §54957.6 – Labor Negotiations – CEO

17) Report on Closed Session. Closed Session adjourned at 4:50 p.m.; Open Session reconvened.

No reportable action on closed items. Consensus to move forward with recruitment for CEO position.

18) Next Regular Meeting:

- **Date:** June 25, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

Meeting Adjourned at 4:51 p.m.



Board President, Ken Crandall



Date