

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
September 24, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for September 24, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.

**If you would like to speak on an agenda item, you can access the meeting remotely:
Please use the web link below to join the webinar: Join Zoom Meeting**

<https://zoom.us/j/93916741120?pwd=eXNNQ0dTbERYSUdNdTNTekZVbmcwZz09>

Meeting ID: 939 1674 1120

Passcode: 459447

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Meeting ID: 939 1674 1120

Passcode: 459447

If prompted for a Participant ID, press #.

If calling in, the *6 feature will mute and unmute your line.

Public comment will also be accepted by email to rnez@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:

1. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO

- 1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.
- 2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.
- 3) **Public Comment Period.** This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.
- 4) **Board Responses to Public Comment.**

Agenda items Requiring Action

- 5) **Approval of Board Meeting Minutes.** **Tab A**
The Board will review for approval the minutes of the August 27, 2020 Regular Meeting and the September 15, 2020 Special Meeting.

- 6) **Medical Staff Report.** **Tab B**
Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the September 8, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Medical Staff

(1) Initial Appointment Medical Staff:

- | | |
|--|-------------------------|
| (a) Sameer Mohammed, MD Tele-Psychiatrist | |
| Initial 60 days | 08/11/2020 – 10/11/2020 |
| 2-year appointment | 09/24/2020 – 09/24/2022 |
| (b) Yehonatan Borenstein, MD Tele-Psychiatrist | |
| Initial 60 days | 08/11/2020 – 10/11/2020 |
| 2-year appointment | 10/11/2020 – 10/11/2022 |
| (c) Vasileois Panagopoulos, MD Tele-Psychiatrist | |
| 2-year appointment | 09/24/2020 – 09/24/2022 |

(2) Miscellaneous:

- | | |
|---|-------------------------|
| (a) Daniel Brink, MD proctored for admitting privileges.
Provisional status as of 09/08/2020 | |
| (b) Correction to Cecil Matip, MD appointment dates. This corrects gap of appointment dates from 60-day appointment ending on 07/26/2020. | |
| 3-day appointment | 07/27/2020 – 07/29/2020 |
| 2-year appointment | 07/30/2020 – 07/30/2022 |

7) Policies and Procedures.

Tab C

The Board will review and vote to approve the following Policies and Procedures approved at the September 8, 2020 Med Staff Meeting.

- (1) LAC-002.004-Scope of Services
- (2) LAC-007.002-Medication Samples
- (3) LAC-008.003-Treatment of Minors
- (4) LAC-010.003-Informed Consent-Surgical and Special Procedures
- (5) LAC-011.003-Unit Record
- (6) LAC-013.002-Medication Storage and Log
- (7) LAC-014.003-Laboratory CLIA Regulations
- (8) LAC-015.001-Physical Plant and Environment
- (9) LAC-016.001-Prior Authorization Referrals
- (10) LAC-021.001-Occult Blood in Stool
- (11) LAC-032.001-Appointments
- (12) LAC-033.001-Treatment of Anaphylaxis in the Clinic
- (13) DSS-004.002-Meal Preparation
- (14) DSS-008.003-Skilled Nursing Food Preferences
- (15) DSS-009.001-Use of Disposable Gloves
- (16) MDSTF-002.002-Credentiaing Policy
- (17) MDSTF-003.001-Confidentiality of Medical Staff Records
- (18) MDSTF-005.001-CRNA Oversight
- (19) MDSTF-006.001-Limitation of Work Hours
- (20) MDSTF-008.001-Medical Staff Roster
- (21) MDSTF-009.001-Resident and Medical Students
- (22) MDSTF-011.001-Proctoring Program
- (23) MDSTF-013.001-Admitting Patients to Hospital from ER

The Board will review and vote to **rescind** the following Procedures, approved to be rescinded at the September 8, 2020 Med Staff Meeting.

- (1) LAC-PRO-021.002-Occult Blood in Stool – RESCIND
- (2) LAC-PRO-033.001-Treatment of Anaphylaxis in the Clinic – RESCIND

8) August 2020 Financial Report.

Tab D

The Board will review and vote to accept the financial report for the month of August 2020 submitted by Steve Boline.

Agenda items – information only:

9) Precision Instrument Approach at Chester Airport.

10) Healthcare Resource Group.

Tab E

Steve Boline will submit and discuss:

- A) HRG's August 2020 Report
- B) HRG Contract Renewal

11) Committee Updates.

- A) Strategic Planning Committee
- B) CEO Search Committee

12)Acting Administrator Report.

Tab F

- A) COVID-19 Update**
- B) Financial Projections for 9/1/2020 – 12/31/2020**
- C) FY 2020 – 2021 Budget Update**

13)Departmental Issues/Reports.

Tab G

- A) Quality/Care Coordination/Patient Safety** – Kacie Broussard, RN – No report.
- B) Compliance** – Chelsea Major, Compliance Coordinator – Reports submitted.
- C) Acute/ED** – Karen Turner, CNO – Report submitted.
- D) Clinic/Telemedicine** – Ann Holt, Clinic Manager – No report.
- E) IT/Clinical Informatics** – TK Trumpf, IT Director – Report submitted.
- F) Human Resources** – Jim Kooyman, HR Manager – Reports submitted.
- G) Laboratory** – Dave Monday, Lab Manager – Report submitted.

14)Items to be Added to Next Month’s Agenda.

15)Closed Session. The Board will adjourn to Closed Session as noted above.

16)Report on Closed Session. The Board President will report on any actions taken.

17)Next Regular Meeting:

- **Date:** October 29, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room via Zoom

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital’s Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station:

KSUE/JDX

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on _____

Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.