

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
December 19, 2019
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 2 Via Olas, San Clemente, CA. Phone 530-258-6767.

Closed Session. The Board will meet in closed session pursuant to:

1. Health & Safety Code § 32155 to discuss: Hospital Wide QA/PI.
2. Government Code § 54956.9. Conference with Legal Counsel-Anticipated Litigation. Significant exposure to litigation: a point has been reached where, on advice of legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the District. Number of potential cases: (2)
3. Government Code § 54956.9(d)(1). Conference with Legal Counsel-Existing Litigation. Case No. 2:19-cv-01297-TLN-DMC.
4. Government Code § 54957.6(a). Conference with Labor Negotiators (District negotiator: James Kooyman).
 - 4.1. (Teamsters Union)

1) Call to Order. President Dr. David Walls will call the Regular Board meeting to order.

2) Members Present/Absent. The President will note Board Members present/absent.
Pledge of Allegiance.

3) Public Comment Period. Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:

- Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes. Reference: California Government Code 54954.3(b).
- If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
- All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
- Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).

- Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) Board Responses to Public Comment.

Agenda items Requiring Action

5) Approval of November 26, 2019 Regular Board Meeting Minutes. Tab A
The Board will review for approval the minutes of the regular meeting.

6) Medical Staff Report. Tab B
Chief of Staff, Dr. Dana Ware will report on the following action items taken at the December 10, 2019 Medical Staff Meeting Requiring Board approval:

A) Credential Files

(1) Re-Appointment Medical Staff

- | | |
|---|-------------------------|
| (a) Nicholas John Carlevato, MD Teleradiology | 12/19/2019 – 12/19/2021 |
| (b) Robert Lecke, MD Teleradiology | 12/19/2019 – 12/19/2021 |
| (c) Dan Bolton III, DO | 12/19/2019 – 12/19/2021 |

(2) Re-Appointment Allied Health Practitioners

- | | |
|-----------------------------|-------------------------|
| (a) Margaret Main, LCSW | 12/19/2019 – 12/19/2021 |
| (b) Nicholas Theobald, CRNA | 12/19/2019 – 12/19/2021 |

(3) Temporary Privileges of 60 Days to Update Files

(a) Allied Health Practitioners

- | | |
|--------------------------|------------------------|
| (i) Stephen Hayden, ARNP | 12/19/2019 – 2/19/2020 |
| (ii) Rhett Wigen, CRNA | 12/18/2019 – 2/28/2020 |
| (iii) Randy Gray, CRNA | 12/28/2019 – 2/28/2020 |

(b) Medical Staff

- | | |
|--|------------------------|
| (i) Alegis Babusis, MD Teleradiology | 12/28/2019 – 2/28/2020 |
| (ii) William Whetshell, MD Teleradiology | 12/28/2019 – 2/28/2020 |

B) Policies Approved by Medical Staff

- | | |
|------------------|--|
| (1) HR-001.001 | General Dress |
| (2) ADMT-023.001 | Notice of Privacy Practices |
| (3) ADMT-022.001 | EMTALA-ED Patient Registration |
| (4) ADMT-005.001 | Medical Evaluation Request by Peace Officer |
| (5) NSG-016.003 | Reporting of Diseases and Conditions: Rescinded from Nursing to IC |
| (6) IC-033.001 | Reporting of Diseases and Conditions: New – Rescinded from Nursing to IC |
| (7) FIN-005.002 | SNF Resident and Activities Funds |

7) Policies Approved by Policy and Procedures Committee Tab C

The Board will review and vote to approve the following Policies and Procedures approved at the P & P Committee meeting held on November 19, 2019.

- | | |
|-----------------|--------------------------------|
| (1) FIN-001.003 | Account Signature Requirements |
|-----------------|--------------------------------|

- (2) FIN-002.001 Capitalization Thresholds
- (3) FIN-007.001 Sale of SHD assets
- (4) FIN-010.001 Signature Stamps
- (5) FIN-011.001 Cardholder Service PCI
- (6) HIM-017.001 Maintenance and Legibility of the Medical Record
- (7) HIM-018.001 Confidentiality of Health Information
- (8) MTL-MGT-001.001 Employee Purchases

8) November 2019 Financial Report.

Tab D

The Board will review and vote to accept the financial report for the month of November 2019 submitted by Steve Boline.

9) Annual Independent Audit for Fiscal Year 2019.

Tab E

Jerrel Tucker of JWT Associates will present the annual audit and accompanying report(s) of Fiscal Year 2019 for Board approval.

10) Modoc Medical Center Tour.

The Board will discuss and vote to approve sending any interested Board Members.

11) Appointment of Board Member.

Tab F

The Board will interview and appoint a new Board Member from the following Candidates; Anne (Nancy) Foote, Kristen Montgomery, Baldur (Peter) Schulz, and Pamela J. Valencia. After the vote, the newly appointed candidate will be sworn in with the Oath of Office. The newly appointed Board Member will hold office until the next General District Election in November 2020.

12) Annual Board Organizational Meeting – Election of Officers

The Board will elect new officers (President, Vice President, and Secretary). The President will appoint a Treasurer and Assistant Secretary/ Treasurer.

Agenda items – information only:

13) Healthcare Resource Group.

Tab G

Steve Boline will submit HRG's November 2019 Summary Report.

14) Committee Updates.

A) Bylaws Committee – Update to be tabled until there is a full 5-member Board.

B) Strategic Planning Committee – Update from Steve Boline.

16) Departmental Issues/Reports.

Tab H

A) Quality/Care Coordination/Patient Safety – Kacie Broussard, RN – Closed Session

B) Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer – Report Submitted

C) Acute/ED – Karen Turner, CNO

D) Clinic/Telemedicine – Ann Holt, Clinic Manager – No report.

E) IT/Clinical Informatics – TK Trumpf/Jacobb Sullens – No report.

F) Human Resources – Jim Kooyman – Report Submitted

17)Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

18)Items to be Added to Next Month's Agenda.

19)Closed Session. The Board will adjourn to Closed Session as noted above.

20)Report on Closed Session. The President will report on Closed Session.

21)Next Regular Meeting:

- **Date:** January 30, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

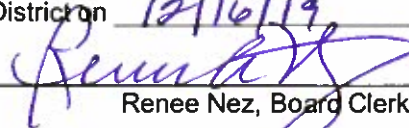
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District
Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on 12/16/19



Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.

APPROVED BY 

DATE 12/16/19