

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
Tuesday November 26th. Lake Almanor Clinic Conference Room
199 Reynolds Road
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Closed Session(s):

1. James Kooyman update on Union negotiations.
2. Discussion of Personnel items.

2. Call to Order President David Walls will call the Board meeting to order.

1) Members present/absent. The President will note the Board members present/absent.

- Pledge of Allegiance.

2) Public Comment Period. Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:

- Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).
- If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
- All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
- Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
- Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

a. Board responses to Public Comment.

Agenda Items Requiring Action

4) Approval of Minutes. The Board will review for approval the minutes of the Board meeting held on October 31, 2019 and November 15, 2019.

Tab A

5) Medical Staff Report. Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve:

Tab B

1. Credential Files:

Files to be re-appointed.

Two- year re-credentials:

George Barakat MD / Courtesy-Orthopedics 11-10-2019 to 11-10-2021

Lin Chilson CRNA AHP 11-10-2019 to 11-10-2021

Mindy Cooper Smith MD 11-10-2019 to 11-10-2021

Steen Jensen MD /surgery 11-10-2019 to 11-10-2021

Edwin McGroarty MD ED/FP Active 11-10-2019 to 11-10-2021

Marc Porot MD /Telehealth Pain Management 11-10-2019 to 11-10-2021

Jennifer Setina Dental Hygienist /AHP 11-27-2019 to 11-27-2021

David Walls DO/Active Staff 11-10-2019 to 11-10-2021

Dana Ware MD / Active ED/FP 11-10-2019 to 11-10-2021

Files to be extended 30 Days: Amend to 60 days

Dan Bolton MD - ED /Courtesy 11-10-2019 to 1-10-2020

Nicholas Carlevato MD / Courtesy Radiologist 11-10-2019 to 1-10-2020

Robert Lecke MD / Telemedicine Radiology 11-10-2019 to 1-10-2020

Margaret Main LCSW /Telehealth AHP 11-10-2019 to 1-10-2020

Nicholas Theobald CRNA/AHP 11-27-2019 to 1-27-2020

2. Policies:

Approved at Med Staff:

- 1.SAFE-040.001 VIOLENT CRIME (IN COMING PATIENT) SAFETY
- 2.IC-021.003 MANDATORY INFLUENZA
- 3.ED-031.001 JANE AND JOHN DOE PATIENTS
4. SNF-180.001 FOOD BROUGHT FROM OUTSIDE
5. SNF-177.001 NURSING ORIENTATION AND INSERVICE
6. SNF-167.001 ASSESSMENT AND USE OF SIDE/BED RAILS
7. SNF-150.001 REPORTING ACCIDENTS AND INCIDENTS
8. SNF-161.001 COLOSTOMY, UROSTOMY, OR ILEOSTOMY CARE
9. SNF-164.001CPR IN SNF/CODE BLUE
10. SNF-165.001 TRANSFER AND DISCHARGE RESIDENTS
11. SNF-154.001 PLACEMENT AND RESIDUAL VOLUME CHECK FOR ENTERAL FEEDING TUBES
12. SNF-155.001 ENTERAL TUBE FEEDING VIA BOLUS
13. SNF-156.001 CLEANING AND STORING REUSABLE SYRINGE USED DURING ENTERAL FEEDING.

Approved at Policy and Procedures Committee:

Conflict of Interest Policy deferred from September Board meeting will be presented at a future date. Updates in progress.

1. ADMIN-035.001-Appropriate Use of District Funds
- 2.FIN-013.001-Travel and Expense Reimbursement
3. FIN-014.001-Cash Investments and Board Restricted Funds
4. HIM-013.001- Staffing of Medical Records Services
- 5.HIM-014.001-The Purpose of the Medical Record
- 6.HR-025.002-Time Clock and Time Reporting

- 6) Financial report for the month of October 2019.** The Board will review and vote to accept the financial report for the month of October 2019 submitted by Steve Boline.
- Follow up on Internet reimbursement question.

Tab C

7) Capital Requests

- i. FY 19-20 Capital Request Update
- ii. FY 19-20 Capital Requests- The board will review and approve the Capital Improvement requests.

8) Review, discussion and vote on Board replacement applications.

Tab D

Agenda Items- Information Only

9) Healthcare Resource Group

Tab E

10)Governance Education.

11)Committees

- Bylaws Committee Update-Deferred from last month.
- ❖ Review of Revised Bylaws (tentative)
- Strategic Planning Committee Update/Defer

Tab F

12) CEO Report. The CEO will report on the following:

- Follow up on driving Vans for community members to Choir practice.
No update / deferred

13)Departmental Issues/Reports:

- Quality/Care Coordination/Patient Safety – Kacie Broussard, RN -no report
- Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer- Compliance summary enclosed
- Acute/ED – Karen Turner, CNO-: no report
- Clinic/Telemedicine – Ann Holt, RN, Clinic Manager- no report
- IT/Clinical Informatics – TK Trumpf/Jacobb Sullens – no report
- Human Resources Report –Written report
- ❖ Staff Additions/Deletions None

Tab G

14)Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda

15) Agenda items to be added to next month’s agenda.

Quarterly Report - (Dash Board) in closed session-Kacie Broussard.

16) Closed Session. The Board will adjourn to Closed Session as noted above -

16) Return to Open Session/Report on Closed Session. The President will report on Closed Session

17) Next regular meeting Date/Time/Location.

- ❖ **Thursday December 19th 2019**
- ❖ **Time: 3:00 p.m.**
- ❖ **Location: Lake Almanor Clinic Conference Room**

This agenda has been mailed to the following newspaper:

Chester Progressive

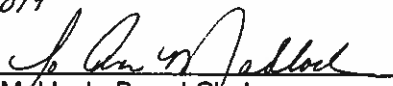
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital's Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, JoAnn Mahloch, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on *11-22-2019*



JoAnn Mahloch, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.