

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
April 25, 2019
Lake Almanor Clinic Conference Room
199 Reynolds Road
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session: The Board will meet in Closed Session pursuant to Government Code Section 54957(b) to discuss: PERSONNEL – CEO FIRST HALF YEAR INCENTIVE AWARD and Government Code Section 54957.6 to discuss UNION NEGOTIATIONS.

- 1) **Call to Order** (3:00 p.m.) President David Walls will call the Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
 - Pledge of Allegiance.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.

- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
- Linda Wagner, CEO, will read a letter from a community member.

4) **Board responses to Public Comment.**

Agenda Items Requiring Action

- 5) **Approval of Minutes.** The Board will review for approval the minutes of the Special Board meeting held on March 25, 2019. **Tab A**
- 6) **Approval of Minutes.** The Board will review for approval the minutes of the Regular Board Meeting held on March 28, 2019. **Tab B**
- 7) **Medical Staff Report.** Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve:
1. Initial Appointments for April 25, 2019 – April 25, 2021:
 - Erin Munjar, RD, AHP/RD
 - Ivan Anderson, MD, Consulting/Cardiology
 - Richard Seher, MD, Consulting/Cardiology
 2. Orchard Site Visit **Tab C**
- 8) **Financial report for the month of March, 2019.** The Board will review and vote to accept the financial report for the month of March, 2019. **Tab D**
- 9) **HRG Contract.** The Board will review and vote to approve the HRG Contract renewal. **Tab E**
- 10) **CEO Incentive and Evaluation Criteria for 2019.** The Board will review for approval the revised CEO Incentive and Evaluation Criteria for 2019 deferred from the January meeting. **Tab F**
- 11) **Facility Assessment Tool.** The Board will review and vote on the Facility Assessment Tool for Seneca Healthcare District D/P SNF. **Tab G**
- 12) **SHD Compliance Plan.** The Board will review and vote to approve the SHD Compliance Plan. **Tab H**
- 13) **Policies.** The Board will vote to approve the following policies.
1. Human Resources
 - HR-002.003 – Time Clock and Time Reporting – Revised (Tracked and Final Version)
 - HR-026.001 – Attendance – New **Tab I**

Agenda items – information only:

- 14) **Capital Improvement Plan.** Steve Boline will present an updated draft Capital Improvement Plan for further review and discussion. **Tab J**
- 15) **Governance Education.**
- ACHD Legislative Day – Advocacy in Action – Lyndsey Theobald
- 16) **Healthcare Resources Group.** Steve Boline will submit HRG’s summary report for the month of February, 2019. **Tab K**
- 17) **Committees.**
- Bylaws Committee Update
 - ❖ Review of Revised Bylaws
 - Strategic Planning Committee Update
 - ❖ Upstairs Remodel
 - ❖ Collins Pine Update
 - ❖ WIPFLI Feasibility Study
 - ❖ Aspen Street Facility Assessment Master Plan
- Tab L**
- 18) **CEO Report.** The CEO will report on the following:
- Provider/Recruitment Update – Pat Monath
 - IT Assessment
 - Colm Family Trust Donation
 - SNF DON
 - Compliance Complaint
 - Hostile Work Environment Complaint
 - Hospital Week
 - Jury Duty
 - 4th of July Parade
 - KBK Grant
 - BETA Refund
 - PRIME Grant
- Tab M**
- 19) **Departmental Issues/Reports:**
- Quality/Care Coordination – Ashli Pleau, RN/Kacie Broussard, RN
 - Acute/ED – Karen Turner, CNO
 - SNF – Roseann McGraw, DON
 - Clinic/Telemedicine – Ann Holt, RN, Clinic Manager
 - Clinical Informatics – Takara Trumpf, Information Technology Manager
 - IT Update – Jacobb Sullens, Information Technology Manager
 - PR/Marketing – Lyndsey Theobald
 - Human Resources Report – Jim Kooyman
 - ❖ Staff Additions/Deletions
- Tab N**
- 20) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved

with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- The Board will vote to appoint Linda Wagner and Sadie Albonico as the Compliance Officers.

21) **Agenda items to be added to next month's agenda.**

- Vashuda Reddy, Ultrasound Tech, will report on the increased service of Ultrasound.

22) **Closed Session.** The Board will adjourn to Closed Session as noted above.

23) **Report on Closed Session.** The President will report on the Closed Session.

24) **Next regular meeting Date/Time/Location.**

- ❖ **Date:** May 30, 2019
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

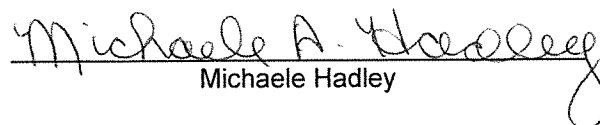
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital's Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, April 19 at 3:00 pm.


Michaele Hadley