

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA
Lake Almanor Clinic Conference Room
199 Reynolds Road, Chester, CA
August 27, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for August 27, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.

**If you would like to speak on an agenda item, you can access the meeting remotely:
Please use the web link below to join the webinar: Join Zoom Meeting**

<https://zoom.us/j/92282799353?pwd=MzcxaHVrcnFPamUweHlwam9hdzVRUT09>

Meeting ID: 922 8279 9353

Passcode: 478687

One tap mobile

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Meeting ID: 922 8279 9353

Passcode: 478687

If prompted for a Participant ID, press #.

If calling in, the *6 feature will mute and unmute your line.

Public comment will also be accepted by email to rnez@senecahospital.org. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Closed Session. The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(2) – Conference with Legal Counsel-Anticipated Litigation (Number of Potential Cases: 1)
2. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO

- 3. Government Code §54957.6 – Labor Negotiations – CEO
- 4. Government Code §54957.6 – Update-Conference with Labor Negotiations
(Employee Organization: Teamsters Union; District negotiator: James Kooyman).

- 1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.
- 2) **Members Present/Absent.** The President will note Board Members present/absent.
Pledge of Allegiance.

3) **Public Comment Period.**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

4) **Board Responses to Public Comment.**

Agenda items Requiring Action

5) **Approval of Board Meeting Minutes.**

Tab A

The Board will review for approval the minutes of the July 30, 2020 Regular Meeting, the August 15, 2020 Special Meeting, and the August 22, 2020 Special Meetings at 9:00 a.m. and 12:00 p.m.

6) **Medical Staff Report.**

Tab B

Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the August 11, 2020 Medical Staff Meeting requiring Board approval:

A) Credential Files Approved by Medical Staff

(1) **Initial Appointment Medical Staff:**

- (a) Sameer Mohammed, MD Tele-Psychiatrist
Initial 60 days 08/11/2020 – 10/11/2020
- (b) Yehonatan Borenstein, MD Tele-Psychiatrist
Initial 60 days 08/11/2020 – 10/11/2020

(2) **Re-Appointment Medical Staff:**

- (a) William Zinn, MD Tele VRAD – 2 years 08/30/2020 – 08/30/2022
- (b) James Sloves, MD Tele VRAD – 2 years 08/30/2020 – 08/30/2022

7) **Policies and Procedures.**

Tab C

The Board will review and vote to approve the following Policies and Procedures approved at the August 11, 2020 Med Staff Meeting.

- (1) SNF-003.003-Activities Program
- (2) SNF-004.004-Resident Assessment Instrument
- (3) SNF-006.003-Resident Council Meeting

- (4) SNF-017.002-Fluid Policy
- (5) SNF-021.002-Administration of Influenza and Pneumococcal Immunizations
- (6) SNF-026.002-Nail and Foot Care
- (7) SNF-033.001-Outpatient Nursing Services for SNF Residents
- (8) SNF-034.003-Pain Assessment the fifth vital sign for the SNF
- (9) SNF-035.001-Pressure Injury
- (10) SNF-037.001-Care of Discontinued and or Expired Medications
- (11) SNF-043.003-Notice of Exclusions form Medicare benefits (NEMB)
- (12) SNF-062.001-Mail Delivery to Residents
- (13) SNF-083.001-Correcting Paper Charting Errors
- (14) SNF-181.001-Trauma Informed Care
- (15) ED-001.004-Patient Leaving AMA
- (16) ED-002.001-Department Staffing and RN-Responsibilities
- (17) ED-004.002-Domestic Violence
- (18) ED-006.002-ER-Log and Statistical Reporting
- (19) ED-012.003-Standards of Practice for Nursing
- (20) ED-016.004-Trauma Triage
- (21) ED-017.003-Triage Upon Patient Presentation to the Emergency Room
- (22) ED-022.002-Comm Handling Secured Patients
- (23) ED-025.004-Intraosseous Infusion
- (24) ED-033.001-5150 Telehealth Usage
- (25) RT-001.002-Adverse Drug Reaction and Reporting Program
- (26) NSG-060.001-Bladder Irrigation Continuous

8) July 2020 Financial Report.

Tab D

The Board will review and vote to accept the financial report for the month of July 2020 submitted by Steve Boline.

Agenda items – information only:

9) Precision Instrument Approach at Chester Airport.

The Board will discuss.

10)Healthcare Resource Group.

Tab E

Steve Boline will submit and discuss:

A) HRG's July 2020 Report

B) HRG Contract Renewal

11)Committee Updates.

A) Strategic Planning Committee

B) CEO Search Committee

12)Acting Administrator Report.

Tab F

- A) COVID-19 Update
- B) Financial Projections for 8/1/2020 – 12/31/2020
- C) FY 2020 – 2021 Budget Update

13)Departmental Issues/Reports.

Tab G

- A) Quality/Care Coordination/Patient Safety – Kacie Broussard, RN – No report.
- B) Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer – Reports submitted.
- C) Acute/ED – Karen Turner, CNO – Report submitted.
- D) Clinic/Telemedicine – Ann Holt, Clinic Manager – No report.
- E) IT/Clinical Informatics – TK Trumpf, IT Director – No report.
- F) Human Resources – Jim Kooyman – Reports submitted.

14)Items to be Added to Next Month's Agenda.

15)Closed Session. The Board will adjourn to Closed Session as noted above.

16)Report on Closed Session. The Board President will report on any actions taken.

17)Next Regular Meeting:

- **Date:** September 24, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room via Zoom

This agenda has been mailed to the following newspaper:

Chester Progressive

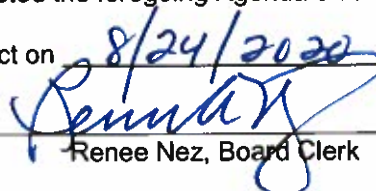
This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital's Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: **KSUE/JDX**

Certificate of Posting

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on 8/24/2020



 Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.